MINUTES

EMERGENCY MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, December 22, 2020, 1:00 p.m.
Virtual Zoom Meeting

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Pascal Meunier, Director of Protective Services
Joanne Henderson, Manager of Recreation and Culture
Trisa McConkey, Treasurer
Guy Bourgon, Director of Public Works
Tracey Freill, Manager of Childcare Services
Lennox Smith, CBO
Robin Daigle, Manager of Engineering
Meriah Caswell, Manager of Library Services

1. CALL TO ORDER

Mayor Black called Emergency Council Meeting to order at 2:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

3. BUSINESS

1. Impacts and Response to Provincewide Shutdown

Trisa McConkey, Treasurer, Diane Smithson, CAO and Pascal Meunier, Director of Protective Services provided an update on the impact of the Ontario provincewide shutdown on the Town of Carleton Place operations.

The Treasurer explained which portions of the Town's services will be impacted by the shutdown. The Town will be required to close some recreation facilities (Pool and Arena) again. The Library will be required to return to curbside pick up and the school-age childcare program will have to close until the elementary school children go back to school. Outdoor rinks can remain open but only for skating and patrons are required to physical distance.

The Town Hall can remain open and the Town's services (including emergency, waste services, water/sewer and snow removal) are not impacted by the shutdown.

Considering that the Leeds, Grenville and Lanark District Health Unit has been considered as a "Yellow" zone with very few COVID cases, members of Council supported the following motion.

Motion No. E-1-132-01
Moved by: Councillor Fritz
Seconded by: Deputy Mayor Redmond

THAT the Mayor, on behalf of the Town, send a letter to the Premier of Ontario to request that the Province reduce the shutdown for Leeds, Grenville and Lanark District Health Unit to 14 days; and

THAT the Mayor continue to work with the Leeds, Grenville and Lanark District Health Unit on this matter; and

THAT the Town of Carleton Place supports the City of Ottawa in its request for a two week shutdown for Eastern Ontario.

CARRIED

Motion No. E-1-132-02
Moved by: Deputy Mayor Redmond
Seconded by: Councillor Tennant

THAT the current extension of one (1) additional bag of curbside waste per household, per week, continue until January 31st, 2021.

CARRIED

4. CLOSED SESSION

Motion No. E-1-132-03
Moved by: Deputy Mayor Redmond
Seconded by: Councillor Randell

THAT the Committee move into closed session at 1:22 p.m. to discuss matters subject to the Municipal Act, 2001, S.O. Section 239 (2):

- (B) personal matters about an identifiable individual, including municipal or local board employees;

AND THAT Diane Smithson, CAO, Stacey Blair, Clerk, Trisa McConkey, Treasurer, Joanne Henderson, Manager of Recreation and Culture, Meriah Caswell, Manager of Library Services, Tracey Freill, Manager of Municipal Childcare Services, Guy Bourgon, Director of Public Works, Robin Daigle, Manager of Engineering, Lennox Smith, CBO and Pascal Meunier, Director of Protective Services participate in the Closed Session Zoom meeting.

- Staffing during Provincewide Shutdown

CARRIED

Motion No. E-1-132-04
Moved by: Councillor Tennant
Seconded by: Deputy Mayor Redmond

THAT Council return to regular session at 2:01 p.m.

CARRIED

5. RISE AND REPORT

Diane Smithson, CAO reported that staff that work in departments of the Town that are impacted by the shutdown, meaningful work will be provided until January 11th, 2021 and that this matter will be reconsidered by Council at a special meeting that will take place in January.

Aside from Recreation, Library and some childcare programs, there are no changes to the Town's services to the public, including emergency services and Public Works.

The Mayor reported that a press release will be forthcoming.

6. CONFIRMATORY BY-LAW

1. By-law No. 119-2020 Confirmation of Council Proceedings

Motion No. E-1-132-05
Moved by: Councillor Atkinson
Seconded by: Councillor Fritz

THAT By-law 119-2020 (Confirmation of Council Proceedings for December 22, 2020) be read a first, second and third time, and finally passed.

CARRIED

7. ADJOURNMENT

Motion No. E-1-132-06
Moved by: Councillor Seccaspina
Seconded by: Councillor Tennant

THAT the 1st emergency meeting of the 132st Council of the Town of Carleton Place be hereby adjourned at 2:09 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk