

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, June 9, 2020, 6:00 p.m.

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk

1. CALL TO ORDER

The 12th regular meeting of the 131st Council of the Town of Carleton Place was called to order by Mayor Black at 6:00 p.m.

2. APPROVAL OF AGENDA

Motion No. 12-131-01

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Redmond

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Seccaspina - Highways 7 and 15 - Sidewalk Construction (Communication 131072)

Councillor Seccaspina's family owns land that could be impacted by this decision.

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 12-131-02

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT the Council Minutes dated May 26th, 2020 be accepted as presented.

CARRIED

5. **PRESENTATIONS**

None.

6. **CONSENT REPORT**

Motion No. 12-131-03

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT Council receive the Consent Report dated June 9, 2020:

Physical Environment

1. Drinking Water Quality Management System - 2020 1st Quarterly Report (Communication 131067)

THAT the Carleton Place Drinking Water Quality Management System 2020 First Quarter Report be received as information.

Corporate Services

2. CAO's Report - Delegated Authority (Communication 131074)

The CAO provided an update to Council on the hiring of the Director of of Public Works, Director Development Services and Property and Project Manager positions.

THAT Council accept the CAO's Delegated Authority Report dated May 26, 2020 as information.

CARRIED

7. **MOTIONS**

Physical Environment

1. Transition to Full Producer Responsibility for Blue Box Services
(Communication 131068)

Motion No. 12-131-04

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

AND WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

AND WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

AND WHEREAS the move to a circular economy is a global movement, and the transition of Blue Box programs would go a long way towards this outcome;

AND WHEREAS the Town of Carleton Place is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

NOW THEREFORE BE IT RESOLVED THAT the Town of Carleton Place would like to transition their Blue Box program to full producer responsibility on January 1, 2023;

AND this decision is based on the following rationale:

The Town of Carleton Place recently entered into a contract for recyclable material collection and processing with the term of the contract expiring on January 1, 2023. The new contract incorporated a significant increase in cost for these services which should not be the burden of the Town's residents but of producers;

AND the Town of Carleton Place would be interested in providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms;

AND FURTHER THAT any questions regarding this resolution can be directed to Dave Young, Director of Public Works, at dyoung@carletonplace.ca;

AND THAT this Resolution be forwarded to the Honorable Jeff Yurek, Minister of Environment, Conservation, and Parks, and to Jamie McGarvey, President of the Association of Municipalities of Ontario.

CARRIED

2. Highways 7 and 15 - Sidewalk Construction (Communication 131072)

Councillor Seccaspina declared a conflict on this item. (Councillor Seccaspina's family owns land that could be impacted by this decision.)

Councillor Seccaspina did not participate or vote on this topic.

Motion No. 12-131-05

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT Council supports the construction of sidewalks along Highway 7 as outlined on Schedule D of the Secondary Plan for the Highway 7 / 15 area of Town; and

THAT the necessary financial planning be undertaken to ensure the Town's share of sidewalk construction is included in the Town's long-term financial plan and Development Charges Background Study to ensure they can be completed when appropriate.

CARRIED

Corporate Services

3. Request for Downtown BIA Signs on Town Property (131073)

Motion No. 12-131-06

Moved by: Councillor Fritz

Seconded by: Deputy Mayor Redmond

THAT the Downtown Carleton Place Business Improvement Area (BIA) be authorized to install their entrance signs on the following Town properties:

1. The green space boulevard approaching the intersection of Franktown Road and Coleman Street;
2. Green space outside of the Carleton Place Train Station closer to the Subway restaurant; and

THAT all costs of this project be borne by the BIA.

CARRIED

4. Federation of Canadian Municipalities Asset Management Grant (Communication 131075)

Motion No. 12-131-07

Moved by: Councillor Seccaspina

Seconded by: Councillor Atkinson

THAT Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for training in developing a compliant Asset Management Plan, software implementation and training to maintain the plan, and assistance with improving data for the plan; and

THAT the Municipality commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Training staff to be able to complete future compliant Asset Management Plans
- Acquisition, training, and implementation of CityWide Asset Manager software; and,
- Assistance with improving data for use in both the software and the Asset Management Plan; and

THAT the Town of Carleton Place commits up to \$100,000 from its budget plus any required staff time towards the costs of this initiative.

CARRIED

8. BY-LAWS

1. By-law No. 53-2020 - Contribution Agreement, Rural Economic Development Grant - Downtown Revitalization

Motion No. 12-131-08

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT By-law 53-2020 (Contribution Agreement Under the Rural Economic Development Program for Downtown Revitalization) be read a first, second and third time, and finally passed.

CARRIED

2. By-law No. 54-2020 - Amendment to Fees and Charges By-law, Development Permit Consultations

Motion No. 12-131-09

Moved by: Councillor Seccaspina

Seconded by: Councillor Fritz

THAT By-law 54-2020 (Amendment of By-law 120-2019 Fees and Charges - Development Permit Consultations) be read a first, second and third time, and finally passed.

CARRIED

3. By-law No. 55-2020 - Remove One-Foot Reserves (Phases 4 and 5 of Plan 27M-77)

Motion No. 12-131-10

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT By-law 55-2020 (Removal of One-Foot Reserves Plan for Phases 4&5 27M-77) be read a first, second and third time, and finally passed.

CARRIED

4. By-law No. 56-2020 - Repeal of By-law 35-2019, Application for Expropriation of Lands at Coleman St. and Lansdowne Ave.

Motion No. 12-131-11

Moved by: Councillor Fritz

Seconded by: Deputy Mayor Redmond

THAT By-law No. 56-2020 (Repeal of By-law 35-2019, Application for Expropriation of Lands at Coleman St. and Lansdowne Ave.) be read a first, second, and third time, and finally passed.

CARRIED

9. ANNOUNCEMENTS

The Mayor announced that Pride will be celebrated in September in Carleton Place at the request of the Carleton Place Pride Committee.

10. CONFIRMATORY BY-LAW

1. By-law No. 57-2020 - Confirmation of Council Proceedings

Motion No. 12-131-12

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT By-law 57-2020 (To Confirm Council Proceedings) be read a first, second and third time, and finally passed.

CARRIED

11. ADJOURNMENT

Motion No. 12-131-13

Moved by: Councillor Atkinson

Seconded by: Councillor Randell

THAT the 12th meeting of the 131st Council be hereby adjourned at 6:16 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk