



**AGENDA**  
**REGULAR MEETING OF THE TOWN OF CARLETON PLACE**

Tuesday, March 10, 2020, 7:00 p.m.  
Town Hall Council Chambers

**Pages**

**1. CALL TO ORDER**

Call to order of the seventh meeting of the 131st Council of the Town of Carleton Place.

**2. APPROVAL OF AGENDA**

**Recommended Motion:**

THAT the Agenda be approved as presented.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

**4. APPROVAL OF MINUTES**

1. Council Minutes

5

**Recommended Motion:**

THAT the Council Minutes dated February 18, 2020 be approved as presented.

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

10

**Recommended Motion:**

THAT Council receive the Consent Report dated March 10, 2020.

## 7. MOTIONS

Planning and Protection - February 18, 2020

1. Support for Continuation of Programs and Services from Mississippi Valley Conservation Authority (Communication 131033)

**Recommended Motion:**

WHEREAS the Corporation of the Town of Carleton Place has been well served by the Mississippi Valley Conservation Authority (MVCA) and has representation on the Board of Directors; and

WHEREAS the Corporation of the Town of Carleton Place is an environmentally conscious community; and

WHEREAS the Board of Directors determines the policies, priorities and budget of the MVCA; and

WHEREAS the MVCA provides the Town of Carleton Place with expert advice on the environmental impact of land use planning proposals and the Municipality does not have staff with comparable expertise or experience nor appropriate funding to support the activities currently provided by the MVCA; and

WHEREAS the MVCA provides programs and services to the residents of the Town of Carleton Place which include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion as well as protecting life and property through a variety of measures;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Carleton Place supports the continuation of the programs and services of the MVCA, both mandatory and non-mandatory, and that no programs of the MVCA or other Conservation Authorities including much needed flood risk reduction programs be dissolved at this time; and

THAT the Town of Carleton Place requests that the Provincial government improve their funding to Conservation Authorities including for flood risk reduction programs in order to provide a more stable funding base that would prevent any downloading of costs to municipalities and their tax base;

THAT the Provincial Government provide clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and

THAT this resolution be forwarded to the Ministry of the Environment, Conservation and Parks, Premier Doug Ford, MPP Randy Hillier, the

Association of Municipalities of Ontario, the County of Lanark, the Mississippi Valley Conservation Authority, and Conservation Ontario.

Physical Environment - March 3, 2020

2. Summary Report of Public Input - Reconstruction of Bridge Street and Next Steps (Communication 131036)

**Recommended Motion:**

THAT Council authorize R. V. Anderson to proceed with the detail design of the Bridge Street Rehabilitation project based on the Conceptual Design presented to the Public on January 27<sup>th</sup>, 2020, and made available on the Town's website; and

THAT comments received through public input be reviewed and incorporated where possible in the design process; and

THAT the Stakeholder Committee continue its work on developing communication strategies to be approved by Council and interact with all community parties impacted by the Central Bridge Replacement, Bridge Street Rehabilitation, and all associated works.

3. 2020 Overlay Program (Communication 131037)

**Recommended Motion:**

THAT staff be directed to incorporate Patterson Crescent from Francis Street to the most westerly limit at the intersection of Begley Street into the Town's 2020 Capital Overlay Program.

**8. BY-LAWS**

1. By-law No. 21-2020 Solid Waste Collection and Disposal Services Agreement 11

**Recommended Motion:**

THAT By-law 21-2020 (Waste Services Collection and Disposal Services Agreement) be read a first, second and third time, and finally passed.

2. By-law No. 22-2020 LeBlanc Street Dedication 12

**Recommended Motion:**

THAT By-law 22-2020 (**LeBlanc Street Dedication, Parts 1-4 on RP 27R-10699**) be read a first, second and third time, and finally passed.

**9. ANNOUNCEMENTS**

**10. CONFIRMATORY BY-LAW**

1. By-law No. 23-2020 Confirmation of Council Proceedings

13

**Recommended Motion:**

THAT By-law 22-2020 (To Confirm Council Proceedings) be read a first, second and third time, and finally passed.

**11. O CANADA**

**12. ADJOURNMENT**

**Recommended Motion:**

THAT the Regular Council Meeting of March 10, 2020 of the Town of Carleton Place be hereby adjourned at \_\_\_\_\_ p.m.

## MINUTES

### REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, February 18, 2020, 7:00 p.m.  
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

#### 2. APPROVAL OF AGENDA

**Motion No. 6-131-01**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Fritz

THAT the Agenda be approved as presented.

**CARRIED**

#### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

#### 4. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 6-131-02**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Seccaspina

THAT the Council Minutes dated February 4, 2020 be approved as presented.

CARRIED

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

**Motion No. 6-131-03**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT Council receive the Consent Report dated February 18, 2020.

Committee of the Whole - February 4, 2020

**1. Physical Environment**

OCWA Operational Plan Endorsement (Communication 131028)

THAT the Mayor and Clerk be authorized to endorse the Operational Plan for the Town's water system as submitted by the Ontario Clean Water Agency.

CARRIED

**7. MOTIONS**

Physical Environment

**1. Gemmill St. Retaining Wall Repairs (Communication 131027)**

Councillor Tennant declared a conflict on this item. (His company was involved in the Gemmill Street project.)

Councillor Tennant left the Council Chambers at 7:01 p.m. He returned at 7:03 p.m. once this item had been dispensed with.

**Motion No. 6-131-04**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT the budget deviation of \$11,570.81 for the emergency repairs to the Gemmill Street Retaining Wall be funded from the Town's overall 2019 surplus position, if possible and if not, from reserves.

**CARRIED**

2. Wastewater Treatment Plant Heat Exchanger (Communication 131029)

**Motion No. 6-131-05**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT Council supports utilizing funds from the 2019 Water and Wastewater Major Maintenance surplus to pay for the budget deviation of \$68,212.90 (\$138,212.90 less \$70,000 budget) for the replacement of the existing heat exchanger at the Town's Wastewater Treatment Plant.

**CARRIED**

Corporate Services

3. Rural Economic Development (RED) Program - Strategic/Economic Infrastructure Stream (Communication 131026)

**Motion No. 6-131-06**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT Council authorize staff applying for the landscaping and streetscaping elements of the downtown Bridge Street revitalization as the Town's priority under the Strategic Economic Infrastructure Stream of the Rural Economic Development (RED) Program.

**CARRIED**

**8. BY-LAWS**

1. By-law No. 18-2020 Amended Lease Agreement With Upper Canada District School Board (3 Francis Street Childcare Centre)

**Motion No. 6-131-07**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Atkinson

THAT By-law 18-2020 (**Amended 3 Francis Street Childcare Centre Lease**) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 19-2020 New Horizons for Seniors Program

**Motion No. 6-131-08**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT By-law 19-2020 (**New Horizons for Seniors Program**) be read a first, second, and third time and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

The Mayor commented on the success of OPP skating event over the past weekend at Carleton Junction.

Mayor Black asked for a moment of silence in honour of former Mississippi Mills Mayor, Sean McLaughlin who recently passed away.

Councillor Randell informed Council that the Food Bank will be moving to a new location in April. He also commented on the success of recent food collection efforts of the Food Bank.

Councillor Fritz informed Council about a Carleton Place hockey tournament that will include a team from Iqaluit taking place this Thursday.

Councillor Seccaspina advised that on Thursday there will be an event regarding affordable housing and creating housing solutions at the Arena.

Councillor Atkinson announced that the Carleton Place Environmental Advisory Committee elected Dena Comley as Chair and Jamie DeBaie as Deputy Chair.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 20-2020 Confirmation of Council Proceedings

**Motion No. 6-131-09**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 20-2020 (**To Confirm Council Proceedings**) be read a first, second and third time, and finally passed.



**CARRIED**

**11. O CANADA**

All rose for the singing of O Canada.

**12. ADJOURNMENT**

**Motion No. 6-131-10**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT the Regular Council Meeting of February 18, 2020 of the Town of Carleton Place be hereby adjourned at 7:15 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk

## **Consent Report from Committee of the Whole**

**February 18, 2020**

### **Planning and Protection**

1. Development Services Planning Activity Report - January 2020 (Communication 131032)

THAT the Planning Activity Report for the month of January 2020 be received as information.

### **Corporate Services**

2. CAO's Report - Delegated Authority (Communication 131034)

THAT Council accept the CAO's Delegated Authority Report dated February 18, 2020 as information.

### **Committee, Board and External Organization Updates**

3. Committee Resignations

THAT the resignations of Brenda MacDonald Rowe from the Municipal Drug Strategy Committee and Amanda Charania from the Childcare Committee be accepted with regrets; and

THAT a letter of thanks be sent to Ms. MacDonald Rowe and Ms. Charania on behalf of the Town and Council.

**BY-LAW NO. 21-2020**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWN OF CARLETON PLACE AND GFL ENVIRONMENTAL FOR PROVIDING SOLID WASTE COLLECTION AND DISPOSAL SERVICES.**

**WHEREAS** Section 5.3 of the Municipal Act, 2001 (S.O. 2001, c.25) authorizes that municipal powers, including municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** Section 9 of the Municipal Act, 2001 (S.O. 2001, c.25), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Council of the Town of Carleton Place deems it expedient to enter into an agreement with GFL Environmental to provide solid waste collection and disposal services to the Town of Carleton Place.

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **SHORT TITLE**

This By-Law is short titled "Solid Waste Collection and Disposal Contract".

2. **AGREEMENT**

- (a) **THAT** the Mayor and Clerk shall be and are hereby authorized on behalf of the Corporation of the Town of Carleton Place to execute a five (5) year agreement between the Corporation of the Town of Carleton Place and GFL Environmental.
- (b) **THAT** the parties may extend the agreement for a further two (2), one (1) year periods on the agreement of the parties.
- (c) **THAT** the Clerk shall be and is hereby authorized to affix the corporate seal of the Corporation of the Town of Carleton Place to the said contract.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 10TH DAY OF MARCH, 2020.

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Doug Black, Mayor

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Stacey Blair, Clerk

## BY-LAW NO. 22-2020

### A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO ESTABLISH AND DEDICATE CERTAIN PORTIONS OR TRACTS OF LAND AS PUBLIC HIGHWAY TO BE KNOWN AS PART OF LEBLANC STREET

**WHEREAS** Section 31(2) of the Municipal Act, S.O. 2001, Chapter 25 as amended authorizes a municipality to establish a public highway;

**AND WHEREAS** Part of Lot 16, Concession 11, more particularly described as Parts 1-4 on RP27R-10699 was transferred to the Town of Carleton Place but was never assumed into the Town's road system;

**NOW THEREFORE** the Council of the Town of Carleton Place enacts as follows:

1. That the portion or tract of land described below is established and dedicated as a public highway:

Part of Lot 16, Concession 11, Geographic Township of Beckwith, now in the Town of Carleton Place in the County of Lanark, more particularly described as Parts 1- 4 on Plan 27R-10699 (Part of PIN 05113-0571), be included as part of LeBlanc Street.

2. That the Solicitor be hereby authorized to deposit a copy of this By-law on title in the Lanark Land Titles Office No. 27.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 10<sup>th</sup> DAY OF MARCH, 2020.

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 23-2020**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE**

**WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law;

**AND WHEREAS** the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **March 10, 2020**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**March 10, 2020 Confirmatory By-Law**"

**READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 10th DAY OF MARCH 2020.**

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Doug Black, Mayor

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Stacey Blair, Clerk