

## **Committee of the Whole Minutes**

**Tuesday, May 12, 2020**  
**Immediately Following the Council Meeting**

**COUNCIL PRESENT:** Mayor Black, Deputy Mayor Redmond, Councillor Fritz,  
Councillor Seccaspina, Councillor Randell, Councillor Tennant,  
Councillor Atkinson

**STAFF PRESENT:** Diane Smithson, CAO, Stacey Blair, Clerk, Trisa McConkey,  
Treasurer, Joanna Bowes, Manager of Development Services

### **1. CALL TO ORDER**

The Chair called the meeting to order at 7:18 p.m.

### **2. APPROVAL OF AGENDA**

**Moved by:** Councillor Fritz

**Seconded by:** Mayor Black

THAT the agenda be accepted as presented.

**CARRIED**

### **3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

1. Deputy Mayor Redmond - DP3-02-2020, 7 Arthur Street, Lanark County Housing Corporation (Communication 131061)

On the advice of the Town's Integrity Commissioner, the Deputy Mayor declared a conflict of interest for this matter due to an ongoing legal matter.

### **4. MINUTES TO BE APPROVED AND RECEIVED**

1. Committee of the Whole Minutes

**Moved by:** Councillor Randell

**Seconded by:** Councillor Atkinson

THAT the Committee of the Whole Minutes dated April 21, 2020 be accepted as presented.

**CARRIED**

## **5. DELEGATIONS/PRESENTATIONS**

1. Howard Allan, Accountant, Howard Allan and Associates

The Town's Auditor, Howard Allan, Allan & Partners, LLP provided a report on the Town's 2019 financial year end. Mr. Allan noted that the rates of taxation in Carleton Place are very competitive compared to other towns within the County and even Eastern Ontario as a whole. Mr. Allan commended the Town on a great year in 2019 and he attributed that success to strong financial management by staff and Council.

The Town's financial statements will be posted on the Town's website for public viewing on Wednesday, May 13, 2020.

2. Audited Financial Statements for 2019

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT Council approve the 2019 Audited Consolidated Financial Statements; and

THAT the statements be posted on the Town's website.

**CARRIED, CONSENT**

## **6. REPORTS**

### Corporate Services

1. 2020 Public Sector Accounting Board (PSAB) Budget (Communication 131065)

**Moved by:** Mayor Black

**Seconded by:** Councillor Seccaspina

THAT Council approve the 2020 Public Sector Accounting Board (PSAB) Budget prepared by the Treasurer as required by the Municipal Act, 2001 O. Reg. 284/09.

## CARRIED, CONSENT

### Planning and Protection

2. DP3-02-2020, 7 Arthur Street, Lanark County Housing Corporation (Communication 131061)

Deputy Mayor Redmond declared a conflict on this item. (On the advice of the Town's Integrity Commissioner, the Deputy Mayor declared a conflict of interest for this matter due to an ongoing legal matter.)

The Deputy Mayor was placed on hold due to his declared conflict of interest and did not participate or vote on this item.

Joanna Bowes, the Manager of Development Services, made a presentation which summarized the proposed 24-unit social-housing development and the relief from the Development Permit By-law being sought by this application.

Emily Hollington, Director of Social Services of Lanark County, spoke about the proposed development and provided some background information on the project, including that 75% of the units will be rent geared to income and 25% will be affordable units. Every unit will be accessible for visitors while 4 units will be fully accessible. She emphasized the need for the project to remain affordable and noted that the project is over-budget.

Paul Robinson, Planning Consultant representing Lanark County, also provided a summary of the application and clarified various points.

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Randell

THAT the Committee authorizes application DP3-02-2020 for the construction of a 20-unit apartment building at 7 Arthur Street and directs staff to move forward with the drafting of the Development Permit Agreement with the following conditions:

1. That both garbage and recycling are stored within the building and that both garbage and recycling are removed from the site weekly;
2. That snow be removed from site after each significant snow fall;

3. That, subject to County approval, a masonry product (stamped concrete) 4 feet high will be applied on the Lansdowne and Arthur Street sides of the building and enhanced landscaping will be provided; and

THAT the Committee authorizes staff to issue a Development Permit upon receipt of all required information, fees and securities.

**CARRIED**

3. Interim Control By-law Timelines (Communication 131062)

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT the staff report outlining a timeframe for completion of the Interim Control By-law Study be accepted as information.

**CARRIED, CONSENT**

4. Development Services Activity Report to April 30, 2020 (Communication 131063)

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT the Development Services Planning Activity Report to April 30, 2020 be received as information.

**CARRIED, CONSENT**

5. New Refreshment Vehicle By-law to Repeal By-law 16-2016 (Communication 131064)

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Randell

THAT Council approve the 2020 Refreshment Vehicle By-law, and that By-laws 16-2016 and 33-2017 be repealed.

**CARRIED, BY LAW PREPARED**

**7. NEW/OTHER BUSINESS**

None.

**8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

1. Advisory Committee and Board Minutes

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Randell

THAT the following minutes be received:

- Urban Forest/River Corridor Advisory Committee - April 22, 2020

**CARRIED**

**9. INFORMATION LISTING**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Seccaspina

THAT the Information Listing dated May 12, 2020 be received as information.

**CARRIED**

**10. NOTICE OF MOTIONS**

None.

**11. ADJOURNMENT**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT the meeting be adjourned at 8:40 p.m.

**CARRIED**

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Deputy Mayor Sean Redmond

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Stacey Blair, Clerk