



AGENDA
REGULAR MEETING OF THE TOWN OF CARLETON PLACE

Tuesday, February 18, 2020, 7:00 p.m.
Town Hall Council Chambers

Pages

1. CALL TO ORDER

Call to order of the sixth meeting of the 131st Council of the Town of Carleton Place.

2. APPROVAL OF AGENDA

Recommended Motion:

THAT the Agenda be approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

4

Recommended Motion:

THAT the Council Minutes dated February 4, 2020 be approved as presented.

5. PRESENTATIONS

6. CONSENT REPORT

9

Recommended Motion:

THAT Council receive the Consent Report dated February 18, 2020.

7. MOTIONS

Physical Environment

1. Gemmill St. Retaining Wall Repairs (Communication 131027)

Recommended Motion:

THAT the budget deviation of \$11,570.81 for the emergency repairs to the Gemmill Street Retaining Wall be funded from the Town's overall 2019 surplus position, if possible and if not, from reserves.

2. Wastewater Treatment Plant Heat Exchanger (Communication 131029)

Recommended Motion:

THAT Council supports utilizing funds from the 2019 Water and Wastewater Major Maintenance surplus to pay for the budget deviation of \$68,212.90 (\$138,212.90 less \$70,000 budget) for the replacement of the existing heat exchanger at the Town's Wastewater Treatment Plant.

Corporate Services

3. Rural Economic Development (RED) Program - Strategic/Economic Infrastructure Stream (Communication 131026)

Recommended Motion:

THAT Council authorize staff applying for the landscaping and streetscaping elements of the downtown Bridge Street revitalization as the Town's priority under the Strategic Economic Infrastructure Stream of the Rural Economic Development (RED) Program.

8. BY-LAWS

1. By-law No. 18-2020 Amended Lease Agreement With Upper Canada District School Board (3 Francis Street Childcare Centre) 10

Recommended Motion:

THAT By-law 18-2020 (**Amended 3 Francis Street Childcare Centre Lease**) be read a first, second and third time, and finally passed.

2. By-law No. 19-2020 New Horizons for Seniors Program 11

Recommended Motion:

THAT By-law 19-2020 (**New Horizons for Seniors Program**) be read a first, second, and third time and finally passed.

9. ANNOUNCEMENTS

10. CONFIRMATORY BY-LAW

1. By-law No. 20-2020 Confirmation of Council Proceedings

12

Recommended Motion:

THAT By-law 20-2020 (To Confirm Council Proceedings) be read a first, second and third time, and finally passed.

11. O CANADA

12. ADJOURNMENT

Recommended Motion:

THAT the Regular Council Meeting of February 18, 2020 of the Town of Carleton Place be hereby adjourned at _____ p.m.

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, February 4, 2020, 7:00 p.m.
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell

COUNCIL ABSENT: Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Jennifer Hughes, By-law Administrative Clerk

1. CALL TO ORDER

Mayor Black called the fifth regular meeting of the 131st Council to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Motion No. 5-131-01

Moved by: Councillor Fritz

Seconded by: Councillor Seccaspina

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 5-131-02

Moved by: Councillor Seccaspina

Seconded by: Councillor Fritz

THAT the Council Minutes dated January 28th, 2020 be approved as presented.

CARRIED

5. PRESENTATIONS

None.

6. CONSENT REPORT

Motion No. 5-131-03

Moved by: Councillor Seccaspina

Seconded by: Councillor Fritz

THAT Council receive the Consent Report dated February 4, 2020.

CARRIED

7. MOTIONS

None.

8. BY-LAWS

1. By-law No. 12-2020 (Part Lot Control 12-16 LeBlanc St.)

Motion No. 5-131-04

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT By-law 12-2020 (**Part Lot Control for 12-16 LeBlanc St.**) be read a first, second and third time and finally passed.

CARRIED

2. By-law No. 13-2020 (Part Lot Control 34-46 Hurdis Way)

Motion No. 5-131-05

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT By-law 13-2020 (**Part Lot Control - 36-46 Hurdis Way**) be read a first, second and third time and finally passed.

CARRIED

3. By-law No. 14-2020 (Part Lot Control 50-56 Hurdis Way)

Motion No. 5-131-06

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT By-law No. 14-2020 (**Part Lot Control - 50-56 Hurdis Way**) be read a first, second and third time and finally passed.

CARRIED

4. By-law No. 15-2020 (Part Lot Control 60-66 Hurdis Way)

Motion No. 5-131-07

Moved by: Councillor Fritz

Seconded by: Councillor Seccaspina

THAT By-law No. 15-2020 (**Part Lot Control - 60-66 Hurdis Way**) be read a first, second and third time and finally passed.

CARRIED

5. By-law No. 16-2020 (Part Lot Control 90-104 Hurdis Way)

Motion No. 5-131-08

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT By-law No. 16-2020 (**Part Lot Control - 90-104 Hurdis Way**) be read a first, second and third time and finally passed.

CARRIED

9. ANNOUNCEMENTS

- Councillor Seccaspina made an announcement that there is a new free counselling/mental health clinic open at 145 Hooper St.

- Councillor Seccaspina made an announcement regarding a lengthy spread about Carleton Place in the recent issue of Better Homes & Gardens *Quilt Sampler* magazine, highlighting The Pickle Dish quilting store, the OVR trail, the Good Food Company restaurant and the Real Wool Shop.
- Councillor Seccaspina made an announcement that the St. James Anglican Church free breakfast has been a great success, offering hot breakfast every Wednesday morning from 9 a.m. to 11 a.m. Only 20% of attendees have been parishioners, so there is lots of public participation. Lots of donations means that the breakfast has been at no cost to the church.
- Councillor Toby Randell wanted to express his appreciation for all the staff and Council members he noticed taking part in Bell Let's Talk Day on January 29, 2020. He noted that this is an important day that raises awareness for mental health issues, and that lots of participation served to reduce the stigma surrounding mental health.
- Councillor Fritz made an announcement about the upcoming interview process for a new detachment commander for the Lanark County Detachment of the Ontario Provincial Police. Candidates will be interviewed on February 13, 2020.

10. CONFIRMATORY BY-LAW

1. By-law No. 17-2020 Council Meeting Proceedings

Motion No. 5-131-09

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT By-law 17-2020 (**To Confirm Council Proceedings**) be read a first, second and third time and finally passed.

CARRIED

11. O CANADA

All rose for the singing of O Canada.

12. ADJOURNMENT

Motion No. 5-131-10

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT the Regular Council Meeting of February 4, 2020 of the Town of Carleton Place be hereby adjourned at 7:08 p.m.

CARRIED

Doug Black, Mayor

Diane Smithson, Deputy Clerk

Consent Report from Committee of the Whole

February 4, 2020

1. Physical Environment

OCWA Operational Plan Endorsement (Communication 131028)

THAT the Mayor and Clerk be authorized to endorse the Operational Plan for the Town's water system as submitted by the Ontario Clean Water Agency.

BY-LAW NO. 18-2020

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AUTHORIZE THE SIGNING OF AN AMENDED LEASE AGREEMENT BETWEEN THE CORPORATION OF THE TOWN OF CARLETON PLACE AND THE UPPER CANADA DISTRICT SCHOOL BOARD TO ACKNOWLEDGE THE ADDITION TO THE 3 FRANCIS STREET CHILDCARE CENTRE.

WHEREAS Section 5.3 of the Municipal Act, 2001 (S.O. 2001, c.25) authorizes that municipal powers, including municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 9 of the Municipal Act, 2001 (S.O. 2001, c.25) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Town of Carleton Place deems it expedient to enter into an amended lease agreement with the Upper Canada District School Board (UCDSB) to acknowledge the addition to the 3 Francis Street Childcare Centre on the site of Arklan Public School owned by the UCDSB;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **SHORT TITLE**

This By-Law is short titled "Amended 3 Francis Street Childcare Centre Lease"

2. **AGREEMENT**

- (a) **THAT** the Mayor and Clerk shall be and are hereby authorized on behalf of the Corporation of the Town of Carleton Place to execute a lease agreement between the Corporation of the Town of Carleton Place and the Upper Canada District School Board.
- (b) **THAT** the Clerk shall be and is hereby authorized to affix the corporate seal of the Corporation of the Town of Carleton Place to the said contract.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 18TH DAY OF FEBRUARY, 2020.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW 19-2020

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AUTHORIZE THE SIGNING OF A TRANSFER PAYMENT AGREEMENT BETWEEN HER MAJESTY THE QUEEN IN RIGHT OF CANADA AS REPRESENTED BY THE MINISTER OF HUMAN RESOURCES AND SKILLS DEVELOPMENT CANADA AND THE CORPORATION OF THE TOWN OF CARLETON PLACE FOR RECEIPT OF FUNDING UNDER THE NEW HORIZONS FOR SENIORS PROGRAM (NHSP) TO PROVIDE EQUIPMENT, SUPPLIES AND TRAINING AND THE TOWN'S AGE-FRIENDLY COMMUNITY CENTRE 'THE STATION'.

WHEREAS Section 3.1 of the Municipal Act, 2001 (S.O. 2001, c.25), authorizes a municipality to enter into agreements with the Crown in right of Canada with respect to matters within the municipality's jurisdiction;

AND WHEREAS Section 11 (3) 5. of the Municipal Act, 2001 (S.O. 2001, c.25) authorizes a lower-tier municipality to pass by-laws respecting matters relating to culture, parks, recreation and heritage;

AND WHEREAS the Council of the Town of Carleton Place deems it expedient to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Human Resources and Skills Development Canada to provide funding under the New Horizons for Seniors Program (NHSP) for the Town's Age-Friendly Community Centre 'The Station';

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **SHORT TITLE**

This By-Law is short titled "New Horizons for Seniors Program (NHSP)".

2. **AGREEMENT**

(a) **THAT** the Mayor and CAO/Deputy Clerk shall be and are hereby authorized on behalf of the Corporation of the Town of Carleton Place to enter into a contribution agreement between the Corporation of the Town of Carleton Place and Her Majesty the Queen in Right of Canada as represented by the Minister of Human Resources and Skills Development Canada to provide \$25,000.00 Federal funding under the New Horizons for Seniors Program.

(b) **THAT** the Clerk shall be and is hereby authorized to affix the corporate seal of the Corporation of the Town of Carleton Place to the said agreement.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 18TH DAY OF FEBRUARY, 2020.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 20-2020

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law;

AND WHEREAS the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **February 18, 2020**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**February 18, 2020 Confirmatory By-Law**"

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 18th DAY OF FEBRUARY 2020.

Doug Black, Mayor

Stacey Blair, Clerk