

Committee of the Whole Minutes

**Tuesday, November 24, 2020
Immediately Following the Council Meeting**

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Pascal Meunier, Director of Protective Services, Trisa McConkey, Treasurer, Niki Dwyer, Director of Development Services, Joanne Henderson, Manager of Recreation and Culture

1. CALL TO ORDER

Deputy Mayor Redmond called the meeting to order at 7:55 p.m.

2. APPROVAL OF AGENDA

Moved by: Councillor Tennant

Seconded by: Councillor Fritz

THAT the agenda be accepted as amended:

Addition:

- Notice of Motion from Councillor Tennant regarding Overnight Parking and Winter Parking Restrictions

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Tennant - Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream - Local Government Intake (Communication 131142)

Councillor Tennant's company will likely bid on projects that would be funded by this grant program.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Mayor Black

Seconded by: Councillor Fritz

THAT the Committee of the Whole Minutes dated November 10th, 2020 be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

None.

6. REPORTS

Planning and Protection

1. Interim Control By-law Update (Communication 131135)

Moved by: Councillor Fritz

Seconded by: Councillor Tennant

THAT Council receive the [Neighbourhood Character Study](#) by JL Richards and Associates for information purposes; and

THAT Council direct staff to undertake the statutory public process to amend Section 4.6 of the Development Permit By-law.

CARRIED, CONSENT

2. Confirmation of Emergency Management Committee Membership (Communication 131136)

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT Council hereby confirms the following appointments to the Carleton Place Emergency Management Committee for 2020:

- Chair: Pascal Meunier, Director of Protective Services/CEMC;
- Mayor Doug Black;
- Diane Smithson CAO;
- Rob Croth, OPP;

- Guy Bourgon, Director of Public Works;
- Graham Patterson, Public Works;
- Randy Shaw, Carleton Place & District Memorial Hospital;
- Travis Mellema, Lanark County Paramedics;
- Mark Dorman, Public Member;
- Carleton Place CERV representative;
- Stephanie Tuffin, Administrative Assistant/Alternate CEMC
- Dave Joy, Deputy Chief;
- Matt Anderson, Assistant Chief

AND THAT this information be forwarded to the Office of the Fire Marshal and Emergency Management Ontario.

CARRIED, CONSENT

3. Backyard Chickens (Communication 131137)

John and Kelly Nephin were registered to speak to this item. The Nephin's made a presentation encouraging Council Members to permit the keeping of backyard hens in the Town of Carleton Place.

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT the Director of Protective Services' Report regarding backyard chickens dated November 24, 2020 be received as information; and

THAT staff be directed to prepare a by-law for the regulation and keeping of backyard hens in the Town of Carleton Place.

CARRIED, CONSENT

Corporate Services

4. Municipal Interest Penalties/Charges during COVID-19 Pandemic (Communication 131138)

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT Council repeal By-law 32-2020 to reinstate penalty and interest charges on tax, water and other fees/charges owing to the Town effective January 1, 2021.

CARRIED, BY LAW PREPARED

5. 2021 Interim Tax Levy (Communication 131139)

Moved by: Mayor Black

Seconded by: Councillor Randell

THAT Council authorize the passing of an interim tax levy by-law for 2021 based on 50% of the prior year's annualized taxes.

CARRIED, BY LAW PREPARED

6. 2021 Fees and Charges (Communication 131140)

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT Council adopt the proposed comprehensive Fees and Charges By-law incorporating both proposed new rates and rates which are not being recommended to change in 2021.

CARRIED, BY LAW PREPARED

7. Recreation and Pool User Fees (Communication 131141)

Moved by: Councillor Fritz

Seconded by: Councillor Seccaspina

THAT the proposed approximate 3% increase to Regular Season Ice Rental Rates and Pool User rates be approved for the period January 1, 2021 to September 5, 2021.

CARRIED, BY LAW PREPARED

8. Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream - Local Government Intake (Communication 131142)

Councillor Tennant declared a conflict on this item. (Councillor Tennant's company will likely bid on projects that would be funded by this grant

program.)

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT Council authorize staff applying for the exterior repointing repairs on the north and west side of the Town Hall as the Town's priority under the COVID-19 Resilience Infrastructure Stream – Local Government Intake of the Investing in Canada Infrastructure Program.

CARRIED, MOTION PREPARED

9. CAO's Report - Delegated Authority (Communication 131143)

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT Council accept the CAO's Delegated Authority Report dated November 24, 2020 as information.

CARRIED, CONSENT

7. NEW/OTHER BUSINESS

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Advisory Committee Minutes

Moved by: Councillor Atkinson

Seconded by: Councillor Randell

THAT the Carleton Place Environmental Advisory Committee minutes dated October 5th, 2020 be received.

CARRIED

9. NOTICE OF MOTIONS

THAT staff be directed to prepare a report regarding alternate overnight parking during the winter parking restrictions.

10. ADJOURNMENT

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT the meeting be adjourned at 9:25 p.m.

CARRIED

Deputy Mayor Sean Redmond

Stacey Blair, Clerk