



**AGENDA**  
**REGULAR MEETING OF THE TOWN OF CARLETON PLACE**

Tuesday, April 7, 2020, 7:00 p.m.  
Town Hall Council Chambers

**Pages**

**1. CALL TO ORDER**

Call to order of the 8th regular meeting of the 131st Council of the Town of Carleton Place.

**2. APPROVAL OF AGENDA**

**Recommended Motion:**

THAT the Agenda be approved as presented.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

**4. APPROVAL OF MINUTES**

1. Council Minutes

4

**Recommended Motion:**

THAT the Council Minutes dated March 10, 13 and 25, be approved as presented.

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

19

**Recommended Motion:**

THAT the Council receive the Consent Report dated April 7, 2020.

## 7. MOTIONS

Planning and Protection - March 10, 2020

1. Fire Master Plan (Communication 131041)

**Recommended Motion:**

THAT Council receive the 2019-2024 Master Fire Plan.

## 8. BY-LAWS

1. By-law No. 34-2020 Removal of One Foot Reserve Fanning and Rathwell Streets 20

**Recommended Motion:**

THAT By-law 34-2020 (To remove one foot reserves legally described as Blocks 137-143 on Plan 27M-77 and to dedicate said reserves as a public highway as part of Fanning St. and Rathwell St.) be read a first, second and third time, and finally passed.

2. By-law No. 35-2020 Sale of Land (Roe Street) 21

**Recommended Motion:**

THAT By-law 35-2020 (to confirm the sale of lands known as Parts 3 and 8 on RP27R-11243 Roe Street) be read a first, second and third time, and finally passed.

3. By-law No. 36-2020 Amends Fees and Charges By-law No. 120-2019 22

**Recommended Motion:**

THAT By-law 36-2020 (to amend By-law No. 120-2019, specifically for the Building Department) be read a first, second and third time, and finally passed.

4. By-law No. 37-2020 Closure of a Portion of Begley Street 23

Town Clerk to inform Council of any comments received regarding the partial street closure.

**Recommended Motion:**

THAT By-law 37-2020 (to close a portion of Begley Street) be read a first, second and third time, and finally passed

## 9. ANNOUNCEMENTS

**10. CONFIRMATORY BY-LAW**

1. By-law No. 38-2020 Confirm Council Proceedings

24

**Recommended Motion:**

THAT By-law 38-2020 (to confirm Council proceedings) be read a first, second and third time, and finally passed

**11. O CANADA**

The singing of O Canada will be dispensed with during virtual meetings.

**12. ADJOURNMENT**

**Recommended Motion:**

THAT the meeting be adjourned at \_\_\_\_\_ p.m.

## MINUTES

### REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, March 10, 2020, 7:00 p.m.  
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

**1. CALL TO ORDER**

Mayor Black called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**Motion No. 7-131-01**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT the Agenda be approved as presented.

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None.

**4. APPROVAL OF MINUTES**

1. Council Minutes

**Motion No. 7-131-02**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT the Council Minutes dated February 18, 2020 be approved as presented.

**CARRIED**

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

**Motion No. 7-131-03**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT Council receive the Consent Report dated March 10, 2020.

**CARRIED**

**7. MOTIONS**

Planning and Protection - February 18, 2020

1. Support for Continuation of Programs and Services from Mississippi Valley Conservation Authority (Communication 131033)

**Motion No. 7-131-04**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Atkinson

WHEREAS the Corporation of the Town of Carleton Place has been well served by the Mississippi Valley Conservation Authority (MVCA) and has representation on the Board of Directors; and

WHEREAS the Corporation of the Town of Carleton Place is an environmentally conscious community; and

WHEREAS the Board of Directors determines the policies, priorities and budget of the MVCA; and

WHEREAS the MVCA provides the Town of Carleton Place with expert advice on the environmental impact of land use planning proposals and

the Municipality does not have staff with comparable expertise or experience nor appropriate funding to support the activities currently provided by the MVCA; and

WHEREAS the MVCA provides programs and services to the residents of the Town of Carleton Place which include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion as well as protecting life and property through a variety of measures;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Carleton Place supports the continuation of the programs and services of the MVCA, both mandatory and non-mandatory, and that no programs of the MVCA or other Conservation Authorities including much needed flood risk reduction programs be dissolved at this time; and

THAT the Town of Carleton Place requests that the Provincial government improve their funding to Conservation Authorities including for flood risk reduction programs in order to provide a more stable funding base that would prevent any downloading of costs to municipalities and their tax base;

THAT the Provincial Government provide clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and

THAT this resolution be forwarded to the Ministry of the Environment, Conservation and Parks, Premier Doug Ford, MPP Randy Hillier, the Association of Municipalities of Ontario, the County of Lanark, the Mississippi Valley Conservation Authority, and Conservation Ontario.

**CARRIED**

Physical Environment - March 3, 2020

2. Summary Report of Public Input - Reconstruction of Bridge Street and Next Steps (Communication 131036)

**Motion No. 7-131-05**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT Council authorize R. V. Anderson to proceed with the detail design of the Bridge Street Rehabilitation project based on the Conceptual

Design presented to the Public on January 27<sup>th</sup>, 2020, and made available on the Town's website; and

THAT comments received through public input be reviewed and incorporated where possible in the design process; and

THAT the Stakeholder Committee continue its work on developing communication strategies to be approved by Council and interact with all community parties impacted by the Central Bridge Replacement, Bridge Street Rehabilitation, and all associated works.

**CARRIED**

3. 2020 Overlay Program (Communication 131037)

**Motion No. 7-131-06**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT staff be directed to incorporate Patterson Crescent from Francis Street to the most westerly limit at the intersection of Begley Street into the Town's 2020 Capital Overlay Program.

**CARRIED**

## **8. BY-LAWS**

1. By-law No. 21-2020 Solid Waste Collection and Disposal Services Agreement

**Motion No. 7-131-07**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT By-law 21-2020 (Waste Services Collection and Disposal Services Agreement) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 22-2020 LeBlanc Street Dedication

**Motion No. 7-131-08**

**Moved by:** Councillor Randell

**Seconded by:** Deputy Mayor Redmond

THAT By-law 22-2020 (**LeBlanc Street Dedication, Parts 1-4 on RP 27R-10699**) be read a first, second and third time, and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

In partnership with the BIA and the Chamber of Commerce, the Mayor is hosting an information session regarding the Bridge Street reconstruction.

Deputy Mayor Redmond passed on his condolences to the Code family on the passing of Allan Code, a former long serving member of Council.

Councillor Fritz recognized the women on Council and staff in honour of International Women's Day.

Councillor Randell reported that the Carleton Place Junior A hockey team is now in the playoffs.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 23-2020 Confirmation of Council Proceedings

**Motion No. 7-131-09**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT By-law 23-2020 (**To Confirm Council Proceedings**) be read a first, second and third time, and finally passed.

**CARRIED**

**11. O CANADA**

All rose for the singing of O Canada.

**12. ADJOURNMENT**

**Motion No. 7-131-10**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Atkinson

THAT the Regular Council Meeting of March 10, 2020 of the Town of Carleton Place be hereby adjourned at 7:15 p.m.

**CARRIED**



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Doug Black, Mayor

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Stacey Blair, Clerk

# MINUTES

## EMERGENCY MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Friday, March 13, 2020, 2:00 p.m.  
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz (arrived at 2:09 p.m.)  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk  
Joanne Henderson, Manager of Recreation  
Meriah Caswell, Librarian  
Tracey Freill, Manager of Childcare Services  
Trisa McConkey, Treasurer  
Dave Young, Director of Public Works  
Pascal Meunier, Director of Protective Services  
Lennox Smith, CBO  
Robin Daigle, Manager of Engineering

### 1. CALL TO ORDER

Mayor Black called the meeting to order at 2:01 p.m.

Mayor Black stated that the Covid-19 crisis is unfolding quickly. This event can cause mental duress to both Council and workers, and that in an effort to keep everyone healthy, the Town has to work to not contribute to the spread of the virus.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None declared.

### 3. BUSINESS

1. Impacts and Response to Covid-19

The CAO provided a number of questions to Council that had been provided by staff. After discussing the questions, the following resolution was passed to formalize Council's responses.

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT the Council of the Town of Carleton Place pass the following:

1. Unless it is an emergency, there shall be no Council, Committee of the Whole or Advisory Committee meetings until March 31<sup>st</sup> which shall be reassessed by Council at that time;
2. All public meetings under the Planning Act shall be cancelled until March 31 which shall be reassessed by Council at that time;
3. All of the Town's public facilities will be closed, (including but not limited to the Town Hall, arena, childcare facilities, halls, pool), and all programming cancelled (whether Town or privately operated) until March 31<sup>st</sup> which shall be reassessed by Council at that time;
4. Where possible, staff is to attend work or tele-work if possible; if not possible, staff will still be paid if they cannot attend work; essential services in Public Works, Fire, By-law and Building are to attend work;
5. Staff who have traveled by air or out of the country shall be required to self-isolate for 14 days upon their return; and that these staff members will be paid if they have already left; that this shall become effective at the end of business today;
6. Staff who travel after end of business on Friday, March 13, 2020 will be responsible to cover their own 14-day self-isolation period upon their return by using vacation or time in lieu;
7. Staff shall find out about available funding from other levels of government to assist with the cost of measures to be taken;
8. Any employee that has a member of their household that is sick (including undiagnosed) shall be permitted to self-isolate and that where possible staff shall work from home and be paid for this time;
9. Staff shall determine by next Wednesday if the Spring Home show will proceed as originally scheduled; this decision shall be determined by the CAO and the Manager of Recreation and Culture;

10. The Town's Childcare Centers will be closed for the remainder of the closure of Ontario public schools until April 6, 2020 beginning Monday, March 16 at 6:00 p.m. to allow parents time to make alternate arrangements; an announcement will be sent out today. Parents shall not be charged for this time and Childcare Workers shall be paid until March 31, 2020 with the balance of time being covered by vacation or time in lieu.

11. Council recommends to the Library Board that the Library close until March 31, 2020 and that fines be suspended during this time.

**CARRIED**

**4. CONFIRMATORY BY-LAW**

1. By-law No. 24-2020

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT By-law 24-2020 (To Confirm Council Proceedings) be read a first, second and third time, and finally passed.

**CARRIED**

**5. ADJOURNMENT**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT the meeting be adjourned at 3:15 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk

## MINUTES

### EMERGENCY MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Wednesday, March 25, 2020, 4:00 p.m.  
Town Hall Council Chambers

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk  
Dave Young, Director of Public Works  
Tracey Freill, Manager of Childcare Services  
Lennox Smith, CBO  
Meriah Caswell, Manager of Library Services  
Robin Daigle, Manager of Engineering  
Trisa McConkey, Treasurer  
Joanna Bowes, Manager of Development Services  
Joanne Henderson, Manager of Recreation and Culture  
Pascal Meunier, Director of Protective Services

#### 1. CALL TO ORDER

Mayor Black called the meeting to order at 4:02 p.m.

He opened the meeting by offering a sincere thank you for the cooperation that has been witnessed in the community during this crisis.

#### 2. APPROVAL OF AGENDA

**Motion No. E-2-131-01**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT the Agenda be approved as presented.

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None.

**4. MOTIONS**

1. Electronic Meeting Participation During a Declared Emergency

**Motion No. E-2-131-02**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT Procedural By-law 117-2018 be amended to allow for Council, Local Boards and Committees to hold electronic meetings in the event of a municipal or provincially declared emergency.

**CARRIED**

2. Municipal Interest Penalties/Charges During COVID-19 Pandemic

**Motion No. E-2-131-03**

**Moved by:** Councillor Randell

**Seconded by:** Deputy Mayor Redmond

THAT Council pass a By-law to waive penalties for late payments incurred from the date of passing of the By-law until it is repealed.

**CARRIED**

3. Waste Collection During COVID-19 Pandemic

**Motion No. E-2-131-04**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT one (1) additional bag of garbage per week per household be permitted during the declared province wide state of emergency for the COVID-19 pandemic.

**CARRIED**

**5. BY-LAWS**

1. By-law No. 25-2020 Lifting of one Foot Reserves - Dunlop Road, Antonakos Drive and Hooper Street

**Motion No. E-2-131-05**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 25-2020 (**To remove one foot reserves legally described as Block 267, Block 224 and Block 243 on Plan 27M-81 and to dedicate said reserves as a public highway**) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 26-2020 Part Lot Control - 26-28 Matthews Street

**Motion No. E-2-131-06**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT By-law 26-2020 (**Part Lot Control for 26-28 Matthews St.**) be read a first, second and third time and finally passed.

**CARRIED**

3. By-law No. 27-2020 Part Lot Control - 7-9 Berryman St.

**Motion No. E-2-131-07**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT By-law No. 27-2020 (**Part Lot Control - 7-9 Berryman St.**) be read a first, second and third time and finally passed.

**CARRIED**

4. By-law No. 28-2020 Part Lot Control - 13-15 Berryman St.

**Motion No. E-2-131-08**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT By-law No. 28-2020 (**Part Lot Control - 13-15 Berryman St.**) be read a first, second and third time and finally passed.

**CARRIED**

5. By-law No.29-2020 Part Lot Control - 19-21 Berryman St.

**Motion No. E-2-131-09**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT By-law No. 29-2020 (**Part Lot Control - 19-21 Berryman St.**) be read a first, second and third time and finally passed.

**CARRIED**

6. By-law No. 30-2020 Part Lot Control - 25-27 Berryman St.

**Motion No. E-2-131-10**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT By-law No. 30-2020 (**Part Lot Control - 25-27 Berryman St.**) be read a first, second and third time and finally passed.

**CARRIED**

7. By-law No. 31-2020 Amendment to Procedural By-law - Emergency Electronic Participation

**Motion No. E-2-131-11**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT By-law No. 31-2020 (**Electronic Participation During a Declared Emergency**) be read a first, second and third time and finally passed.

**CARRIED**



8. By-law No. 32-2020 Amend Fees and Charges, Water Rates and Interim Tax By-law

**Motion No. E-2-131-12**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT By-law No. 32-2020 (**Amends By-law Nos. 120-2019 Fees and Charges, 106-2019 Water Rates, and 115-2019 Interim Tax By-law**) be read a first, second and third time and finally passed.

**CARRIED**

**6. CLOSED SESSION**

**Motion No. E-2-131-13**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT the Council move into closed session at 4:21 p.m. to discuss matters subject to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

1. Terms and Conditions of Employment

2. Council/Staff Relations

AND THAT Diane Smithson, CAO and Stacey Blair, Clerk, and management staff (item 1) remain in the room, and Pascal Meunier, Director of Protective Services (item 2).

**CARRIED**

**Motion No. E-2-131-14**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT Council return to regular session at 6:32 p.m.

**CARRIED**

**7. RISE AND REPORT**

1. The CAO was provided with direction from Council.
2. A discussion was held regarding staff and council relations.

Councillor Atkinson left the meeting at 5:55 p.m. during the Closed Session.

**8. CONFIRMATORY BY-LAW**

1. By-law No. 33-2020 Confirmation of Council Proceedings

**Motion No. E-2-131-15**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT By-law 33-2020 (**To Confirm Council Proceedings**) be read a first, second and third time, and finally passed.

**CARRIED**

**9. ADJOURNMENT**

**Motion No. E-2-131-16**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT the second Emergency Council Meeting of the Town of Carleton Place be adjourned at 6:35 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk

## Consent Report from Committee of the Whole

### March 10, 2020 – Regular Meeting

#### Planning and Protection

#### **1. Sea Container Policy (Communication 131030)**

THAT Council approve the Sea Container Policy for utilization by the Building Department for all sea container building permit applications.

#### **2. Committee Terms of Reference - Roles and Responsibilities (Communication 131045)**

THAT the Terms of Reference for the following Advisory Committees be approved:

- Urban Forest/River Corridor Committee
- Parks and Recreation Committee
- Accessibility Advisory Committee

**BY-LAW NO. 34-2020**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO REMOVE ONE-FOOT RESERVES LEGALLY DESCRIBED AS BLOCK 137, BLOCK 138, BLOCK 139, BLOCK 140, BLOCK 141, BLOCK 142 AND BLOCK 143 ON PLAN 27M-77 AND TO DEDICATE SAID RESERVES AS A PUBLIC HIGHWAY, AS PART OF FANNING STREET AND AS PART OF RATHWELL STREET**

**WHEREAS** a one-foot reserve was retained by the Corporation of the Town of Carleton Place at Block 137, at Block 138, at Block 139, at Block 140, at Block 141, at Block 142 and at Block 143 on Plan 27M-77 in the Town of Carleton Place;

**AND WHEREAS** the retention of the above-noted one-foot reserves are deemed no longer necessary.

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. THAT Block 137 on Plan 27M-77 be hereby dedicated as a public highway, as part of Rathwell Street.
2. THAT Block 138 on Plan 27M-77 be hereby dedicated as a public highway, as part of Rathwell Street.
3. THAT Block 139 on Plan 27M-77 be hereby dedicated as a public highway, as part of Rathwell Street.
4. THAT Block 140 on Plan 27M-77 be hereby dedicated as a public highway, as part of Fanning Street.
5. THAT Block 141 on Plan 27M-77 be hereby dedicated as a public highway, as part of Fanning Street.
6. THAT Block 142 on Plan 27M-77 be hereby dedicated as a public highway, as part of Fanning Street.
7. THAT Block 143 on Plan 27M-77 be hereby dedicated as a public highway, as part of Fanning Street.
8. THAT a copy of this By-law be deposited on title in the Lanark Land Titles Division Office No. 27

**READ A FIRST TIME, A SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 7TH DAY OF APRIL, 2020.**

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 35-2020**

**A BY-LAW OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO CONFIRM THE SALE OF CERTAIN SURPLUS LANDS DESCRIBED AS PART LOT 16, CONCESSION 11, FORMERLY IN THE TOWN OF BECKWITH, NOW IN THE TOWN OF CARLETON PLACE, BEING PARTS 3 and 8 ON RP27R-11243 (PART OF PIN 05113-0913 LT).**

**WHEREAS** Section 5.3 of the *Municipal Act, 2001* (S.O. 2001, c.25) authorizes that municipal powers, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** Section 9 of the *Municipal Act, 2001* (S.O. 2001, c.25), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**WHEREAS** Section 268(1) of the *Municipal Act, 2001* (S.O. 2001, c.25), authorizes municipal councils to pass by-laws for establishing procedures, including the giving of notice to the public, governing the sale of land;

**WHEREAS** the Council of The Town of Carleton Place adopted By-law No. 06-2012 to establish procedures for the sale and other disposition of land.

**AND WHEREAS** the Council of the Corporation of the Town of Carleton Place deems it appropriate to pass a by-law to sell such land;

**NOW THEREFORE**, the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That Council hereby confirms that the lands to be sold are deemed surplus to the requirements of the Town of Carleton Place.
2. That the lands described as Part of Lot 16, Concession 11, formerly in the Township of Beckwith, now in the Town of Carleton Place, shown as Parts 3 and 8 on RP 27R-11346 (Part of PIN 05113-0947 LT)) on Roe Street be sold to Matrix Investment Group Ltd. for the amount of \$379,600.00 plus HST.
3. That the lands are subject to an easement to the Town of Carleton Place over Parts 8 on RP27R-11346 for drainage purposes (Part of PIN 05113-0947 LT).
4. That the lands are subject to an easement to Hydro One over Part 3 on RP27R-11243 for hydro purposes (Part of PIN 05113-0913 LT).

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 7<sup>TH</sup> DAY OF APRIL, 2020.

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 36-2020**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AMEND BY-LAW NO. 120-2019 TO ESTABLISH FEES AND CHARGES FOR SERVICES PROVIDED BY THE TOWN AND SPECIFICALLY FOR THE BUILDING DEPARTMENT.**

**WHEREAS** Section 391 of the *Municipal Act*, 2001, S. O. 2001, c. 25, as amended, authorizes a municipality by by-law to impose fees or charges on persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property; and

**WHEREAS** the *Planning Act*, being Chapter P. 13 R.S.O., 1990 as amended, provides that Council may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

**WHEREAS** pursuant to the *Building Code Act*, 1992, S.O. 1992 c 23 as amended, Council may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

**WHEREAS** the Corporation of the Town of Carleton Place deems it expedient to update the fees and charges to be collected by the various departments of the Corporation of the Town of Carleton Place by adding a provision for the recovery of costs incurred by the Town for registrations on title;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That Schedule "A" to By-law 120-2019 be amended by adding the following provision to the Notes, General: under the Building Department Fees and Charges Section as Item 7.:
  - "7. Registration of an Agreement or an Order on title and removal of an Order from Title – full cost recovery by the property owner based on proof of costs incurred by the Town."
2. That any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall bear interest at the rate of 1.25% after thirty (30) days and each month thereafter until such fee or charge is paid in full.
3. That the Treasurer shall add unpaid fees and charges imposed by the municipality to the tax roll and collect them in the same manner as municipal taxes.
4. That this by-law shall come into force and take effect on the date of passing of this By-law.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 24<sup>TH</sup> DAY OF MARCH, 2020.

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 37-2020**

**A BY-LAW OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO STOP UP AND CLOSE PART OF THE BEGLEY STREET ROAD ALLOWANCE DESCRIBED AS PART LOT 15, CONCESSION 11, FORMERLY IN THE TOWNSHIP OF BECKWITH, NOW IN THE TOWN OF CARLETON PLACE, BEING PART , ON RP27R- , (PART OF PIN LT).**

**WHEREAS** Section 5.3 of the *Municipal Act, 2001* (S.O. 2001, c.25) authorizes that municipal powers, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** Section 9 of the *Municipal Act, 2001* (S.O. 2001, c.25), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**WHEREAS** Section 34 of the *Municipal Act, 2001* (S.O. 2001, c.25), deems that a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the property land registry office;

**WHEREAS** it is deemed expedient in the interest of the Corporation of the Town of Carleton Place that the road allowance set out and described below, be closed and stopped up;

**NOW THEREFORE**, the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **THAT** upon and after the passing of this by-law, all that portion of the road allowance as set out and described is hereby stopped up and closed:

Part of the Begley Street allowance, described as Part Lot 15, Concession 11, formerly in the Township of Beckwith, now in the Town of Carleton Place, being Part on RP27R- (Part of PIN LT).

2. **THAT** upon passing, this by-law shall be registered in the Land Titles Office for Lanark County.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 7<sup>TH</sup> DAY OF APRIL, 2020.

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Doug Black, Mayor

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Stacey Blair, Clerk

**BY-LAW NO. 38-2020**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE**

**WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law;

**AND WHEREAS** the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **March 25, 2020**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**April 7, 2020 Confirmatory By-Law**"

**READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 7th DAY OF APRIL 2020.**

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Doug Black, Mayor

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Stacey Blair, Clerk