

# MINUTES

## REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, May 26, 2020, 6:00 p.m.  
Virtual Zoom Meeting

COUNCIL PRESENT: Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

### VIRTUAL MEETING VIA ZOOM

#### 1. CALL TO ORDER

The 11th regular meeting of the 131st Council of the Town of Carleton Place was called to order by Mayor Black at 6:00 p.m.

#### 2. APPROVAL OF AGENDA

##### **Motion No. 11-131-01**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Seccaspina

THAT the Agenda be approved as presented.

**CARRIED**

#### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

#### 4. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 11-131-02**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Randell

THAT the Council Minutes dated May 12th, 2020 be accepted as presented.

**CARRIED**

**5. PRESENTATIONS**

None.

**6. CONSENT REPORT**

**Motion No. 11-131-03**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Fritz

THAT Council receive the Consent Report dated May 26, 2020.

**Corporate Services**

1. Audited Financial Statements for 2019 THAT Council approve the 2019 Audited Consolidated Financial Statements; and THAT the statements be posted on the Town's website.
2. 2020 Public Sector Accounting Board (PSAB) Budget (Communication 131065) THAT Council approve the 2020 Public Sector Accounting Board (PSAB) Budget prepared by the Treasurer as required by the Municipal Act, 2001 O. Reg. 284/09.

**Planning and Protection**

1. Interim Control By-law Timelines (Communication 131062) THAT the staff report outlining a time frame for completion of the Interim Control By-law Study be accepted as information.
2. Development Services Activity Report to April 30, 2020 (Communication 131063) THAT the Development Services Planning Activity Report to April 30, 2020 be received as information.

**CARRIED**

**7. MOTIONS**

None.

**8. BY-LAWS**

1. By-law No. 50-2020 - Regulation of Refreshment Vehicles

**Motion No. 11-131-04**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Tennant

THAT By-law 50-2020 (**to regulate Refreshment Vehicles**) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 51-2020 - Part Lot Control - 60-68 Stokes Drive

**Motion No. 11-131-05**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT By-law 51-2020 (**Part Lot Control 60-68 Stokes Drive**) be read a first, second and third time, and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

None.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 52-2020 - Confirmation of Council Proceedings

**Motion No. 11-131-06**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Fritz

THAT By-law 52-2020 (To Confirm Council Proceedings) be read a first, second and third time, and finally passed.

**CARRIED**

**11. ADJOURNMENT**

**Motion No. 11-131-07**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Seccaspina

THAT the 11th meeting of the 131st Council be hereby adjourned at 6:05 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk