

# MINUTES

## REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, December 3, 2019, 7:00 p.m.

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

### 1. CALL TO ORDER

Mayor Black called the 1<sup>st</sup> meeting of the 131<sup>st</sup> Council to order at 7:00 p.m.

### 2. APPROVAL OF AGENDA

**Motion No. 1-131-01**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT the Agenda be approved as presented.

**CARRIED**

### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

### 4. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 1-131-02**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT the Council Minutes dated November 26, 2019 be approved as presented.

**CARRIED**

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

**Motion No. 1-131-03**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT Council receive the Consent Report dated December 3, 2019.

November 22, 2019 – Special Budget Meeting

THAT Council authorizes proceeding to the public budget meeting on December 17, 2019 showing a 1.99% levy increase to the Town's budget.

November 26, 2019 – Regular Meeting

**Physical Environment**

1. Investing in Canada Infrastructure Program - Green Stream (Communication 130214)

THAT Council authorize staff seeking technical assistance from JL Richards as necessary for the Town's Green Stream Intake 1 application for the replacement/upgrade of the Joseph Street Pumping Station to ensure all of the technical issues are addressed appropriately in the application.

**Corporate Services**

2. Director of Public Works Hiring Process (Communication 130216)

THAT Council accept as information the CAO's report dated November 26, 2019 on the hiring process for a Public Works Director.

**CARRIED**

## 7. MOTIONS

### Special Committee of the Whole - November 22, 2019

1. Upgrades to Library Interior

**Motion No. 1-131-04**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Atkinson

THAT Council supports the use of reserves to upgrade the interior of the Library and encourages the Library Board to authorize upgrades to proceed.

**CARRIED**

2. Capital Reserve - Recreation and Pool

**Motion No. 1-131-05**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Seccaspina

THAT Council approves the capital reserve be increased from 3% to 7% for the recreation and pool as part of the Howard Allan Cost Sharing Agreement; and

THAT this issue be discussed at the next Joint Recreation and Culture Cost Sharing Committee meeting.

**CARRIED**

### Committee of the Whole - November 26, 2019

3. Investing in Canada Infrastructure Program - Green Stream (Communication130214)

**Motion No. 1-131-06**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT Council authorize staff applying for the replacement/upgrade of the Joseph Street Pumping Station as the Town's priority under the Green Stream of the Investing in Canada Infrastructure Program.

**CARRIED**

4. 3 Francis Street Childcare Centre Tender (Communication130217)

**Motion No. 1-131-07**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT Council deem the addition / renovation project for the 3 Francis Street Childcare Centre to be a growth-related project which is to be included in the Town's Development Charges Background Study being prepared by Watson & Associates Economists Ltd.; and

THAT Council allocate a budget of \$100,000 to deal with any change orders which may arise during construction in order to allow for timely decision-making throughout the project to ensure it is completed by the required deadline; and

THAT the Town's share of the project which exceeds grant funding and includes construction, professional fees and change orders be funded first by Development Charges and then Childcare reserves.

**CARRIED**

5. Role of Mayor as Spokesperson for Council

**Motion No. 1-131-08**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT Resolution No. 5-128 -16 passed on March 14, 2017 to authorize the Deputy Mayor to be the spokesperson to the media on behalf of Council be repealed; and

THAT in accordance with Section 20 of By-law 103-2018, being a By-law to adopt a Council and Employee Code of Conduct, the Mayor, or his or her designate, shall be the spokesperson regarding decisions and resolutions of Council.

**CARRIED**

**8. BY-LAWS**

1. By-law No. 115-2019 - Interim Tax Levy

**Motion No. 1-131-09**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT By-law 115-2019 (**Interim Tax Levy**) be read a first, second, and third time and finally passed.

**CARRIED**

2. By-law No. 116-2019 - Agreement with Hydro One - LED Streetlights

**Motion No. 1-131-10**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Fritz

THAT By-law 116-2019 (**Authorize an Agreement with Hydro One - LED Streetlights**) be read a first, second, and third time and finally passed.

**CARRIED**

3. By-law No. 117-2019 - Agreement with Ottawa River Power Corporation - LED Streetlights

**Motion No. 1-131-11**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT By-law 117-2019 (**Authorize an Agreement with Ottawa River Power Corporation - LED Streetlights**) be read a first, second, and third time and finally passed.

**CARRIED**

4. By-law No. 118-2019 - Part Lot Control (36-46 Peever Pl.)

**Motion No. 1-131-12**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 118-2019 (**Part Lot Control - 36-46 Peever Pl.**) be read a first, second, and third time and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

Deputy Mayor stated that the 200th anniversary of Carleton Place is coming to an end. He thanked Joanne Henderson and Jennifer Irwin for their contributions. He also reported that this year's New Year's Levy will be held outdoors at Carleton Junction.

Councillor Fritz mentioned that members of Council will be working at the Salvation Army kettle at Walmart on Saturday, December, 7th. She also announced that Carleton Place Minor Hockey will be holding a weekend long food drive during their tournament this weekend at the Carleton Place Arena.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 119-2019 - Confirm Council Proceedings

**Motion No. 1-131-13**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT By-law 119-2019 (**To Confirm Council Proceedings**) be read a first, second, and third time and finally passed.

**CARRIED**

**11. O CANADA**

All rose for the singing of O Canada.

**12. ADJOURNMENT**

**Motion No. 1-131-14**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT the Regular Council Meeting of December 3, 2019 of the Town of Carleton Place be hereby adjourned at 7:12 p.m.

**CARRIED**

---

Doug Black, Mayor

---

Stacey Blair, Clerk