



AGENDA
REGULAR MEETING OF THE TOWN OF CARLETON PLACE

Tuesday, January 28, 2020, 7:00 p.m.
Town Hall Council Chambers

Pages

1. CALL TO ORDER

Call to order of the fourth meeting of the 131st Council of the Town of Carleton Place.

2. APPROVAL OF AGENDA

Recommended Motion:

THAT the Agenda be approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

4

Recommended Motion:

THAT the Council Minutes dated January 14, 2020 be approved as presented.

2. Striking Committee Minutes

11

Recommended Motion:

THAT Council receive the Striking Committee minutes dated January 14, 2020, as information.

5. PRESENTATIONS

6. CONSENT REPORT

13

Recommended Motion:

THAT Council receive the Consent Report dated January 28, 2020.

7. MOTIONS

Striking Committee - January 14, 2020

1. Committee Appointments

Recommended Motion:

THAT Council approves the following Advisory Committee appointments:

- Laura Cupper – Environmental Advisory Committee
- Jason Naugler – Municipal Heritage Committee

2. Municipal Drug Strategy Committee - OPP Representative

Recommended Motion:

WHEREAS the local OPP Detachment may assign an officer to represent the OPP on the Town's Municipal Drug Strategy Committee;

BE IT RESOLVED THAT the OPP member shall be identified as a position on the Municipal Drug Strategy Committee and not a named individual.

8. BY-LAWS

1. By-law No. 10-2020

14

Recommended Motion:

THAT By-law 10-2020 (**Amend Sign By-law**) be read a first, second and third time and finally passed.

9. ANNOUNCEMENTS

1. Presentation to Bill Slade - Contributions to Carleton Place Environmental Advisory Committee

10. CONFIRMATORY BY-LAW

1. By-law No. 11-2020 To Confirm the Council Proceedings

16

Recommended Motion:

THAT By-law 11-2020 (**To Confirm Council Proceedings**) be read a first, second and third time and finally passed.

11. O CANADA

12. ADJOURNMENT

Recommended Motion:

THAT the Fourth Regular Council Meeting of January 28, 2020 of the Town of Carleton Place be hereby adjourned at ____ p.m.

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

3

Tuesday, January 14, 2020, 7:00 p.m.

Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Randell
Councillor Tennant
Councillor Atkinson

COUNCIL ABSENT: Councillor Seccaspina

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Jennifer Hughes, By-law Administrative Clerk

1. CALL TO ORDER

Mayor Black called the third regular meeting of the 131st Council to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Motion No. 3-131-01

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 3-131-02

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT the Council Minutes dated December 17, 2019 be approved as presented.

CARRIED

5. PRESENTATIONS

None.

6. CONSENT REPORT

Motion No. 3-131-03

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT Council receive the Consent Report dated January 14, 2020.

December 17, 2019 – Regular Committee of the Whole Meeting

1. Physical Environment

Update on Bridge Street Reconstruction Project (Communication 131010)

THAT Council authorize RV Anderson Associates Limited to present a plan for the reconstruction of Bridge Street at a public information session on January 27th, 2020.

2. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

Naming of Municipal Property (Communication 131009)

THAT staff follow the Commemorative Naming Policy and advertise the properties at 196, 200 and 204 Bridge Street and the park on Dunlop Road for naming.

CARRIED

7. MOTIONS

1. Approval of 2020 Budget (Communication 131018)

Motion No. 3-131-04

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT the 2020 budget be approved based on a levy increase of 1.99% for municipal purposes.

CARRIED

Planning and Protection

2. Confirmation of Emergency Management Committee Membership
(Communication 131012)

Motion No. 3-131-05

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT Council hereby confirms the following appointments to the Carleton Place Emergency Management Committee for 2019:

- Chair: Pascal Meunier, Director of Protective Services;
- Mayor Doug Black;
- Diane Smithson, CAO;
- Sgt. Rob Croth, OPP;
- David Young, Director of Public Works;
- Graham Patterson, Public Works;
- Randy Shaw, Carleton Place & District Memorial Hospital;
- Travis Mellema, Lanark County Paramedics;
- Mark Dorman, Public Member & Carleton Place CERV representative;
- Duncan Rogers, Emergency Management Assistant;
- Dave Joy, Deputy Chief; and

THAT this information be forwarded to the Office of the Fire Marshall and Emergency Management Ontario.

CARRIED

8. BY-LAWS

1. By-law No. 01-2020 Part Lot Control (236-248 Munro St.)

Motion No. 3-131-06

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT By-law 01-2020 (**Part Lot Control - 236-248 Munro St.**) be read a first, second, and third time and finally passed.

CARRIED

2. By-law No. 02-2020 Part Lot Control (252-266 Munro St.)

Motion No. 3-131-07

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT By-law 02-2020 (**Part Lot Control - 252-266 Munro St.**) be read a first, second, and third time and finally passed.

CARRIED

3. By-law No. 03-2020 Part Lot Control (255-265 Munro St.)

Motion No. 3-131-08

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT By-law 03-2020 (**Part Lot Control - 255-265 Munro St.**) be read a first, second, and third time and finally passed.

CARRIED

4. By-law No. 04-2020 Part Lot Control (269-279 Munro St.)

Motion No. 3-131-09

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT By-law 04-2020 (**Part Lot Control - 269-279 Munro St.**) be read a first, second, and third time and finally passed.

CARRIED

5. By-law No. 05-2020 Part Lot Control (283-293 Munro St.)

Motion No. 3-131-10

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT By-law 05-2020 (**Part Lot Control - 283-293 Munro St.**) be read a first, second, and third time and finally passed.

CARRIED

6. By-law No. 06-2020 Sale of Land Roe Street

Motion No. 3-131-11

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT By-law No. 06-2020 (**To Authorize the Sale of Surplus Lands - Roe Street**) be read a first, second, and third time and finally passed.

CARRIED

7. By-law 07-2020 Amend Traffic and Parking By-law 46-2003 (No Parking)

Motion No. 3-131-12

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT By-law 07-2020 (**To Amend the Traffic and Parking By-law No. 46-2003 - No Parking**) be read a first, second, and third time and finally passed.

CARRIED

8. By-law 08-2020 Contribution Agreement (Rural and Northern Fund)

Motion No. 3-131-13

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT By-law 08-2020 (**Contribution Agreement - Rural and Northern Fund**) be read a first, second, and third time and finally passed.

CARRIED

9. ANNOUNCEMENTS

The Mayor made the following announcements:

- Planet Youth Lanark County will hold its official launch event on Monday, January 20, 2020, at the Zion Memorial Church at 7:00 pm.
- On Monday, January 27th, 2020 from 4:00 p.m. to 7:00 p.m. there will be a Public Information Centre regarding the reconstruction of Bridge Street. Representatives from R.V. Anderson and Associates will be in attendance.
- A public information session and open house for the (Highway 7 and 15) Secondary Plan will take place in the upper hall of the Arena on Thursday, January 30, 2020, from 4:00 p.m. to 7:00 p.m.

10. CONFIRMATORY BY-LAW

Motion No. 3-131-14

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT By-law 09-2020 (**To Confirm Council Proceedings**) be read a first, second, and third time and finally passed.

CARRIED

11. O CANADA

All rose for the singing of O Canada.

12. ADJOURNMENT

Motion No. 3-131-15

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT the Third Regular Council Meeting of January 14, 2020 of the Town of Carleton Place be hereby adjourned at 7:14 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk

MINUTES

THE TOWN OF CARLETON PLACE STRIKING COMMITTEE

Tuesday, January 14, 2020, Council Chambers at 6:15 p.m.

I. CALL TO ORDER

Mayor Black called the meeting to order at 6:15 p.m.

II. APPROVAL OF AGENDA

Moved by Councillor Fritz

Seconded by Deputy Mayor Redmond

THAT the agenda be approved as amended:

- Addition of OPP position on Municipal Drug Strategy Committee

CARRIED

III. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

IV. APPROVAL OF MINUTES

1. Striking Committee Minutes dated October 22, 2019

Moved by Deputy Mayor Redmond

Seconded by Councillor Fritz

THAT the Striking Committee Minutes dated October 22, 2019 be accepted as presented.

CARRIED

V. CLOSED MEETING

Moved by Councillor Fritz

Seconded by Deputy Mayor Redmond

THAT the Committee move into closed session at 6:17 p.m. to discuss matters subject to:

- Section 239 (2)(b) personal matters about an identifiable individual

AND THAT Diane Smithson, CAO and Stacey Blair, Clerk, remain in the room.

1. Selection of Members for filling of vacancies on the following Committees
 - Environmental Advisory Committee – 1 vacancy
 - Municipal Heritage Committee – 2 vacancies

Moved by Deputy Mayor Redmond

Seconded by Councillor Fritz

THAT the Committee return to regular session at 6:20 p.m.

Rise and Report

Moved by Councillor Fritz

Seconded by Deputy Mayor Redmond

THAT the Striking Committee recommends the following Committee appointments:

- Laura Cupper – Environmental Advisory Committee
- Jason Naugler – Municipal Heritage Committee

CARRIED

VI. New Business

1. Municipal Drug Strategy Committee – OPP Representative

Councillor Fritz explained that previously, the Municipal Drug Strategy Committee had named a specific Community Officer of the OPP as a member of their Committee. Since that time, the Officer has been assigned to other duties. The Committee is requesting that the Striking Committee specify that the OPP member on the Committee not be assigned to a named individual of the local OPP Detachment but rather a general OPP representative which could rotate between various members of the Detachment who may be able to attend.

Moved by Deputy Mayor Redmond

Seconded by Councillor Fritz

WHEREAS the local OPP Detachment may assign an officer to represent the OPP on the Town's Municipal Drug Strategy Committee;

BE IT RESOLVED THAT the OPP member shall be identified as a position on the Municipal Drug Strategy Committee and not a named individual.

CARRIED

VII. ADJOURNMENT

Moved by Councillor Fritz

Seconded by Deputy Mayor Redmond

THAT the meeting be adjourned at 6:28 p.m.

CARRIED

Consent Report from Committee of the Whole

January 14, 2020 – Regular Meeting

Planning and Protection

2019 Yearly Activity Report (Communication 131019)

THAT the 2019 Yearly Activity Report by the Manager of Development Services be received as information.

COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Pool Rental Rates (Communication 131016)

THAT the morning hourly rental rate for the Carleton Place Water Dragons be reduced to \$29.65/hr + HST for all morning rentals – Monday to Saturday from January to June 2020.

2. Request to Waive Hall Rental Fee (Communication 131017)

THAT the request by the Rotary Club of Carleton Place and Mississippi Mills to waive the hall rental fee for its December 9, 2019 booking be denied.

BY-LAW NO. 10-2020

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AMEND THE TOWN'S SIGN BY-LAW 65-2008.

WHEREAS Section 11 (3) 7. of the Municipal Act, 2001, S.O. 2001, c25 authorizes municipalities to pass by-laws relating to structures, including fences and signs;

AND WHEREAS the Council of the Town of Carleton Place adopted By-law 65-2008, the Sign By-law on October 28, 2008;

AND WHEREAS Council now deems it expedient to amend By-law 65-2008 to address matters relating to pylon signs;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place hereby enacts as follows:

1. THAT the following definition be added to Section 2.1 Definition section as follows:
 - 2.1.10 **Highway** includes a common and public highway, street, avenue or parkway, any part of which is intended for or used by the general public for the passage of vehicles.
2. THAT the existing definition numbers 2.1.10 to 2.1.15 be renumbered as 2.1.11 to 2.1.16 respectively to account for the new definition be added as 2.1.10.
3. THAT Section 7.11.3 of By-law 65-2008 be repealed and replaced with the following:
 - 7.11.3 The bottom of the sign shall not be closer than 2.5m from finished grade unless the following condition is met:
 - a) The sign supports are a minimum of 7.62m (25ft) from any travelled portion of any highway that is maintained by the Town of Carleton Place, County of Lanark or Province of Ontario.
4. THAT a new Section 7.11.6 be added under Section 7.11 **Pylon, Standard and Shopping Centre Signs** as follows:
 - 7.11.6 No additional signage shall be permitted upon the pylon or standard supports beneath a permitted Pylon, Standard or Shopping Centre sign unless the signage is above the 2.5m minimum clear area required.
5. THAT this by-law shall come into force and effect on its passing.

**READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS
28TH DAY OF JANUARY, 2020.**

Doug Black, Mayor

Diane Smithson, Deputy Clerk

BY-LAW NO. 11-2020

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law;

AND WHEREAS the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **January 28, 2020**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**January 28, 2020 Confirmatory By-Law**"

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 28th DAY OF JANUARY 2020.

Doug Black, Mayor

Diane Smithson, Deputy Clerk