

Committee of the Whole Minutes

**Tuesday, April 21, 2020
Immediately Following the Council Meeting
Town Hall Council Chambers**

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Pascal Meunier, Director of Protective Services, Trisa McConkey, Treasurer, Joanna Bowes, Manager of Development Services, Dee Dee Scissons, Planning Administrative Clerk

VIRTUAL MEETING VIA ZOOM

1. CALL TO ORDER

The Chair called the meeting to order at 7:06 p.m.

2. APPROVAL OF AGENDA

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Seccaspina - Secondary Plan, Official Plan Amendment OPA-01-2020 (Communication 131058)

Councillor Seccaspina's family owns land that could be impacted by this matter.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Councillor Fritz
Seconded by: Councillor Tennant

THAT the Committee of the Whole Minutes dated April 7, 2020 be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

6. REPORTS

Corporate Services

1. 2020 Business Improvement Area (BIA) Budget (Communication 131051)

Moved by: Councillor Fritz
Seconded by: Councillor Seccaspina

THAT the 2020 Operating Budget for the Carleton Place Business Improvement Area (BIA) be approved;

THAT the levy portion of the Operating Budget for the Carleton Place Business Improvement Area in the amount of \$166,403 be approved;

THAT the Treasurer be authorized and directed to prepare the requisite By-law pursuant to Section 208 of the Municipal Act, 2001, to invoice on the tax bills the levy portion of the BIA Operating Budget;

THAT the following schedule of payments for 2020 be approved:

April \$83,433

June \$83,400

CARRIED, MOTION PREPARED

2. Annual Repayment Limit (Communication 131052)

Moved by: Councillor Randell
Seconded by: Councillor Tennant

THAT Council receives the Treasurer's report regarding the Town's Annual Repayment Limit dated April 21, 2020 as information.

CARRIED, CONSENT

3. Financial Report to March 31, 2020 (Communication 131053)

Moved by: Councillor Atkinson

Seconded by: Councillor Randell

THAT Council receives the Financial Report from the Treasurer to March 31, 2020 as information.

CARRIED, CONSENT

4. Establish Final Tax Rates for 2020 (Communication 131054)

Moved by: Councillor Seccaspina

Seconded by: Mayor Black

THAT the 2020 Tax Rate By-law be forwarded to Council for approval.

CARRIED, BY LAW PREPARED

Physical Environment

5. Carleton Place Drinking Water System 2019 Annual Report
(Communication 131055)

Moved by: Councillor Tennant

Seconded by: Mayor Black

THAT Council accepts the Carleton Place Drinking Water System 2019 Annual Report as information; and

THAT the report be made available to the Public via the Town's Website.

CARRIED, MOTION PREPARED

6. Carleton Place Wastewater System 2019 Annual Report (Communication 131056)

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT Council accepts the Carleton Place Wastewater System 2019 Annual Report as information; and

THAT the report be made available to the Public via the Town's Website.

CARRIED, MOTION PREPARED

Community Issues

7. Community Enrichment Grants - Intake 1 (Communication 131057)

Moved by: Councillor Randell

Seconded by: Councillor Atkinson

THAT Council approves the allocation of Community Enrichment Grants to various organizations under Intake 1 in the amount of \$13,638.47.

CARRIED, MOTION PREPARED

8. Secondary Plan, Official Plan Amendment OPA-01-2020 (Communication 131058) - Public Meeting Under the Planning Act - 8:00 p.m.

Councillor Seccaspina declared a conflict on this item. (Councillor Seccaspina's family owns land that could be impacted by this matter.)

Councillor Seccaspina left the meeting at 7:50 p.m. and did not return.

This Public Meeting was the second part of the Public Meeting on OPA-01-2020, the first part of which took place on March 3rd. The purpose of this meeting was to receive public comments from agencies with respect to the Highway District Secondary Plan.

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT a by-law for the Official Plan Amendment OPA-01-2020 for the Secondary Plan be forwarded to Council and the County of Lanark for adoption; and

THAT staff be directed to prepare the public record for submission to the County of Lanark.

CARRIED, BY LAW PREPARED

7. **NEW/OTHER BUSINESS**

8. **COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

Moved by: Councillor Fritz
Seconded by: Councillor Seccaspina

THAT the Parks and Recreation Committee minutes dated March 2, 2020 be received.

CARRIED

9. INFORMATION LISTING

Moved by: Councillor Atkinson
Seconded by: Councillor Tennant

THAT the Information Listing dated April 21, 2020 be received as information.

CARRIED

10. NOTICE OF MOTIONS

None.

11. ADJOURNMENT

Moved by: Councillor Atkinson
Seconded by: Councillor Tennant

THAT the meeting be adjourned at 8:05 p.m.

CARRIED

Deputy Mayor Sean Redmond

Stacey Blair, Clerk