

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, September 24, 2019, 7:00 p.m.
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk

1. CALL TO ORDER

Mayor Black called the meeting to order at 7:00 p.m

2. APPROVAL OF AGENDA

Motion No. 18-130-01

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 1-130-02

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT the Council Minutes dated September 10, 2019 be approved as presented.

CARRIED

5. PRESENTATIONS

None.

6. CONSENT REPORT

Motion No. 18-130-03

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT Council receive the Consent Report dated September 10, 2019.

Corporate Services

1. Financial Report to July 31, 2019

(Communication 130170)

THAT Council receive the Financial Report from the Treasurer to July 31, 2019, as information.

CARRIED

7. MOTIONS

COMMUNITY SERVICES

1. New Office Assistant Position (Communication130169)

Motion No. 18-130-04

Moved by: Councillor Atkinson

Seconded by: Councillor Tennant

THAT Council approve the hiring of a part-time (14 hours per week) Office Assistant position for the Childcare Services Department.

CARRIED

CORPORATE SERVICES

2. Development Charges Background Study and By-law (Communication 130171)

Motion No. 18-130-05

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT Council authorize retaining Watson & Associates Economists Ltd. to undertake a Development Charges Background Study and By-law at a cost of \$33,140.00 plus HST with 90% of this cost being funded by the Development Charges Reserve Fund; and

THAT the remaining 10% or \$3,314.00 plus HST be paid from the Town's overall surplus position at year end or taken from reserves, if required.

CARRIED

3. Investing in Canada Infrastructure Program– Community, Culture and Recreation Stream (Communication130172)

Motion No. 18-130-06

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT Council authorize staff applying for the change room addition and entrance improvements to the Neelin Street Community Centre as the Town's priority under the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program.

CARRIED

8. BY-LAWS

None.

9. ANNOUNCEMENTS

1. The Mayor announced that he had received a letter from the Minister of Municipal Affairs and Housing congratulating the Town on being one of the first sixteen (16) municipalities to submit their Financial Information Return (FIR). He then congratulated staff on this achievement.
2. The Mayor read a letter of praise from a local developer regarding Dee Dee Scissions' work in the Planning Department.
3. The Mayor read a letter of praise from a resident regarding the new pump-track at Carleton Junction.

4. Other members of Council made announcements regarding upcoming local events.

10. CONFIRMATORY BY-LAW

1. By-law No. 92-2019

Motion No. 18-130-07

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT By-law 92-2019 (**To Confirm the Council Proceedings**) be read a first, second and third time and finally passed.

CARRIED

11. O CANADA

All rose for the singing of O Canada.

12. ADJOURNMENT

Motion No. 18-130-08

Moved by: Councillor Randell

Seconded by: Councillor Fritz

THAT the Eighteenth Meeting of the One Hundred and Thirtieth Council be hereby adjourned at 7:12 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk