

# MINUTES

## REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

3

Tuesday, January 14, 2020, 7:00 p.m.

Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

COUNCIL ABSENT: Councillor Seccaspina

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk  
Jennifer Hughes, By-law Administrative Clerk

### 1. CALL TO ORDER

Mayor Black called the third regular meeting of the 131st Council to order at 7:00 p.m.

### 2. APPROVAL OF AGENDA

**Motion No. 3-131-01**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the Agenda be approved as presented.

**CARRIED**

### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

### 4. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 3-131-02**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the Council Minutes dated December 17, 2019 be approved as presented.

**CARRIED**

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

**Motion No. 3-131-03**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT Council receive the Consent Report dated January 14, 2020.

December 17, 2019 – Regular Committee of the Whole Meeting

1. Physical Environment

Update on Bridge Street Reconstruction Project (Communication 131010)

THAT Council authorize RV Anderson Associates Limited to present a plan for the reconstruction of Bridge Street at a public information session on January 27<sup>th</sup>, 2020.

2. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

Naming of Municipal Property (Communication 131009)

THAT staff follow the Commemorative Naming Policy and advertise the properties at 196, 200 and 204 Bridge Street and the park on Dunlop Road for naming.

**CARRIED**

**7. MOTIONS**

1. Approval of 2020 Budget (Communication 131018)

**Motion No. 3-131-04**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT the 2020 budget be approved based on a levy increase of 1.99% for municipal purposes.

**CARRIED**

Planning and Protection

2. Confirmation of Emergency Management Committee Membership  
(Communication 131012)

**Motion No. 3-131-05**

**Moved by:** Councillor Randell

**Seconded by:** Deputy Mayor Redmond

THAT Council hereby confirms the following appointments to the Carleton Place Emergency Management Committee for 2019:

- Chair: Pascal Meunier, Director of Protective Services;
- Mayor Doug Black;
- Diane Smithson, CAO;
- Sgt. Rob Croth, OPP;
- David Young, Director of Public Works;
- Graham Patterson, Public Works;
- Randy Shaw, Carleton Place & District Memorial Hospital;
- Travis Mellema, Lanark County Paramedics;
- Mark Dorman, Public Member & Carleton Place CERV representative;
- Duncan Rogers, Emergency Management Assistant;
- Dave Joy, Deputy Chief; and

THAT this information be forwarded to the Office of the Fire Marshall and Emergency Management Ontario.

**CARRIED**

**8. BY-LAWS**

1. By-law No. 01-2020 Part Lot Control (236-248 Munro St.)

**Motion No. 3-131-06**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT By-law 01-2020 (**Part Lot Control - 236-248 Munro St.**) be read a first, second, and third time and finally passed.

**CARRIED**

2. By-law No. 02-2020 Part Lot Control (252-266 Munro St.)

**Motion No. 3-131-07**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 02-2020 (**Part Lot Control - 252-266 Munro St.**) be read a first, second, and third time and finally passed.

**CARRIED**

3. By-law No. 03-2020 Part Lot Control (255-265 Munro St.)

**Motion No. 3-131-08**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT By-law 03-2020 (**Part Lot Control - 255-265 Munro St.**) be read a first, second, and third time and finally passed.

**CARRIED**

4. By-law No. 04-2020 Part Lot Control (269-279 Munro St.)

**Motion No. 3-131-09**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 04-2020 (**Part Lot Control - 269-279 Munro St.**) be read a first, second, and third time and finally passed.

**CARRIED**

5. By-law No. 05-2020 Part Lot Control (283-293 Munro St.)

**Motion No. 3-131-10**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT By-law 05-2020 (**Part Lot Control - 283-293 Munro St.**) be read a first, second, and third time and finally passed.

**CARRIED**

6. By-law No. 06-2020 Sale of Land Roe Street

**Motion No. 3-131-11**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT By-law No. 06-2020 (**To Authorize the Sale of Surplus Lands - Roe Street**) be read a first, second, and third time and finally passed.

**CARRIED**

7. By-law 07-2020 Amend Traffic and Parking By-law 46-2003 (No Parking)

**Motion No. 3-131-12**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT By-law 07-2020 (**To Amend the Traffic and Parking By-law No. 46-2003 - No Parking**) be read a first, second, and third time and finally passed.

**CARRIED**

8. By-law 08-2020 Contribution Agreement (Rural and Northern Fund)

**Motion No. 3-131-13**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 08-2020 (**Contribution Agreement - Rural and Northern Fund**) be read a first, second, and third time and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

The Mayor made the following announcements:

- Planet Youth Lanark County will hold its official launch event on Monday, January 20, 2020, at the Zion Memorial Church at 7:00 pm.
- On Monday, January 27th, 2020 from 4:00 p.m. to 7:00 p.m. there will be a Public Information Centre regarding the reconstruction of Bridge Street. Representatives from R.V. Anderson and Associates will be in attendance.
- A public information session and open house for the (Highway 7 and 15) Secondary Plan will take place in the upper hall of the Arena on Thursday, January 30, 2020, from 4:00 p.m. to 7:00 p.m.

**10. CONFIRMATORY BY-LAW**

**Motion No. 3-131-14**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT By-law 09-2020 (**To Confirm Council Proceedings**) be read a first, second, and third time and finally passed.

**CARRIED**

**11. O CANADA**

All rose for the singing of O Canada.

**12. ADJOURNMENT**

**Motion No. 3-131-15**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT the Third Regular Council Meeting of January 14, 2020 of the Town of Carleton Place be hereby adjourned at 7:14 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk