

## Committee of the Whole Minutes

**Tuesday, November 26, 2019  
Immediately Following the Council Meeting  
Town Hall Council Chambers**

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Fritz,  
Councillor Seccaspina, Councillor Randell, Councillor Tennant,  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Dave Young, Director  
of Public Works, Pascal Meunier, Director of Protective Services

### 1. CALL TO ORDER

Chair Toby Randell called the meeting to order at 7:02 p.m.

1. Waive Section 5.3.1. of By-law 117-2018 - Procedural By-law

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT section 5.3.1 of the Town's Procedural By-law 117-2018 be waived  
to allow the Committee of the Whole to commence at 7:00 p.m.

**CARRIED**

### 2. APPROVAL OF AGENDA

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT the agenda be accepted as presented.

**CARRIED**

### 3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

### 4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Mayor Black

THAT the Committee of the Whole Minutes dated November 12, 2019 be accepted as presented.

**CARRIED**

## **5. DELEGATIONS/PRESENTATIONS**

None.

## **6. REPORTS**

1. 2020 Interim Tax Levy (Communication 130212)

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT Council authorize the passing of an interim tax levy for 2020 based on 50% of the prior year's annualized taxes.

**CARRIED, BY LAW PREPARED**

2. Parking By-law Amendment - On Street Parking (Communication 130213)

The Director of Protective Services explained the process and rationale behind the preparation of this proposed By-law amendment. The Director of Public Works requested that staff be allowed more time to refine the proposed list of streets where parking is to be restricted. Director Young proposed that this item be deferred until December 2019.

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT a By-law to amend parking on some Town streets to one side of the street or no on-street parking be forwarded to Council for approval.

**DEFERRED**

**Amendment:**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Atkinson

THAT the motion to approve a By-law amendment regarding parking on some Town streets to one side of the street or no on-street parking be deferred.

**CARRIED**

3. Investing in Canada Infrastructure Program - Green Stream (Communication 130214)

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

**THAT** Council authorize staff applying for the replacement/upgrade of the Joseph Street Pumping Station as the Town's priority under the Green Stream of the Investing in Canada Infrastructure Program.

**CARRIED, MOTION PREPARED**

**Moved by:** Councillor Fritz

**Seconded by:** Mayor Black

**THAT** Council authorize staff seeking technical assistance from JL Richards as necessary for the Town's Green Stream Intake 1 application for the replacement/upgrade of the Joseph Street Pumping Station to ensure all of the technical issues are addressed appropriately in the application.

**CARRIED, CONSENT**

4. Streetlight System Rehabilitation and LED Conversion (Communication 130215)

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Fritz

THAT by-laws be passed to authorize entering into contracts with Ottawa River Power Corporation and Hydro One for the various phases of work relating to the rehabilitation of the Town's Streetlight Network and the conversion to LED streetlight fixtures.

**CARRIED, BY LAW PREPARED**

5. Director of Public Works Hiring Process (Communication 130216)

**Moved by:** Councillor Tennant  
**Seconded by:** Deputy Mayor Redmond

THAT Council accept as information the CAO's report dated November 26, 2019 on the hiring process for a Public Works Director.

**CARRIED, CONSENT**

6. 3 Francis Street Childcare Centre Tender (Communication 130217)

**Moved by:** Mayor Black  
**Seconded by:** Deputy Mayor Redmond

THAT Council award the tender for the Addition / Renovation for the 3 Francis Street Childcare Centre to Argue Construction Ltd. in the amount of \$3,216,650 plus HST; and

THAT Council deem the addition / renovation project to be a growth-related project which is to be included in the Town's Development Charges Background Study being prepared by Watson & Associates Economists Ltd.; and

THAT Council allocate a budget of \$100,000 to deal with any change orders which may arise during construction in order to allow for timely decision-making throughout the project to ensure it is completed by the required deadline; and

THAT the Town's share of the project which exceeds grant funding and includes construction, professional fees and change orders be funded first by Development Charges and then Childcare reserves.

**CARRIED, MOTION AND BY LAW PREPARED**

**7. NEW/OTHER BUSINESS**

1. Role of Mayor as Spokesperson for Council

**Moved by:** Councillor Fritz  
**Seconded by:** Councillor Seccaspina

THAT Resolution No. 5-128 -16 passed on March 14, 2017 to authorize the Deputy Mayor to be the spokesperson to the media on behalf of Council be repealed; and

THAT in accordance with Section 20 of By-law 103-2018, being a By-law to adopt a Council and Employee Code of Conduct, the Mayor, or his or her designate, shall be the spokesperson regarding decisions and resolutions of Council.

**CARRIED, MOTION PREPARED**

**8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

None.

**9. INFORMATION LISTING**

None.

**10. NOTICE OF MOTIONS**

None.

**11. ADJOURNMENT**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Atkinson

THAT the Committee of the Whole meeting be adjourned at 7:46 p.m.

**CARRIED**

---

Councillor Toby Randell

---

Stacey Blair, Clerk