

Special Committee of the Whole Minutes

Friday, November 6, 2020

9:00 a.m.

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Pascal Meunier, Director of Protective Services, Trisa McConkey, Treasurer, Guy Bourgon, Director of Public Works, Dave Joy, Deputy Fire Chief, Niki Dwyer, Director of Development Services, Meriah Caswell, Manager of Library Services, Joanne Henderson, Manager of Recreation, Lennox Smith, CBO, Robin Daigle, Manager of Engineering, Amanda Charania, Communications Coordinator

2021 DRAFT BUDGET - DEPARTMENTAL PRESENTATIONS

1. CALL TO ORDER

Deputy Mayor Redmond called the meeting to order at 9:00 a.m.

2. APPROVAL OF AGENDA

Moved by: Councillor Seccaspina

Seconded by: Mayor Black

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Tennant declared a conflict of interest regarding stonework repairs to the Town Hall and the Museum as his company is regularly employed to do this work. Councillor Tennant did not participate or vote on these specific items.

4. DELEGATIONS/PRESENTATIONS

The Mayor and Deputy Mayor made some opening remarks about the budget process. The Treasurer, Trisa McConkey provided an overview of the draft budget which was based on the Town's approved 10-year plan.

The Treasurer made note of significant challenges for the 2021 budget including revenues lost due to COVID-19 and increased expenses, including the Waste Management contract. As well, suggestions were provided to members of Council as to how to reduce the 2021 tax levy. These suggestions included the deferral or deletion of various capital projects, the reinstatement of penalties and interest charges on late tax and receivable payments as well as funding more projects from reserves and/or repurposing some reserves.

Throughout the various discussions, the following changes were made to the budget (attached).

5. MOTIONS

Moved by: Mayor Black

Seconded by: Councillor Randell

THAT the Treasurer be directed to present the draft 2021 Budget to the public for comment on November 24, 2020.

CARRIED

6. NEW/OTHER BUSINESS

None.

7. NOTICE OF MOTIONS

None.

8. ADJOURNMENT

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT the meeting be adjourned at 2:46 p.m.

CARRIED

Deputy Mayor Sean Redmond

Stacey Blair, Clerk