



**AGENDA**  
**REGULAR MEETING OF THE TOWN OF CARLETON PLACE**

Tuesday, October 22, 2019, 7:00 p.m.  
Town Hall Council Chambers

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Recommended Motion:

THAT the Agenda be approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

5

Recommended Motion:

THAT the Council Minutes dated October 8, 2019 be accepted as presented.

5. PRESENTATIONS

1. Commemorative Carleton Place 200th Anniversary Artwork

Kate Murray, BIA Coordinator

Diane Jolicoeur, Artist

6. CONSENT REPORT

10

Recommended Motion:

THAT Council receive the Consent Report dated October 22, 2019.

## 7. MOTIONS

### Physical Environment

#### 1. Winter Maintenance

##### **Recommended Motion:**

THAT Council support Option 3 - Council would retain the current system of warning of overnight parking bans when weather forecasts predict 7 cm or greater for the upcoming 2019-2020 winter season, and

THAT the system would then be changed to the pre-2011 system for the 2020-2021 and ongoing winter seasons.

### Planning and Protection

#### 2. Update on Shipping Containers

##### **Recommended Motion:**

THAT the deadline for commercial and industrial property owners who would like to address their expansion plans for their property as well as any existing shipping containers be granted an extension to the deadline until April 30, 2020 on the provision that:

- A DP3 application with all supporting documentation/studies and payment in full is submitted by December 31, 2019 and deemed complete by Planning Staff.

3. Addressing Municipal Liability and Insurance Costs

**Recommended Motion:**

**THAT** the Council of the Town of Carleton Place supports the Association of Municipalities of Ontario (AMO) in its submission to the Attorney General entitled "*Towards A Reasonable Balance: Addressing growing municipal liability and insurance costs*"; and

**THAT** the Town endorses the AMO's recommendations to address these issues as follows:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations, and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims, and deductible limit changes which support its, and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

**Community Issues**

4. Community Enrichment Grants - Intake 2

**Recommended Motion:**

**THAT** Council approve the allocation of Community Enrichment Grants to various organizations under Intake 2 in the amount of \$2,525.00

8. BY-LAWS

1. By-law No. 97-2019 - Amendment to Sign, Merchandise Display and Awning By-law No. 65-2008 (BIA) 11

**Recommended Motion:**

THAT By-law 97-2019 (Amendment to Sign, Merchandise Display and Awning By-law No. 65-2008 (BIA)) be read a first, second, and third time and finally passed.

2. By-law 98-2019 - Arthur Street Dedication (Part 4 on RP 27R-5391) 13

**Recommended Motion:**

THAT By-law 98-2019 (Arthur Street Dedication, Part 4 on RP 27R-5391) be read a first, second, and third time and finally passed.

3. By-law No. 99-2019 - Part Lot Control for 72-80 Stokes Drive 14

**Recommended Motion:**

THAT By-law 99-2019 (Part Lot Control for 72-80 Stokes Drive) be read a first, second, and third time and finally passed.

4. By-law No. 100-2019 - Part Lot Control for 84-90 Stokes Drive 15

**Recommended Motion:**

THAT By-law 100-2019 (Part Lot Control for 84-90 Stokes Drive) be read a first, second, and third time and finally passed.

9. ANNOUNCEMENTS

10. CLOSED SESSION

11. CONFIRMATORY BY-LAW

1. By-law No. 101-2019 - To Confirm Council Proceedings 16

**Recommended Motion:**

THAT By-law 101-2019 (To Confirm the Council Proceedings) be read a first, second, and third time and finally passed.

12. O CANADA

13. ADJOURNMENT

## MINUTES

### REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, October 8, 2019, 7:00 p.m.  
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

#### 1. CALL TO ORDER

Mayor Black called the meeting to order at 7:00 p.m

#### 2. APPROVAL OF AGENDA

**THAT** the agenda be approved as presented.

##### **Motion No. 19-130-01**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Randell

**THAT** the Agenda be approved as presented.

**CARRIED**

#### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Tennant - By-law 95-2019 - Part Lot Control, Rathwell and Fanning Streets

Councillor Tennant declared a conflict with By-law 95-2019 - Part Lot Control, Rathwell and Fanning Streets, as he was recently hired by Cardel

as a contractor. He did not vote or participate on this matter and left the Council Chambers while this item was considered.

#### 4. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 19-130-02**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Fritz

THAT the Council Minutes dated September 24, 2019 be approved as presented.

**CARRIED**

#### 5. PRESENTATIONS

1. Introduction of His Excellency, Maeng-ho Shin, Ambassador of the Republic of Korea and Exchange of Greetings

The Mayor and the Ambassador of the Republic of Korea exchanged greetings and gifts as part of a cultural outreach event.

2. Recognition of Inspector Derek Needham, former Lanark County Ontario Provincial Police Detachment Commander

Inspector Needham, was formally recognized by Council and the Police Services Board for his years of service to Lanark County and Carleton Place.

#### 6. CONSENT REPORT

**Motion No. 19-130-03**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Randell

THAT Council receive the Consent Report dated October 8, 2019.

**CARRIED**

#### 7. MOTIONS

1. Advisory Committee Appointments

**Motion No. 19-130-04**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT all appointments made to the various Committees/Boards shall stand through to the end of the current Council term in November 2022; and

THAT at that time, all positions for the Town's Committees/Boards shall be advertised and subject to an application process to be considered by the new Council.

**CARRIED**

2. Town Hall Square Park - Parks and Recreation Committee (Communication 130173)

**Motion No. 19-130-05**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT Majore Landscaping be retained to reconstruct a portion of the interlock patio at the Town Hall Square Park at a price of \$5,200.00 plus HST with the budget deviation for this project to be funded from the Town Hall exterior upgrades budget.

**CARRIED**

**8. BY-LAWS**

1. By-law No. 93-2019 - Medical Tiered Response Agreement with the Corporation of the County of Lanark

**Motion No. 19-130-06**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT By-law 93-2019 (**Medical Tiered Response Agreement with the Corporation of the County of Lanark**) be read a first, second, and third time and finally passed.

**CARRIED**

2. By-law 94-2019 - Part Lot Control, 32-34 Matthews Street

**Motion No. 19-130-07**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Randell

THAT By-law 94-2019 (**Part Lot Control, 32-34 Matthews Street**) be read a first, second, and third time and finally passed.

**CARRIED**

3. By-law 95-2019 - Part Lot Control, Rathwell and Fanning Streets

Councillor Tennant declared a conflict on this item. (Councillor Tennant declared a conflict with By-law 95-2019 - Part Lot Control, Rathwell and Fanning Streets, as he was recently hired by Cardel as a contractor. He did not vote or participate on this matter and left the Council Chambers while this item was considered.)

Councillor Tennant left the Council Chambers at 7:17 p.m. and returned at 7:18 p.m.

**Motion No. 19-130-08**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Fritz

THAT By-law 95-2019 (**Part Lot Control - Rathwell and Fanning Streets**) be read a first, second, and third time and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

The Mayor made the following announcements:

1. Green Garbage Stickers - this matter will be revisited by Council before the end of the year.
2. The County of Lanark is the owner of the recently boarded up buildings located on Pattie Drive and Joseph and Edward Streets. Recently these buildings were boarded up in response to resident concerns regarding vandalism/fire and an order to comply under the Town's Property Standards By-law. The Town is working with the County to resolve the environmental concerns and removal of the units.
3. Mississippi Mudds has embarked on their new season of shows.



**10. CLOSED SESSION**

**11. RISE AND REPORT**

**12. CONFIRMATORY BY-LAW**

1. By-law No. 96-2019 - To Confirm the Council Proceedings

**Motion No. 19-130-09**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Randell

THAT By-law 96-2019 (**To Confirm the Council Proceedings**) be read a first, second, and third time and finally passed.

**CARRIED**

**13. O CANADA**

All rose for the singing of O Canada.

**14. ADJOURNMENT**

**Motion No. 19-130-10**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the meeting be adjourned at 7:15 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk

## **Consent Report – October 22, 2019**

### **COMMITTEE OF THE WHOLE – OCTOBER 8, 2019**

#### **NEW/OTHER BUSINESS**

##### **1. Resignation of Dave Young, Director of Public Works**

**THAT** Council accept with regrets the resignation of Dave Young, due to retirement, effective April 30, 2020.

#### **COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

##### **2. Committee Resignations**

**THAT** the resignations of Doreen Donald and Leslee Brown from the Environmental Advisory Committee be accepted with regrets; and

**THAT** a letter of thanks be sent to Ms. Donald and Ms. Brown on behalf of the Town and Council.

**BY-LAW NO. 97-2019**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AMEND THE SIGN, MERCHANDISE DISPLAY, AND AWNING BY-LAW NO. 65-2008**

**WHEREAS**, pursuant to subsection of Section 99 of The Municipal Act, 2001, c. 25 as amended, a municipality may pass by-laws for prohibiting or regulating signs and other advertising devices, may define a class or classes of signs or other advertising devices, and may specify a time period during which signs or other advertising devices in a defined class may stand or be displayed in the municipality, and may require the removal of such signs or other advertising devices which continue to stand or be displayed after such time period has expired;

**AND WHEREAS** the Council of the Town of Carleton Place adopted By-law 65-2008, the Sign, Merchandise Display and Awning By-law;

**AND WHEREAS** it is deemed expedient and necessary to amend By-law 65-2008;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place hereby enacts as follows:

1. THAT Schedule B to By-law No. 65-2008 (Sign, Merchandise Display and Awning) be replaced with the attached map.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 8<sup>TH</sup> DAY OF OCTOBER 2019.

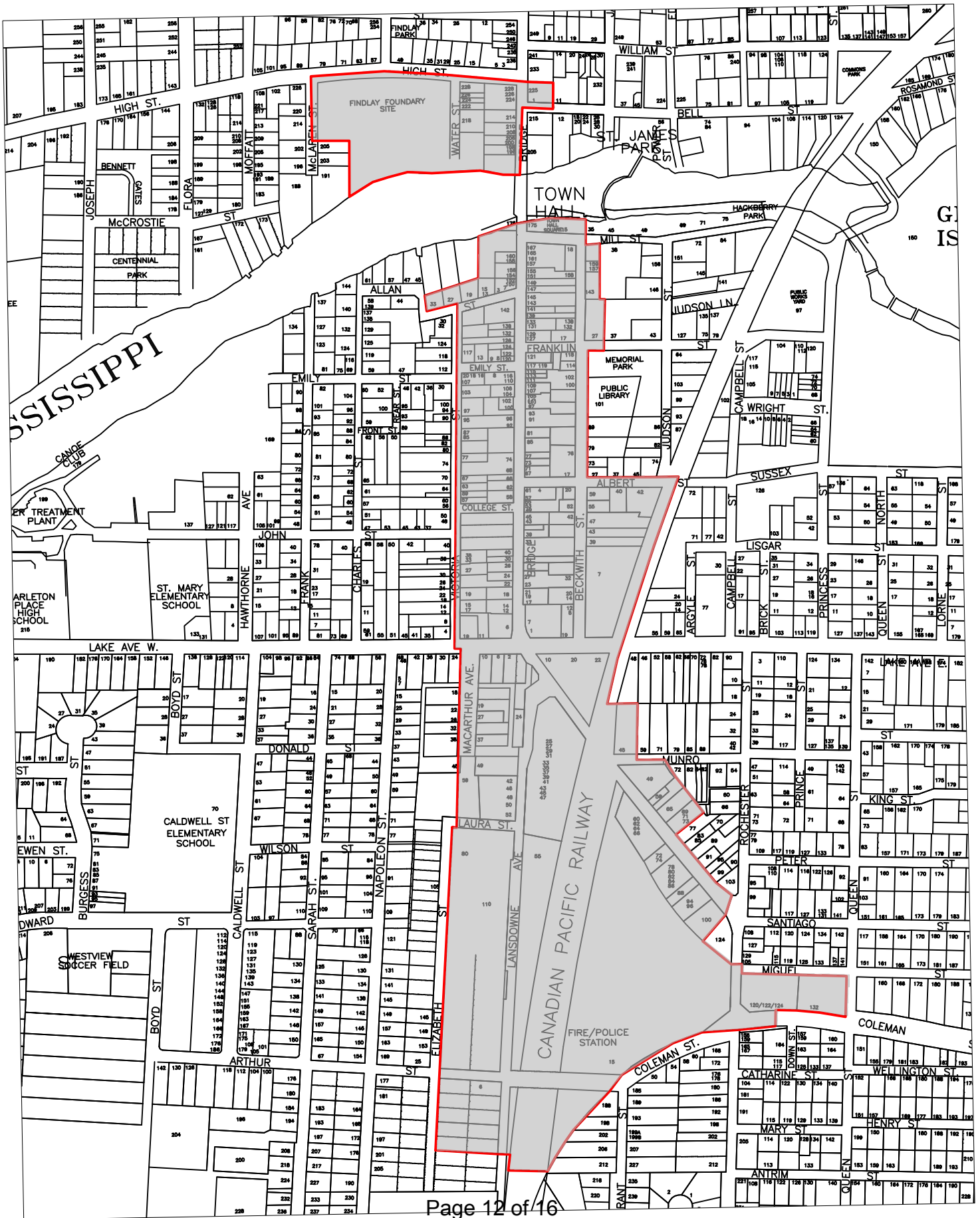
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Doug Black, Mayor

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Stacey Blair, Clerk

Schedule B to By-law No. 65-2008, as amended



**BY-LAW NO. 98-2019**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO ESTABLISH AND DEDICATE CERTAIN PORTIONS OR TRACTS OF LAND AS PUBLIC HIGHWAY TO BE KNOWN AS PART OF ARTHUR STREET**

**WHEREAS** Section 31(2) of the Municipal Act, S.O. 2001, Chapter 25 as amended authorizes a municipality to establish a public highway;

**AND WHEREAS** Section 4 on RP27R-5391 was transferred to the Town of Carleton Place but was never assumed into the Town's road system;

**NOW THEREFORE** the Council of the Town of Carleton Place enacts as follows:

1. That the portion or tract of land described below is established and dedicated as a public highway:

Lots 130 and 131, Plan 6115 in the Town of Carleton Place, in the County of Lanark, being Part 4 on Plan 27R-5391, to be included as part of Arthur Street.

2. That the Solicitor be hereby authorized to deposit a copy of this By-law on title in the Lanark Land Titles Office No. 27.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF OCTOBER, 2019.

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 99-2019**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, PART OF BLOCK 115, REGISTERED PLAN 27M-77, PARTS 1 TO 10 INCLUSIVE ON PLAN 27R-11326, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.**

**WHEREAS** Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

**AND WHEREAS** it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Part of Block 115, Registered Plan 27M-77, Parts 1 to 10 inclusive on Plan 27R-11326 in the Town of Carleton Place, in the County of Lanark;

**AND WHEREAS** *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Part of Block 115, Registered Plan 27M-77, further described as Parts 1 to 10 inclusive on Plan 27R-11326 in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
  - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
  - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;  
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of October 22, 2021.
5. The property is locally known as 72, 74, 76, 78 and 80 Stokes Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF OCTOBER, 2019.

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 100-2019**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, PART OF BLOCK 115, REGISTERED PLAN 27M-77, PARTS 11 TO 19 INCLUSIVE ON PLAN 27R-11326, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.**

**WHEREAS** Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

**AND WHEREAS** it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Part of Block 115, Registered Plan 27M-77, Parts 11 to 19 inclusive on Plan 27R-11326 in the Town of Carleton Place, in the County of Lanark;

**AND WHEREAS** *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Part of Block 115, Registered Plan 27M-77, further described as Parts 11 to 19 inclusive on Plan 27R-11326 in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
  - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
  - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;  
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of October 22, 2021.
5. The property is locally known as 84, 86, 88 and 90 Stokes Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF OCTOBER, 2019.

\_\_\_\_\_  
Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 101-2019**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE**

**WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law;

**AND WHEREAS** the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **October 22, 2019**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**October 22, 2019 Confirmatory By-Law**"

**READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF OCTOBER 2019.**

\_\_\_\_\_  
Doug Black, Mayor

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Stacey Blair, Clerk