

# MINUTES

## REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, May 12, 2020, 7:00 p.m.

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

### VIRTUAL MEETING VIA ZOOM

#### 1. CALL TO ORDER

The 10th regular meeting of the 131st Council of the Town of Carleton Place was called to order by Mayor Black at 7:00 p.m.

#### 2. APPROVAL OF AGENDA

##### **Motion No. 10-131-01**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT the Agenda be approved as presented.

**CARRIED**

#### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

#### 4. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 10-131-02**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Atkinson

THAT the Council Minutes dated April 21st and May 5th be accepted as presented.

**CARRIED**

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

**Motion No. 10-131-03**

**Moved by:** Councillor Fritz

**Seconded by:** Deputy Mayor Redmond

THAT Council receive the Consent Report dated May 12, 2020:

April 21, 2020 – Regular Meeting

Corporate Services

**1. Annual Repayment Limit (Communication 131052)**

THAT Council receives the Treasurer's report regarding the Town's Annual Repayment Limit dated April 21, 2020 as information.

**2. Financial Report to March 31, 2020 (Communication 131053)**

THAT Council receives the Financial Report from the Treasurer to March 31, 2020 as information.

Physical Environment

**3. Carleton Place Drinking Water System 2019 Annual Report (Communication 131055)**

THAT Council accepts the Carleton Place Drinking Water System 2019 Annual Report as information; and

THAT the report be made available to the Public via the Town's Website.

**4. Carleton Place Wastewater System 2019 Annual Report (Communication 131056)**

THAT Council accepts the Carleton Place Wastewater System 2019 Annual Report as information; and  
THAT the report be made available to the Public via the Town's Website.

**CARRIED**

**7. MOTIONS**

Corporate Services

1. 2020 Business Improvement Area (BIA) Budget (Communication 131051)

**Motion No. 10-131-04**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the 2020 Operating Budget for the Carleton Place Business Improvement Area (BIA) be approved;  
THAT the levy portion of the Operating Budget for the Carleton Place Business Improvement Area in the amount of \$166,403 be approved;  
THAT the Treasurer be authorized and directed to prepare the requisite By-law pursuant to Section 208 of the Municipal Act, 2001, to invoice on the tax bills the levy portion of the BIA Operating Budget;  
THAT the following schedule of payments for 2020 be approved:  
April \$83,433  
June \$83,400

**CARRIED**

Community Services

2. Community Enrichment Grants - Intake 1 (Communication 131057)

**Motion No. 10-131-05**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT Council approves the allocation of Community Enrichment Grants to various organizations under Intake 1 in the amount of \$13,638.47.

**CARRIED**

**8. BY-LAWS**

1. By-law No. 43-2020 - Establish 2020 Tax Rates

**Motion No. 10-131-06**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Seccaspina

THAT By-law 43-2020 (**to establish 2020 Tax Rates**) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 44-2020 - To Amend the Interim Control By-law

**Motion No. 10-131-07**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Atkinson

THAT By-law 44-2020 (**to amend the Interim Control By-law**) be read a first, second and third time, and finally passed.

**CARRIED**

3. By-law No. 45-2020 - To Appoint Cale Rowan as a Fire Prevention Officer

**Motion No. 10-131-08**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Randell

THAT By-law 45-2020 (**to appoint Cale Rowan as a Fire Prevention Officer**) be read a first, second and third time, and finally passed.

**CARRIED**

4. By-law No. 46-2020 - To Appoint Robert Hewitt as a Fire Prevention Officer

**Motion No. 10-131-09**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT By-law 46-2020 (**to appoint Robert Hewitt as a Fire Prevention Officer**) be read a first, second and third time, and finally passed.

**CARRIED**

5. By-law No. 47-2020 - Part Lot Control 1-3 Peever Place

**Motion No. 10-131-10**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Seccaspina

THAT By-law 47-2020 (**Part Lot Control 1-3 Peever Place**) be read a first, second and third time, and finally passed.

**CARRIED**

6. By-law 48-2020 - Part Lot Control 7-9 Peever Place

**Motion No. 10-131-11**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT By-law 48-2020 (**Part Lot Control 7-9 Peever Place**) be read a first, second and third time, and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

The Mayor announced that the Town's boat launch on Lake Avenue West will be opened on Friday, May 15th for day passes only for Carleton Place residents consistent with physical distancing. The Town's trails are open for walking. However at this time, play structures, benches, pump track and dog parks remain closed. The open air burn ban has been lifted within the Town of Carleton Place.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 49-2020 Confirmation of Council Proceedings

**Motion No. 10-131-12**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT By-law 49-2020 (**To Confirm Council Proceedings**) be read a first, second and third time, and finally passed.

**CARRIED**

**11. O CANADA**

The singing of O Canada was dispensed with.

**12. ADJOURNMENT**

**Motion No. 10-131-13**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT the 10th meeting of the 131st Council be hereby adjourned at 7:13 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk