



AGENDA

REGULAR MEETING OF THE TOWN OF CARLETON PLACE

Tuesday, January 26, 2021, 7:00 p.m.

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Recommended Motion:

THAT the Agenda be approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

5

Recommended Motion:

THAT the Council Minutes dated December 8th and 22nd, 2020, be accepted as presented.

5. PRESENTATIONS

None.

6. CONSENT REPORT

None.

7. MOTIONS

1. Approval of 2021 Budget

Recommended Motion:

THAT the 2021 budget be approved based on a tax-rate increase of 1.97% for municipal purposes.

Recommended Motion:

THAT Council approves a grant in the amount of \$1,000 to the Carleton Place Youth Centre for 2021 to help offset the cost of independent bookkeeping services; and

THAT the grant be included in future draft budgets for Council to consider annually.

2. Suspension of Procedural By-law 117-2018 for Reading of Part Lot Control By-laws

Recommended Motion:

WHEREAS Procedural By-law 117-2018 permits that its rules and regulations may be suspended by a Resolution for a single occasion by an affirmative vote of at least Two-Thirds of Members present and voting, unless otherwise provided by law; and

WHEREAS Part Lot Control By-laws are administrative in nature; and

WHEREAS there are twenty (20) Part Lot Control By-laws being considered on this agenda;

BE IT RESOLVED THAT Section 9.1.2 of By-law 117-2018, which requires every By-law to be adopted in a single motion, be waived for this meeting so that all of the Part Lot Control By-laws being considered on January 26th, 2021 can be passed with one motion which shall contain three readings occurring simultaneously.

3. Declaration of Council Vacancy (Communication 132013)

27

Stacey Blair, Clerk

Recommended Motion:

THAT in accordance with Section 262 of the *Municipal Act, 2001*, S.O. 2001, c. 25, Council hereby declares a seat of Councillor vacant for the Town of Carleton Place effective immediately.

8. BY-LAWS

Recommended Motion:

THAT the following Part Lot Control By-laws be read a a first, second and third time, and finally passed:

- By-law 02-2021 Part Lot Control 120 and 122 McPhail Road
- By-law 03-2021 Part Lot Control 142 and 144 McPhail Road
- By-law 04-2021 Part Lot Control 2 and 4 Berryman Street
- By-law 05-2021 Part Lot Control 97 and 99 Antonakos Drive
- By-law 06-2021 Part Lot Control 87 and 89 Antonakos Drive
- By-law 07-2021 Part Lot Control 81 and 83 Antonakos Drive
- By-law 08-2021 Part Lot Control 75 and 77 Antonakos Drive
- By-law 09-2021 Part Lot Control 69 and 71 Antonakos Drive
- By-law 10-2021 Part Lot Control 63 and 65 Antonakos Drive
- By-law 11-2021 Part Lot Control 57 and 59 Antonakos Drive
- By-law 12-2021 Part Lot Control 51 and 53 Antonakos Drive
- By-law 13-2021 Part Lot Control 31 and 33 Antonakos Drive
- By-law 14-2021 Part Lot Control 25 and 27 Antonakos Drive
- By-law 15-2021 Part Lot Control 19 and 21 Antonakos Drive
- By-law 16-2021 Part Lot Control 13 and 15 Antonakos Drive
- By-law 17-2021 Part Lot Control 7 and 9 Antonakos Drive
- By-law 18-2021 Part Lot Control 1 and 3 Antonakos Drive
- By-law 19-2021 Part Lot Control 1, 3, 5 and 7 McPhail Road
- By-law 20-2021 Part Lot Control 33, 35, 37, 39, 41 and 43 McPhail Road
- By-law 21-2021 Part Lot Control 47, 49, 51, 53, 55 and 57 McPhail Road

Recommended Motion:

THAT By-law 22-2021 (Removal of One Foot Reserves for King, Francis and Lenore Streets on Plan 27M-41) be read a first, second and third time, and finally passed.

3. By-law No. 23-2021 - Renaming of Riddell and Corr Streets 49

Recommended Motion:

THAT By-law 23-2021 (Renaming of Riddell and Corr Streets) be read a first, second and third time, and finally passed.

4. By-law No. 24-2021 - Development Permit Housekeeping By-law 52

Recommended Motion:

THAT By-law 24-2021 (Development Permit Housekeeping By-law) be read a first, second and third time and finally passed.

5. By-law No. 25-2021 - Amends By-law 114-2020 Fees and Charges, Building Permits 77

Recommended Motion:

THAT By-law 25-2021 (Amend By-law 114-2020 Fees and Charges, Building Permits) be read a first, second and third time, and finally passed.

9. ANNOUNCEMENTS

10. CONFIRMATORY BY-LAW

1. By-law 26-2021 - Confirmation of Council Proceedings 83

Recommended Motion:

THAT By-law 26-2021 (Confirmation of Council Proceedings for January 26, 2021) be read a first, second and third time, and finally passed.

11. ADJOURNMENT

Recommended Motion:

THAT the meeting be adjourned at _____ p.m.

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, December 8, 2020, 7:00 p.m.

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Pascal Meunier, Director of Protective Services
Joanne Henderson, Manager of Recreation and Culture

1. CALL TO ORDER

The 1st regular meeting of the 132nd Council of the Town of Carleton Place was called to order by Mayor Black at 7:00 p.m.

2. APPROVAL OF AGENDA

Motion No. 1-132-01

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Fritz

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Randell - Arena Advertising (Communication 131147)

Councillor Randell has a business relationship with the Carleton Place Canadians Hockey Organization. He did not participate or vote on this matter.

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 1-132-02

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT the Council Minutes dated November 24th, 2020, be accepted as presented.

CARRIED

5. RECESS

Motion No. 1-132-03

Moved by: Councillor Fritz

Seconded by: Deputy Mayor Redmond

THAT Council recess at 7:01 p.m. to move into Committee of the Whole prior to resuming with the remainder of the regular Council Meeting in order to finish the business of Council prior to the winter holiday break.

CARRIED

Motion No. 1-132-04

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT Council return to regular session at 9:52 p.m.

CARRIED

Motion No. 1-132-05

Moved by: Councillor Tennant

Seconded by: Councillor Fritz

THAT the Council meeting extend beyond 10:00 p.m.

CARRIED

6. CONSENT REPORT

Motion No. 1-132-06

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT Council receive the Consent Report dated December 8th, 2020:

Items from the November 24, 2020 Committee of the Whole Meeting:

Planning and Protection

1. Interim Control By-law Update (Communication 131135)

THAT Council receive the Neighbourhood Character Study by JL Richards and Associates for information purposes; and

THAT Council direct staff to undertake the statutory public process to amend Section 4.6 of the Development Permit By-law.

2. Confirmation of Emergency Management Committee Membership
(Communication 131136)

THAT Council hereby confirms the following appointments to the Carleton Place Emergency Management Committee for 2020:

- Chair: Pascal Meunier, Director of Protective Services/CEMC;
- Mayor Doug Black;
- Diane Smithson CAO;
- Rob Croth, OPP;
- Guy Bourgon, Director of Public Works;
- Graham Patterson, Public Works;
- Randy Shaw, Carleton Place & District Memorial Hospital;
- Travis Mellema, Lanark County Paramedics;
- Mark Dorman, Public Member;
- Carleton Place CERV representative;
- Stephanie Tuffin, Administrative Assistant/Alternate CEMC
- Dave Joy, Deputy Chief;
- Matt Anderson, Assistant Chief

AND THAT this information be forwarded to the Office of the Fire Marshal and Emergency Management Ontario.

3. Backyard Chickens (Communication 131137)

THAT the Director of Protective Services' Report regarding backyard chickens dated November 24, 2020 be received as information; and

THAT staff be directed to prepare a by-law for the regulation and keeping of backyard hens in the Town of Carleton Place.

4. CAO's Report - Delegated Authority (Communication 131143)

THAT Council accept the CAO's Delegated Authority Report dated November 24, 2020 as information.

Items from the December 8, 2020 Committee of the Whole Meeting:

Planning and Protection

1. Updated Emergency Plan (Communication 132001)

THAT Council hereby approves the updated Emergency Plan for 2020; and

THAT this information be forwarded to the Office of the Fire Marshal and Emergency Management Ontario.

2. Fire Report - October and November 2020 (Communication 132002)

THAT the Director of Protective Services' Report on the activities of the Ocean Wave Fire Company (OWFC) and By-law Enforcement services for the months of October and November 2020 be accepted as information.

Corporate Services

3. 2021 Insurance and Risk Management Services (Communication 132005)

THAT Council authorizes an addition to the draft 2021 budget for insurance and risk management services of \$28,839 to be funded from the Insurance and Water/Sewer reserves.

4. 2021 Draft Childcare Budget (Communication 132006)

THAT Council approve the Childcare 2021 Budget-Option #1 as presented by the Treasurer; and

THAT further changes to Health Unit restrictions and/or Ministry guidelines be reviewed by staff immediately and a report prepared for Council's consideration outlining the impact to the Childcare budget.

Community Services

5. Sidewalk Art (Communication 132009)

THAT Council authorizes the CAO to enter into a Memorandum of Understanding with Interval House regarding winter maintenance of the sidewalk area in front of the As Good As New location due to the installation of the sidewalk art.

Physical Environment

6. Waste Collection - Additional Bag of Waste (Communication 132010)

THAT Council direct staff to proceed with Option 1 as outlined in the report prepared by the Director of Public Works dated December 08, 2020, in regard to the collection of curbside waste.

CARRIED

7. MOTIONS

1. Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream - Local Government Intake (Communication 131142)

Motion No. 1-132-07

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Redmond

THAT Council authorize staff applying for the exterior repointing repairs on the north and west side of the Town Hall as the Town's priority under the COVID-19 Resilience Infrastructure Stream – Local Government Intake of the Investing in Canada Infrastructure Program.

CARRIED

2. Development Charges Background Study - Updated Findings

Motion No. 1-132-08

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT Council direct staff to post the Development Charges Background Study and draft By-law on the Town's website in accordance with the provisions of the Development Charges Act.

CARRIED

3. Additional Community Enrichment Grant Request (Communication 132008)

Motion No. 1-132-09

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT Council approve the allocation of a Community Enrichment Grant to the Carleton Place Christmas Basket Program in the amount of \$1,500.00.

CARRIED

4. COVID-19 Childcare Impacts and Funding

Motion No. 1-132-10

Moved by: Councillor Fritz

Seconded by: Deputy Mayor Redmond

WHEREAS the COVID-19 pandemic has negatively impacted child care options for nearly every family in our community and has profoundly increased the cost to operate safe child care forcing child care spaces or centres to close.

AND WHEREAS Ontario has among the highest average child care fees of any Canadian province and while costs vary regionally for licensed child care, families are paying between \$9,000 and \$20,000+ per year for each child and these costs continue to rise steadily which makes passing the associated COVID-19 costs to families not possible;

AND WHEREAS a 2012 study identified that in Ontario, public investment in the early years and child care has a ripple effect in positive economic benefits resulting in an economic output of \$2.27 for every dollar invested in child care;

AND WHEREAS the economic recovery of Carleton Place, Lanark County and Ontario is dependent on families having access to safe, reliable, and affordable child care that incorporates early learning principles;

AND WHEREAS we are committed to working with the provincial government and child care service managers to deliver positive and affordable options for our families;

NOW THEREFORE BE IT RESOLVED THAT:

- a. the Town of Carleton Place request the Government of Ontario:
 - a. prioritize children and child care as part of its overall post-pandemic recovery plan;
 - b. develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed child care and early learning education; and
 - c. provide increased funding to child care providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and
2. this resolution be circulated to all municipalities in Ontario, Randy Hillier MPP, Scott Reid, MP, the Federal Minister of Families, Children and Social Development and the provincial Minister of Education.

CARRIED

5. Arena Advertising (Communication 131147)

Councillor Randell declared a conflict on this item. (Councillor Randell has a business relationship with the Carleton Place Canadians Hockey Organization. He did not participate or vote on this matter.)

Motion No. 1-132-11

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT the Carleton Place Canadians be exempt from paying for non-renewals of advertising spaces for the period of September 1, 2020 until August 31, 2021.

CARRIED

8. BY-LAWS

1. By-law No. 107-2020 Animal Control By-law Amendment

Motion No. 1-132-12

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT By-law 107-2020 (Animal Control By-law Amendment) be referred to the Committee of the Whole for further discussion.

DEFEATED

Motion No. 1-132-13

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT By-law 107-2020 (Animal Control By-law Amendment) be read a first, second and third time, and finally passed.

CARRIED

2. By-law No. 108-2020 Adoption of an Emergency Measures Plan

Motion No. 1-132-14

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT By-law 108-2020 (Adoption of an Emergency Measures Plan) be read a first, second and third time, and finally passed.

CARRIED

3. By-law No. 109-2020 - Part Lot Control 1-7 Stokes Drive

Deputy Mayor Redmond assumed the role of Chair due to technical difficulties with the Mayor's computer.

Motion No. 1-132-15

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT By-law 109-2020 (Part Lot Control 1-7 Stokes Drive) be read a first, second and third time, and finally passed.

CARRIED

4. By-law No. 110-2020 Part Lot Control 11-19 Stokes Drive

Motion No. 1-132-16

Moved by: Councillor Seccaspina

Seconded by: Councillor Fritz

THAT By-law 110-2020 (Part Lot Control 11-19 Stokes Drive) be read a first, second and third time, and finally passed.

CARRIED

5. By-law No. 111-2020 - Phasing and Deferral Agreement with 1470424 Ontario Inc.

The Mayor resumed the role of Chair.

Motion No. 1-132-17

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT By-law 111-2020 (Phasing and Deferral Agreement with 1470424 Ontario Inc.) be read a first, second and third time, and finally passed.

CARRIED

6. By-law No. 112-2020 - Repeal By-law 32-2020 Waive Interest Fees, Water Rates and Taxes

Motion No. 1-132-18

Moved by: Councillor Tennant

Seconded by: Councillor Seccaspina

THAT By-law 112-2020 (Repeal of By-law 32-2020 Waive Interest on Fees, Water Rates and Taxes) be read a first, second and third time, and finally passed.

CARRIED

7. By-law No. 113-2020 - Interim Tax Levy

Motion No. 1-132-19

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT By-law 113-2020 (Authorize an Interim Tax Levy) be read a first, second and third time, and finally passed.

CARRIED

8. By-law No. 114-2020 Fees and Charges for 2021

Motion No. 1-132-20

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT By-law 114-2020 (Authorize Fees and Charges for 2021) be read a first, second and third time, and finally passed.

CARRIED

9. By-law No. 115 - 2020 - Amendment of the Sign By-law 65-2008 Awnings and Projecting Signs

Motion No. 1-132-21

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT By-law 115-2020 (Amendment of the Sign By-law 65-2008, Awnings and Projecting Signs) be read a first, second and third time, and finally passed.

CARRIED

10. By-law No. 116-2020 - Insurance and Risk Management Agreement

Motion No. 1-132-22

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Fritz

THAT By-law 116-2020 (Authorize Insurance and Risk Management Agreement) be read a first, second and third time, and finally passed.

CARRIED

11. By-law No. 117-2020 - Amend Traffic and Parking By-law 46-2003, Overnight Winter Parking

Motion No. 1-132-23

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT By-law 117-2020 (Amend Traffic and Parking By-law 46-2003, Overnight Winter Parking) be read a first, second and third time, and finally passed.

CARRIED

9. ANNOUNCEMENTS

Councillor Seccaspina announced the Christmas Dinner taking place at the Waterfront Gastropub on December 25th; there will be three (3) seatings of forty (40) people each. Donations are welcome in the form of funds or food.

Councillor Fritz complimented Recreation and Culture Department regarding the Santa tours that took place in the community over the weekend.

Councillor Randell added that Ocean Wave Fire Company collected a large amount of donated food from the citizens of Carleton Place which was donated to the Food Bank.

Linda thanked the BIA for their "Santa in the Window" campaign.

The Mayor provided a holiday greeting in which he recognized the efforts of the community during the past year. On behalf of Council and himself, the Mayor wished the community a safe holiday season and well wishes for the new year.

10. CONFIRMATORY BY-LAW

1. By-law No. 118-2020 - Confirmation of Council Proceedings

Motion No. 1-132-24

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Fritz

THAT By-law 118-2020 (Confirmation of Council Proceedings for December 8th, 2020) be read a first, second and third time, and finally passed.

CARRIED

11. ADJOURNMENT

Motion No. 1-132-25

Moved by: Councillor Tennant

Seconded by: Councillor Fritz

THAT the meeting be adjourned at 10:33 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk

MINUTES

EMERGENCY MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, December 22, 2020, 1:00 p.m.
Virtual Zoom Meeting

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Pascal Meunier, Director of Protective Services
Joanne Henderson, Manager of Recreation and Culture
Trisa McConkey, Treasurer
Guy Bourgon, Director of Public Works
Tracey Freill, Manager of Childcare Services
Lennox Smith, CBO
Robin Daigle, Manager of Engineering
Meriah Caswell, Manager of Library Services

1. CALL TO ORDER

Mayor Black called Emergency Council Meeting to order at 2:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

3. BUSINESS

1. Impacts and Response to Provincewide Shutdown

Trisa McConkey, Treasurer, Diane Smithson, CAO and Pascal Meunier, Director of Protective Services provided an update on the impact of the Ontario provincewide shutdown on the Town of Carleton Place operations.

The Treasurer explained which portions of the Town's services will be impacted by the shutdown. The Town will be required to close some recreation facilities (Pool and Arena) again. The Library will be required to return to curbside pick up and the school-age childcare program will have to close until the elementary school children go back to school. Outdoor rinks can remain open but only for skating and patrons are required to physical distance.

The Town Hall can remain open and the Town's services (including emergency, waste services, water/sewer and snow removal) are not impacted by the shutdown.

Considering that the Leeds, Grenville and Lanark District Health Unit has been considered as a "Yellow" zone with very few COVID cases, members of Council supported the following motion.

Motion No. E-1-132-01

Moved by: Councillor Fritz

Seconded by: Deputy Mayor Redmond

THAT the Mayor, on behalf of the Town, send a letter to the Premier of Ontario to request that the Province reduce the shutdown for Leeds, Grenville and Lanark District Health Unit to 14 days; and

THAT the Mayor continue to work with the Leeds, Grenville and Lanark District Health Unit on this matter; and

THAT the Town of Carleton Place supports the City of Ottawa in its request for a two week shutdown for Eastern Ontario.

CARRIED

Motion No. E-1-132-02

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT the current extension of one (1) additional bag of curbside waste per household, per week, continue until January 31st, 2021.

CARRIED

4. CLOSED SESSION

Motion No. E-1-132-03

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT the Committee move into closed session at 1:22 p.m. to discuss matters subject to the Municipal Act, 2001, S.O. Section 239 (2):

- (B) personal matters about an identifiable individual, including municipal or local board employees;

AND THAT Diane Smithson, CAO, Stacey Blair, Clerk, Trisa McConkey, Treasurer, Joanne Henderson, Manager of Recreation and Culture, Meriah Caswell, Manager of Library Services, Tracey Freill, Manager of Municipal Childcare Services, Guy Bourgon, Director of Public Works, Robin Daigle, Manager of Engineering, Lennox Smith, CBO and Pascal Meunier, Director of Protective Services participate in the Closed Session Zoom meeting.

- Staffing during Provincewide Shutdown

CARRIED

Motion No. E-1-132-04

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT Council return to regular session at 2:01 p.m.

CARRIED

5. RISE AND REPORT

Diane Smithson, CAO reported that staff that work in departments of the Town that are impacted by the shutdown, meaningful work will be provided until January 11th, 2021 and that this matter will be reconsidered by Council at a special meeting that will take place in January.

Aside from Recreation, Library and some childcare programs, there are no changes to the Town's services to the public, including emergency services and Public Works.

The Mayor reported that a press release will be forthcoming.

6. CONFIRMATORY BY-LAW

1. By-law No. 119-2020 Confirmation of Council Proceedings

Motion No. E-1-132-05

Moved by: Councillor Atkinson

Seconded by: Councillor Fritz

THAT By-law 119-2020 (Confirmation of Council Proceedings for December 22, 2020) be read a first, second and third time, and finally passed.

CARRIED

7. ADJOURNMENT

Motion No. E-1-132-06

Moved by: Councillor Seccaspina

Seconded by: Councillor Tennant

THAT the 1st emergency meeting of the 132st Council of the Town of Carleton Place be hereby adjourned at 2:09 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk

MINUTES

EMERGENCY MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

**Thursday, January 7, 2021, 4:00 p.m.
Virtual Zoom Meeting**

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Tennant
Councillor Atkinson

COUNCIL ABSENT: Councillor Randell (with regrets)

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Trisa McConkey, Treasurer
Guy Bourgon, Director of Public Works
Niki Dwyer, Director of Development Services
Meriah Caswell, Manager of Library Services
Joanne Henderson, Manager of Recreation and Culture
Pascal Meunier, Director of Protective Services

1. CALL TO ORDER

Mayor Black called the Emergency Council Meeting to order at 4:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

3. BUSINESS

1. Reconsideration of Motion E-1-132-01 (Letter to Premier of Ontario to Request Reduced Shutdown for Leeds, Grenville and Lanark District Health Unit)

After approving the reconsideration of motion E-1-132-01 (Letter to the Premier to Reduce the Shutdown for the Leeds, Grenville and Lanark

District Health Unit to 14 Days), Council discussed the present COVID-19 situation and case counts and how this is changing rapidly.

Motion No. E-2-132-01

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT the motion E-1-132-01 be reconsidered:

THAT the Mayor, on behalf of the Town, send a letter to the Premier of Ontario to request that the Province reduce the shutdown for Leeds, Grenville and Lanark District Health Unit to 14 days; and

THAT the Mayor continue to work with the Leeds, Grenville and Lanark District Health Unit on this matter; and

THAT the Town of Carleton Place supports the City of Ottawa in its request for a two week shutdown for Eastern Ontario.

CARRIED

Motion No. E-2-132-02

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Fritz

THAT motion E-1-132-01 (Letter to the Premier to Request Reduce the Shutdown for the Leeds, Grenville and Lanark District Health Unit to 14 Days), be rescinded.

CARRIED

4. CLOSED SESSION

Motion No. E-2-132-03

Moved by: Councillor Tennant

Seconded by: Councillor Seccaspina

THAT Council move into closed session at 4:17 p.m. to discuss matters subject to the Municipal Act, 2001, S.O. Section 239 (2):

- (B) personal matters about an identifiable individual, including municipal or local board employees;

AND THAT Diane Smithson, CAO, Stacey Blair, Clerk, Trisa McConkey, Treasurer, Joanne Henderson, Manager of Recreation and Culture, Meriah Caswell, Manager of Library Services, Pascal Meunier, Director of Protective

Services, Guy Bourgon, Director of Public Works, Niki Dwyer, Director of Development Services participate in the Closed Session Zoom meeting.

- Staffing during Provincewide Shutdown

CARRIED

Motion No. E-2-132-04

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT Council return to regular session at 4:53 p.m.

CARRIED

5. RISE AND REPORT

Stacey Blair, Clerk reported that where necessary, there will be a limited number of staff reductions in departments where services are impacted as a result of the COVID-19 provincewide shut-down. These measures will be reassessed as required.

6. CONFIRMATORY BY-LAW

1. By-law No. 1-2021 Confirmation of Council Proceedings

Motion No. E-2-132-05

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT By-law 1-2021 (Confirmation of Council Proceedings for January 7, 2021) be read a first, second and third time, and finally passed.

CARRIED

7. ADJOURNMENT

Motion No. E-2-132-06

Moved by: Councillor Seccaspina

Seconded by: Deputy Mayor Redmond

THAT the 2nd emergency meeting of the 132st Council of the Town of Carleton Place be hereby adjourned at 4:58 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk

Communication 132012

Received from: Trisa McConkey, CPA, CGA, Treasurer
Addressed to: Council
Date: January 26, 2021
Topic: 2021 Budget

SUMMARY:

Staff has prepared the enclosed draft Budget for 2021 which currently requires a 1.97% increase to the taxes.

COMMENT:

The 2021 budget working papers were circulated to staff in September so that Staff could prepare their departmental budgets based on the 10-year Capital Plan, Strategic Plan, and Asset Management Plans. Direction was provided by Treasury staff with respect to payroll expenditures.

Since the original submissions were received, staff met to refine the amounts requested, and Council spent a full day reviewing departmental budget requests and making changes. At the December 8, 2020 Committee of the Whole meeting, staff presented the final version of the budget to the public for comment. The public presentation was posted on the Town's website and advertised through social media with an invitation to provide comments to the Treasurer up to December 15, 2020. No comments were received from the public however, a request from the Youth Centre was received.

Youth Centre Request

The Town has provided bookkeeping services to the Youth Centre for many years and the arrangement worked well for both parties. As part of this service, Town staff pay Youth Centre employees through our regular payroll processes. As a result, the paystubs and T4s produced show the Town as the employer and tax remittances run through the Town's accounts.

During the Town's 2019 audit completed by Allan and Partners LLP, it was recommended that the Town separate the Youth Centre's payroll from the Town's to ensure that the Town could not be held liable for any Employment Standards violations.

Staff reached out to our software provider for assistance in setting up a new payroll company in time for the first pay in 2021. We were informed that it would not be a simple process as an entirely new company would need to be created. At that time, an estimate of \$6,500 was provided to complete the work. Staff communicated this information to the Youth Centre. Subsequently we received a formal quote for the work that is now over \$18,000. The system we use is built for large organizations and is therefore very complicated even though most of the functionality would not be required to complete Youth Centre transactions.

At the end of November, an email from the Youth Centre's Board Chair was received indicating that the Centre is in no position to pay for this set up and requesting that the

Town contribute \$1,000 per year to assist with the cost of hiring an independent bookkeeper. This amount currently shows in both Town and Youth Centre financial statements representing the Town's in-kind contribution to the Centre for bookkeeping services. For 2021, funding would come from the Administration Reserve.

The final budget request is for a levy of \$11,975,623 from taxation for 2020; a 4.77% increase over the 2020 tax levy of \$11,430,783. Of the \$544,840 increase, \$320,062 will be covered by growth and tax policy changes leaving a real tax increase of 1.97%.

FINANCIAL IMPLICATIONS

The 2021 budget requires a 1.97% tax levy increase after growth and tax policy changes have been taken into consideration. Depending on County and School Board rate changes, this increase in the municipal tax levy may result in either higher or lower tax rate for taxpayers.

STAFF RECOMMENDATIONS

1. THAT the 2021 budget be approved based on a 1.97% tax rate increase for municipal purposes;
2. THAT Council approves a grant in the amount of \$1,000 to the Carleton Place Youth Centre for 2021 to help offset the cost of independent bookkeeping services; and

THAT the grant be included in future draft budgets for Council to consider annually.

COMMUNICATION 132013

Received From: Stacey Blair, Clerk
Addressed To: Council
Date: January 26, 2021
Topic: Council Vacancy Declaration

SUMMARY

On Sunday, January 10, 2021 the Town of Carleton Place was advised of the sudden and unfortunate passing of Theresa Fritz, Councillor. The seat will be declared vacant through the recommendation as contained in this report.

BACKGROUND

Section 259(1) of *The Municipal Act, 2001*, S.O. 2001, c.25 (The Act) addresses the matter of vacant council seats. The section specifically states that the office of a member of council of a municipality becomes vacant if the member:

- (a) *becomes disqualified from holding the office of a member of council under section 256, 257 or 258;*
- (b) *fails to make the declaration of office before the deadline in section 232;*
- (c) *is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council;*
- (d) *resigns from his or her office and the resignation is effective under section 260;*
- (e) *is appointed or elected to fill any vacancy in any other office on the same council;*
- (f) *has his or her office declared vacant in any judicial proceeding;*
- (g) *forfeits his or her office under this or any other Act; or*
- (h) **dies, whether before or after accepting office and making the prescribed declarations. 2001, c. 25, s. 259 (1).**

DISCUSSION

The Act requires that if the office of a member of council becomes vacant under Section 259, the council shall at its next meeting declare the office to be vacant, except if a vacancy occurs as a result of the death of a member, the declaration may be made at either of its next two meetings. 2001, c. 25, s. 262(1).

When a vacancy on Council does occur, the Act provides the following two options:

263(1) Filling Vacancies – *If a vacancy occurs in the office of a member of council, the municipality shall, subject to this section,*

- (a) *fill the vacancy by appointing a person who has consented to accept the office if appointed; or*
- (b) *require a by-election to be held to fill the vacancy in accordance with the Municipal Elections Act, 1996. 2001, c. 25, s. 263 (1).*

263(5) Rules applying to filling vacancies – *the following rules apply to filling vacancies:*

1. *Within 60 days after the day a declaration of vacancy is made with respect to the vacancy under section 262, the municipality shall,*
 - i. *appoint a person to fill the vacancy under subsection (1) or (4), or*
 - ii. *pass a by-law requiring a by-election be held to fill the vacancy under subsection (1).*

The matter of determining which method to use with respect to filling the declared vacancy will be brought forward to Council in a future report at a subsequent meeting of Council.

STAFF RECOMMENDATION

THAT in accordance with Section 262 of the *Municipal Act, 2001*, S.O. 2001, c. 25, Council hereby declares a seat of Councillor vacant for the Town of Carleton Place effective immediately.

BY-LAW NO. 02-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 48, REGISTERED PLAN 27M-92, PARTS 1 AND 2 ON PLAN 27R-11557, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 48, Registered Plan 27M-92, Parts 1 and 2 on Plan 27R-11557, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 48, Registered Plan 27M-92, Parts 1 and 2 on Plan 27R-11557, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 120-122 McPhail Road.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 03-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 51, REGISTERED PLAN 27M-92, PARTS 1 AND 2 ON PLAN 27R-11552, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 51, Registered Plan 27M-92, Parts 1 and 2 on Plan 27R-11552, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 51, Registered Plan 27M-92, Parts 1 and 2 on Plan 27R-11552, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 142-144 McPhail Road.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 04-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, PART OF LOT 15 PLAN 27M-73, PARTS 1, 2, 3 AND 4 ON PLAN 27R-11562, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Part of Lot 15 Plan 27M-73, Parts 1, 2, 3 and 4 on Plan 27R-11562, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Part of Lot 15 Plan 27M-73, Parts 1, 2, 3 and 4 on Plan 27R-11562, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 2 and 4 Berryman Street.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 05-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 83 PLAN 27M-81, PARTS 1, 2, 3 AND 4 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 83 Plan 27M-81, Parts 1, 2, 3 and 4 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 83 Plan 27M-81, Parts 1, 2, 3 and 4 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 97 and 99 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 06-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 85 PLAN 27M-81, PARTS 5 AND 6 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 85 Plan 27M-81, Parts 5 and 6 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 85 Plan 27M-81, Parts 5 and 6 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 87 and 89 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 07-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 86 PLAN 27M-81, PARTS 7 AND 8 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 86 Plan 27M-81, Parts 7 and 8 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 86 Plan 27M-81, Parts 7 and 8 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 81 and 83 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 08-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 87 PLAN 27M-81, PARTS 9, 10 AND 11 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 87 Plan 27M-81, Parts 9, 10 and 11 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 87 Plan 27M-81, Parts 9, 10 and 11 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 75 and 77 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 09-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 88 PLAN 27M-81, PARTS 12, 13 AND 14 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 88 Plan 27M-81, Parts 12, 13 and 14 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 88 Plan 27M-81, Parts 12, 13 and 14 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 69 and 71 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 10-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 89 PLAN 27M-81, PARTS 15 AND 16 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 89 Plan 27M-81, Parts 15 and 16 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 89 Plan 27M-81, Parts 15 and 16 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 63 and 65 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 11-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 90 PLAN 27M-81, PARTS 17 AND 18 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 90 Plan 27M-81, Parts 17 and 18 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 90 Plan 27M-81, Parts 17 and 18 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 57 and 59 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 12-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 91 PLAN 27M-81, PARTS 19 AND 20 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 91 Plan 27M-81, Parts 19 and 20 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 91 Plan 27M-81, Parts 19 and 20 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 51 and 53 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 13-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 92 PLAN 27M-81, PARTS 21 AND 22 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 92 Plan 27M-81, Parts 21 and 22 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 92 Plan 27M-81, Parts 21 and 22 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 31 and 33 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 14-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 93 PLAN 27M-81, PARTS 23, 24 AND 25 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 93 Plan 27M-81, Parts 23, 24 and 25 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 93 Plan 27M-81, Parts 23, 24 and 25 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 25 and 27 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 15-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 94 PLAN 27M-81, PARTS 26, 27 AND 28 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 94 Plan 27M-81, Parts 26, 27 and 28 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 94 Plan 27M-81, Parts 26, 27 and 28 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 19 and 21 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 16-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 95 PLAN 27M-81, PARTS 29 AND 30 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 95 Plan 27M-81, Parts 29 and 30 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 95 Plan 27M-81, Parts 29 and 30 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 13 and 15 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 17-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 96 PLAN 27M-81, PARTS 31 AND 32 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 96 Plan 27M-81, Parts 31 and 32 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 96 Plan 27M-81, Parts 31 and 32 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 7 and 9 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 18-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 97 PLAN 27M-81, PARTS 33, 34 AND 35 ON PLAN 27R-11538, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 97 Plan 27M-81, Parts 33, 34 and 35 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 97 Plan 27M-81, Parts 33, 34 and 35 on Plan 27R-11538, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of JANUARY 26, 2023.
5. The properties are locally known as 1 and 3 Antonakos Drive.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 19-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 55, REGISTERED PLAN 27M-92, BEING PARTS 1, 2, 3, 4, 5, 6, 7 AND 8 ON PLAN 27R-11578, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 55, Registered Plan 27M-92, being Parts 1, 2, 3, 4, 5, 6, 7 and 8 on Plan 27R-11578, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 55, Registered Plan 27M-92, being Parts 1, 2, 3, 4, 5, 6, 7 and 8 on Plan 27R-11578, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit:
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of January 26, 2023.
5. The properties are locally known as 1, 3, 5 and 7 McPhail Road.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 20-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 58, REGISTERED PLAN 27M-92, BEING PARTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 AND 11 ON PLAN 27R-11579, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 58, Registered Plan 27M-92, being Parts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 on Plan 27R-11579, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 58, Registered Plan 27M-92, being Parts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 on Plan 27R-11579, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit:
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of January 26, 2023.
5. The properties are locally known as 33, 35, 37, 39, 41 and 43 McPhail Road.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 21-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 59, REGISTERED PLAN 27M-92, BEING PARTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 ON PLAN 27R-11580, IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 59, Registered Plan 27M-92, being Parts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 on Plan 27R-11580, in the Town of Carleton Place, in the County of Lanark;

AND WHEREAS *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 59, Registered Plan 27M-92, being Parts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 on Plan 27R-11580, in the Town of Carleton Place, in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit:
 - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
 - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of January 26, 2023.
5. The properties are locally known as 47, 49, 51, 53, 55 and 57 McPhail Road.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 22-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO REMOVE ONE-FOOT RESERVES LEGALLY DESCRIBED AS BLOCK 114, BLOCK 115, BLOCK 117 AND BLOCK 118 ON PLAN 27M-41 AND TO DEDICATE SAID RESERVES AS A PUBLIC HIGHWAY, AS PART OF KING STREET, FRANCIS STREET AND LENORE STREET.

WHEREAS one-foot reserves were retained by the Corporation of the Town of Carleton Place at Block 114, at Block 115, at Block 117 and at Block 118 on Plan 27M-41 in the Town of Carleton Place;

AND WHEREAS the retention of the above-noted one-foot reserves are deemed no longer necessary;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **THAT** Block 114 on Plan 27M-41 be hereby dedicated as a public highway, as part of King Street.
2. **THAT** Block 115 on Plan 27M-41 be hereby dedicated as a public highway, as part of Francis Street.
3. **THAT** Block 117 on Plan 27M-41 be hereby dedicated as a public highway, as part of Lenore Street.
4. **THAT** Block 118 on Plan 27M-41 be hereby dedicated as a public highway, as part of Lenore Street.
5. **THAT** a copy of this By-law be deposited on title in the Lanark Land Titles Division Office No. 27.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 23-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO ASSIGN AND/OR CHANGE NAMES OF MUNICIPAL ROAD ALLOWANCES FOR A MUNICIPAL ADDRESSING SYSTEM WITHIN THE TOWN OF CARLETON PLACE.

WHEREAS Section 11(3) of the Municipal Act, 2001, S.O., 2001 c.25 permits a lower-tier municipality to pass by-laws respecting matters within the sphere of highways;

AND WHEREAS the Council of the Corporation of the Town of Carleton Place has caused a notice of the proposed by-law to be published in accordance with By-law 56-2007;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That Ridell Street under the jurisdiction of the Town of Carleton Place shall be renamed to Riddell Street as described in Schedule 'A' attached hereto; and
2. That Coor Court under the jurisdiction of the Town of Carleton Place shall be renamed to Corr Court as described in Schedule 'B' attached hereto; and
3. That the Municipality shall post new street name signs to reflect these name changes; and
4. All By-laws or parts of By-laws inconsistent with the provisions herein are hereby repealed; and
5. That By-law 06-2019, more specifically, is hereby repealed and replaced; and
6. This By-law shall be registered in the Land Registry Office.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED
THIS 26th DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

SCHEDULE 'A' TO BY-LAW NO. 23-2021

Description of the Subject Lands

Ridell St. on Plan 27M-77, Town of Carleton Place in the County of Lanark (Being PINs 05134-0378, 05134-0379, and 05134-0380).

SCHEDULE 'B' TO BY-LAW NO. 23-2021

Description of the Subject Lands

Coor Court on Plan27M-81, Town of Carleton Place in the County of Lanark (being PIN 05113-0859).

BY-LAW NO. 24-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AMEND BY-LAW 15-2015 BEING THE DEVELOPMENT PERMIT BY-LAW FOR THE TOWN OF CARLETON PLACE.

WHEREAS the Council of the Corporation of the Town of Carleton Place passed Development Permit By-law 15-2015 to regulate the development and use of lands within the Town;

AND WHEREAS the Town of Carleton Place has identified and amended the Development Permit By-law to address discrepancies, redundancies, and outdated provisions;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place pursuant to Section 71.1 of the Planning Act, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That the “2020 Housekeeping Amendment” to the Development Permit By-law, a copy of which is attached to and forms part of this By-law, is adopted;
2. Schedule “A” of By-law No. 15-2015, as amended, is hereby further amended to replace reference to “Flood Fringe” with “1:100 Year Flood Plain”;
3. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

BY-LAW NO. 24-2021

Schedule “A” The Amendment

All of this part of the document entitled Schedule A - THE AMENDMENT, consisting of the following explanatory text constitutes the “2020 Housekeeping Amendment” of the Town of Carleton Place Development Permit Bylaw.

Details of the Amendment

Item	Section	Details of the Amendment	New Section
	Throughout	All section and page numbers to be renumbered accordingly.	
	Throughout	Replace all references to the “ <i>Ontario Municipal Board (OMB)</i> ” with “ <i>Local Planning Appeal Tribunal (LPAT)</i> ”	
	Throughout	Replace all references to the “ <i>Manager of Development Services</i> ” with “ <i>Director of Development Services</i> ”	
	Throughout	Replace all reference to “Planning Committee” with “Committee of the Whole”	
	Title Page	Amended to add the words “as amended” following by By-law number Amended to add the following text: <i>“Amended by: By-law 57-2015 (December 2015) By-law 58-2015 (December 2015) By-law 38-2016 (September 2016) By-law 08-2017 (January 2017) By-law 11-2017 (February 2017) By-law 25-2017 (April 2017) By-law 69-2018 (June 2018) By-law xx-2021 (January 2021)”</i>	
	Table of Contents	Amended according to the following amendments.	
	1.1	Amended in the first paragraph to add the following text at the end: <i>”The Development Permit By-law is governed and authenticated in accordance with 70.2 of the Planning Act R.S.O 1990 and Ontario Regulation 173/16.”</i> Amended in the third paragraph to replace “five (5)” with “ten (10)”	

	1.2	Amended in the second paragraph to replace the following text: <i>“and provide approvals without further site-specific amendments to this By-law”</i> with: <i>“and provides for a decision-making process which does not necessarily require any further amendments to this by-law.”</i>	
	2.10	Amend the first paragraph to replace the paragraph with the following: <i>“Every person, or if the person is a corporation, every director or officer of the corporation, who contravenes any of the provisions of this by-law is guilty of an offence and on conviction thereof shall be subject to penalties in accordance with Sections 67 and 67.1 of the Planning Act R.S.O. 1990.”</i>	
	new	Add the following new provision and renumber the rest of the section: <i>“Revisions may be made to this by-law without the need for a Development Permit Amendment in the following cases: 1) Correction of numbering, cross referencing, grammar, punctuation or typographical errors or revisions to format in a manner that does not change the intent of a provision; 2) Adding or revising technical information on maps or schedules that does not affect the designation of lands including, but not limited to, matters such as updating and correcting infrastructure information, keys, legends or title blocks; and 3) Changes to appendices, footnotes, headings, indices, marginal notes, tables of contents, illustrations, historical or reference information, page numbering, footers and headers, which do not form a part of this by-law and are editorially inserted for convenience of reference only. The adoption of this by-law shall not prevent any pending or future prosecution of, or action to abate any existing violation of the said by-law if the violation is of any of the provisions of this by-law.”</i>	2.11
	Prev 2.13	Add the following provision after the first paragraph: <i>“2. Development Permit applications must be preceded by a pre-consultation with Planning staff.”</i> And amend item d) to add the following at the end of the existing sentence: <i>“or existing watercourse.”</i> And amend item e) to replace “200mm” with “150mm”	2.15
	2.15	Amend item 2) to add the following at the end of the existing sentence: <i>“or 15m from an existing watercourses”</i>	2.16

		<p>And amend the last paragraph to add the following to the end of the existing sentence: <i>“as long as a plot plan with all relevant information has been provided for Planning approval.”</i></p>	
	2.16	<p>Amend the first paragraph to replace “Five” with “Four”</p> <p>Amend roman numeral permit class references with numeric. Amend provision 1)(1) (formerly a) to replace the existing paragraph with the following: <i>“Where the proposed residential development generally meets the requirements, standards and provisions of the Development Permit Area and the Built Form Design Criteria as expressed in Section 14, but requires relief from one of those requirements. In such cases it must be demonstrated that.”</i></p> <p>Amend provision 1)(2) (formerly b) to replace “non-complying use” with “non-complying setback”</p> <p>Delete provision 1)(d).</p> <p>Add item 1)(4) as follows: <i>“The proposed development does not result in any significant increased residential density or the need to amend a previously approved site plan or subdivision plan.”</i></p> <p>Add item 1)(5) as follows: <i>“Where the type, location and scale requires the removal of trees having a caliper of 150mm or more, in order to obtain relief from one or more of the standards of the by-law, provided these trees are beyond 30m of the river and unless a Class 2 or 3 application is applied for.”</i></p> <p>Replace provision 2) with the following: <i>“A Class 1A Development Permit shall be required for development under any one or more of the following circumstances: For residential development when the proposed development of a townhouse structure on an infill lot that requires no variances from the by-law’s development standards. For amendments to existing Development Agreement and Site Plan Control agreements. For all non-residential development and under any one or more of the following circumstances:”</i></p> <p>Replace provision 2)(1)(formerly a, i-ii) with the following:</p>	2.17

		<p><i>"A Class 1A Development Permit shall be required for development under any one or more of the following circumstances: For residential development when the proposed development of a townhouse structure on an infill lot that requires no variances from the by-law's development standards. For amendments to existing Development Agreement and Site Plan Control agreements. For all non-residential development and under any one or more of the following circumstances:"</i></p> <p>Add provision 2)(2) as follows: <i>"Where the applicant is required to formally recognize an existing legal non-conforming use or non-complying setback."</i></p> <p>Add provision 2)(4) as follows: <i>"Where development is such that it should be registered on the title of the property."</i></p> <p>Replace provision 3) with the following: <i>"Where the development generally meets the requirements, standards and provisions of the Development Permit Area a Class 2 Development Permit may be required under any one or more of the following circumstances;"</i></p> <p>Delete provision 3)(a).</p> <p>Add provision 3)(6) as follows: <i>"Where residential is proposed that meets the requirements of the Built Form Design criteria as expressed in Section 14 but would result in a density increase and/or the need to amend an existing site plan."</i></p> <p>Add provisions 3)(8)-(18) as follows: <i>"(8) The proposed development of a triplex or quadraplex as defined in Section 6.3.12 of the by-law. (9) The proposed development of a Bed and Breakfast as defined in Section 3.4 of the by-law. (10) The proposed development of a townhouse structure on an infill lot that requires a variance from the development standards. (11) Removal of vegetation within 30m of the Mississippi River. (12) Residential redevelopment in the Downtown District, including vertical and horizontal expansions of existing permitted residential types as defined in Section 4.1.6. (13) Development which results in a change to a residential use and/or redevelopment of an existing residential or commercial use in the Mississippi Transitional District, including vertical and horizontal</i></p>	
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		<p><i>expansions of existing permitted uses as defined in Sections 4.2.4 and 4.2.5.</i></p> <p><i>(14) Extension or expansion of existing prohibited uses as per Section 3.26.2.</i></p> <p><i>(15) Where the required number of parking spaces are reduced, as per Sections 3.30.3 and 3.30.4.</i></p> <p><i>(16) Where the use of the land, building or structure is prohibited under this By-law, such land or structure can be extended through a Class 2 agreement provided that the non-conforming use of the building or structure existed on the day of the passing of this by-law and continues to be used for such purposes as per Section 3.27.2.</i></p> <p><i>(17) Converted dwellings as per Section 4.4.7.1.</i></p> <p><i>(18) Accessory Suites, as per Section 3.36, that meet development standards.”</i></p> <p>Add provision 4)(3) as follows: <i>“(3) Where the proposed development generally meets the requirements, standards and provisions of the Development Permit Area and the Built Form Design Criteria as expressed in Section 14, but requires relief from one or more of those requirements.</i> <i>i) The request to increase net density on a specific subject property or within a plan of subdivision;</i> <i>ii) The relief of parking or loading requirements;</i> <i>iii) The request to provide for alternate cladding or colour within the Mississippi District;”</i></p> <p>Replace 4)(c) with provision 4)(4) as follows: <i>“(4) Where technical studies and reports are required to ensure full and complete review of the development.”</i></p> <p>Add provision 4)(5) as follows: <i>“(5) Where there is a consideration of alternative servicing (septic system) as defined in Section 3.45 of the by-law.”</i></p> <p>Add provisions 4)(7)-(9) as follows: <i>“(7) For all uses not specifically identified within each designation, as per Section 3.33 of this By-law.</i> <i>(8) Retirement Homes proposed within the residential district as defined in Section 6.3.14.</i> <i>(9) Accessory Suites, as per Section 3.36, that do not meet development Standards.”</i></p>	
	Prev 2.17	Amend provision to replace “five” with “four”	2.18

		<p>Amend the last sentence of the second paragraph to replace “date the application was declared complete” with “of the decision of the Committee.”</p> <p>Amend the provision to add a third paragraph as follows: <i>“Notification of the Committee of the Whole review will be provided as per Section 2.21.”</i></p>	
	Prev 2.19	Amend table to remove reference to “Class IV” permits	2.20
	Prev 2.20	<p>Amend the notification requirements for Class 2 permits to add the following additional provision: <i>“and on website, circulated to staff, agencies and Council. Concerned parties notified and website updated with Committee meeting date if required.”</i></p>	2.21
	Prev 2.21	<p>Amend the first paragraph to replace “Applicants are” with “Applicants shall”, and add “plans” before the word “studies”.</p> <p>Amend the first paragraph to delete the last sentence and replace with the following: <i>“Applications will not be accepted without having a pre-consultation meeting with the Development Services Department.”</i></p> <p>Amend the second paragraph to add “prepared by professionals,” after the word “studies” and “ but not limited to,” after the word “submitted”</p> <p>Amend the table of studies and reports to add the following: - <i>Low Impact Development Studies</i> - <i>Record of Site Condition</i> - <i>Grading and Drainage Plans</i> - <i>Shadow Study</i> - <i>Tree Preservation Plan</i> - <i>Housing Study</i> - <i>Site Plan and Landscape Plan</i></p> <p>Amend the third paragraph to replace “shall” with “may”; “will” with “may also”; “confirmation of the” with “notification of further”; and “to ensure a complete application” with “for review throughout the planning process”.</p>	2.22
	Prev 2.22	Delete provision entirely.	
	2.23	Replace the provision in its entirety with the following:	

		<p><i>"The issuance of a Public Notice for Development Permit Applications shall be required for Class 2 and Class 3 applications. Class 1 & 1A applications are exempt from this process.</i></p> <p><i>Notice of a Class 2 and 3 Development Permit Application shall be issued within 10 days of the receipt of an application that is deemed complete, as described in Section 2.21.</i></p> <p><i>Notice shall be provided by on-site signage and shall include an explanation of the application, a contact name and phone number to obtain additional information and the deadline for the submission of comments. The commenting period shall be no less than 15 days. Where a Class 1 or Class 1A application is elevated for Committee of the Whole review, the notice provisions outlined in Section 2.21 shall apply."</i></p>	
	2.24	Amend provision to delete the first paragraph.	
	2.25	<p>Amend the first paragraph to replace "Committee" with "The Town"; and "choices" with "options"</p> <p>Delete the second, third and forth paragraphs in their entirety.</p> <p>Amend the provision to add the following new second and third paragraphs: <i>"A Development Permit shall be valid for a period of one year from the date of the decision provided that the Development Permit has been signed and/or a Development Agreement has been executed and a Building Permit is issued prior to the deadline. One extension of no more than six months may be granted subject to Committee approval. The proposed development shall, in all cases, be required to occur as illustrated on the approved and stamped drawings including all grading and drainage, servicing, lighting, landscaping and elevation designs. A development agreement, registered on title, may be required prior to final approval for any development application. Amendments to approved agreements require an application process as per Section 2.17."</i></p>	
	2.26	<p>Delete the first and second paragraphs in their entirety.</p> <p>Amend provision to add the following new first paragraph: <i>"Conditional approvals may be issued subject to the following:</i> <i>1) The condition(s) shall be clear, precise and quantifiable;</i> <i>2) The condition(s) shall include a clear statement of whether it must be complied with before construction, renovation or change of use of a building;</i> <i>3) That the timing for review of condition fulfillment be outlined."</i></p>	

		<p>Amend provision 1)(viii) to add “with consideration of LID and Green infrastructure” after the word “alteration”.</p> <p>Amend the provision to add the following fifth paragraph: <i>“Applicants may at any time appeal a condition(s) to the Local Planning Appeal Tribunal (LPAT). In addition, the applicant may at any time request that the Local Planning Appeal Tribunal determine whether a specified condition has been fulfilled.”</i></p>	
	3.2	<p>Amend the provision to add a new 1) as follows: <i>“No accessory use, building or structure shall be erected on any lot until the principal use has been established or the principal building or structure has been erected.”</i></p> <p>Amend provision 4) to add the following to the end of the sentence: <i>“except as may be permitted elsewhere in this By-law.”</i></p> <p>Amend provision 5) to replace the existing provision with the following: <i>“Except where permitted elsewhere in this By-law no accessory building or structure shall be erected closer than 1.0 metre (3.2 feet) to any interior side lot line, rear lot line, or structure, shall not be in the No Encroachment Zone and shall be subject to the requirements of the Ontario Building Code.”</i></p>	
	3.3.2	Amend provision to replace “Ontario Propane Code” with “Technical Standards and Safety Act (TSSA).”	
	3.3.3	Amend provision to replace “entrance and exit” with “access and egress”	
	Prev 3.4	Amend provision to renumber as 3.37 (alphabetical ordering)	3.37
	3.3	Amend provision to replace “Class IA” with “Class 2”	3.4
	3.6	<p>Amend provision 7) to add the following to the end of the last sentence: <i>“with no need to amend this By-law”</i></p>	3.5
	3.7	<p>Amend the provision to add the following to the end of the last sentence: <i>“Ministry of Transportation and/or the Public Works Department, or other applicable approval authorities.”</i></p>	3.6
	3.8	Amend provision to replace “or addition to” with “or enlarge or reduce”	3.7

	3.11	Amend provision to replace “Health Protection Act or regulations therein” with “relevant Provincial or Federal legislation or regulations.”	3.10
	3.12	Amend first paragraph of the provision to replace “will” with “shall”; Replace the third paragraph of the provision with the following: <i>“All queuing spaces must be 2.75 metres (9.0 feet) in width by 6 metres (19.7 feet) in length and where such spaces abut a residential use they must be screened by solid fencing at least 1.5 metres (4.9 feet) in height.”</i>	3.11
	3.13.1	Delete the first and second paragraphs in their entirety. Add the following first paragraph: <i>“A dwelling unit may be entirely located in a basement subject to meeting the requirements of the Ontario Building Code and the Town of Carleton Place Public Works Department.”</i> Amend the third paragraph to add “part of a dwelling unit” after the word “or”	3.12.1
	3.14	Amend provision number to stand alone from “Existing Lot” Provisions. Amend the provision to add the following to the end of the last sentence: <i>“and shall not interfere with the no-encroachment zone”</i>	3.14
	3.16.1	Number provision	
	3.21	Amend provision 6) to add the following to the end of the last sentence: <i>“and is outside of the site triangle;”</i>	
	3.24	Amend the provision to replace <i>“and the requirements of the Ontario Water Resources Act and the Environmental Protection Act with respect to the installation of an individual on-site sewage and water system can be met.</i> <i>A permit from the Lanark, Leeds and Grenville Health Unit will be necessary. A permit from the Mississippi Valley Conservation Authority may also be necessary”</i> with <i>“and that any requirements of the Public Works Department can be met. A permit from the Mississippi Valley Conservation Authority may also be necessary.”</i>	
	3.25.1	Amend the fourth paragraph to add “and egress to and from” after the word “Access”.	

	Prev 3.26	Amend provision to renumber as 3.40 (alphabetical ordering)	3.25
	3.27.6	Amend the provision to replace “structure or private sanitary sewage disposal system” with “or structure”.	3.26
	3.27.9	Amend the provision to replace “without a Class 2 Development Permit.” with “and requires a Class 1 Development Permit for residential or Class 1A for non-residential, as per Section 2.17. Changes to a discretionary use requires a Class 2 application.”	3.26.9
	3.29	<p>Amend the first paragraph to replace “before human habitation.” With “as per the Ontario Building Code.”</p> <p>Amend the second paragraph to add “this by-law” after the word “requirements of”.</p> <p>Amend provision (1) to add “subject to Section 3.36 (Secondary suites)” to the end of the sentence.</p> <p>Delete provisions (3) and (4) in their entirety</p> <p>Amend the provision to add (3) as follows: <i>“Any basement located below the 100-year flood elevation as defined by the Mississippi Valley Conservation Authority;”</i></p>	3.28
	3.30	<p>Amend the provision to delete the bullet points 1-3 and replace with the following: <i>“3.29.1 Outside Storage Outside storage is only permitted within the Industrial Campus designation of the by-law. 1. Outside storage shall not be permitted within any required front yard and exterior side yard. 2. Where outside storage areas abut a designation in which residential uses are permitted, the required setback of the outside storage area shall be 10 metres (32.8 feet) and must also be visually screened from any designation in which residential uses are permitted. 3. Any areas used for outside storage shall be in addition to any minimum off-street parking or loading areas required by this By-law. 3.29.2 Outside Display Any areas used for outside display shall be in addition to any minimum off-street parking or loading areas required by this By-law.”</i></p>	3.29

3.31	<p>Amend the first paragraph to replace “designated parking area” with “rear yard or exterior side yard designated parking area”</p> <p>Amend the provision to add the following new third paragraph: <i>“Where reduced parking space dimensions are proposed such proposal may be required to provide a Parking Study undertaken by a Traffic Engineer that demonstrates the feasibility of the reduced standards for the development in question. The Parking Study shall address vehicular movements and access and potential impacts on adjacent properties as well as public and/or private roads.”</i></p> <p>Delete paragraph four in its entirety. Amend new paragraph four to identify the next two paragraphs as sub-provisions.</p> <p>Amend paragraph four to add the following new sub-provisions: <i>“ii. All ingress, egress, laneways, roadways and aisles must be constructed of asphalt paving, concrete, paver stones or such material as approved by the Director of Public Works.</i> <i>iii. A minimum 3m (10 feet) landscape buffer strip is required between all parking lots and the property lines in the Residential District. This can be reduced to 2m (6.5 feet) with the inclusion of a 6m (19.7 feet) privacy fence.</i> <i>iv. Where an employment use is located adjacent to a residential use a 3m (10 feet) landscape buffer strip shall be provided between the parking lot and the property line.</i> <i>v. In the Employment District, all entrances to parking areas shall be well defined by signage and curbing. Parking lots shall provide landscape elements within islands, along thoroughfares and a minimum of 5m (16.4 feet) of buffered landscape area shall be provided within the 6m (19.7 feet) front yard setback to the parking area.”</i></p>	3.30
	<p>Add the following new sub-section and provisions: <i>“3.30.1 Motorcycle Parking</i> <i>Motorcycle parking can be located in areas which may be unsuitable for vehicle parking due to size or shape and not intended for pedestrian traffic, however the parking must be clearly delineated by markings and barriers.</i> <i>The minimum dimensions for each space intended for motorcycles or similar vehicles must be 1.0 m (3.3 feet) in width and 2.1m (6.9 feet) in length.</i> <i>Motorcycle parking may be provided in addition to the prescribed spaces required by Section 3.30.3.”</i></p>	3.30.1

3.31.1	<p>Amend the provision to delete the second paragraph and sub-provisions in their entirety.</p> <p>Amend the provision to add the following second and third paragraphs:</p> <p><i>“The barrier free parking spaces shall be:</i> <i>widths as per Type A and Type B illustrated in the diagrams following;</i></p> <ul style="list-style-type: none"> - <i>a minimum of 25% of Type A spaces to Type B spaces are required;</i> - <i>a minimum length of 6 metres (19.7 feet);</i> - <i>hard surfaced;</i> - <i>level;</i> - <i>identified by signage;</i> - <i>accessible via ramps, depressed curbs, or other appropriate means, and so placed as to permit easy access to or from a motor vehicle parked therein.</i> <p><i>The widths shall be:</i></p> <ul style="list-style-type: none"> - <i>Type A accessible parking space that has a minimum width of 3.4m (11 feet) and a minimum depth of 6m (19.7 feet), with an access aisle of 1.5m (4.9 feet).</i> - <i>Type B accessible parking space that has a minimum width of 2.75 metres (9 feet) and a minimum depth of 6m (19.7 feet), with an access aisle of 1.5m (4.9 feet).</i> - <i>Type A and Type B spaces can share the access aisle between them for two accessible parking spaces.”</i> 	3.30.2
3.31.2	<p>Amend the Minimum Parking Requirements of item 5 in the able to replace “10 square meters” with “20 square meters”</p> <p>Amend the third paragraph to add “Residential” before “and Non-Residential” and replace “<i>can provide justification and rationale for the reduction in the parking requirement</i>” with “<i>and the applicant submits a Parking Study undertaken by a Traffic Engineer to determine suitability of the request.</i>”</p> <p>Delete the fourth paragraph in its entirety.</p>	
	<p>Add the following new sub-section and provisions:</p> <p><i>“3.30.4 Cash-in-lieu of Parking</i> <i>The minimum parking requirements for Residential and Non-Residential uses required herein may be reduced or waived provided the owner enters into a Class 2 Development Permit agreement. The applicant must submit a Parking Study undertaken by a Traffic Engineer to determine suitability of the request.</i></p>	3.30.4

		<i>A condition of the agreement will be the receipt of payment in accordance with the Fees and Charges By-law payable to the Town of Carleton Place, to satisfy cash-in lieu of parking requirements, per required space."</i>																			
	3.32	Amend the Number of Required Spaces for item 3 in the table to replace "greater" with "less" Amend the Number of Required Spaces for item 7 in the table to replace "greater" with "less".	3.31																		
	3.33	Amend the provision to replace the table with the following provisions: <table><tr><th>STRUCTURE</th><th>MAXIMUM PROJECTION INTO REQUIRED YARD</th></tr><tr><td>Chimney breasts, sills, cornices fireplaces, window wells</td><td>1 metre (3.2 feet) into any required front, rear or side yard and a maximum width of 3 metres (9.8 feet). Not permitted in no-encroachment zone.</td></tr><tr><td>Bay windows, pilasters</td><td>1 metre (3.2 feet) into any required front, rear or exterior side yard and a maximum width of 3 metres (9.8 feet). Not permitted in no-encroachment zone.</td></tr><tr><td>Canopies which are at least 2.13 metres (7 feet) in vertical clearance above the finished grade.</td><td>2 metres (6.4 feet) into any required front, rear or exterior side yard. Not permitted in no-encroachment zone.</td></tr><tr><td>Canopies for entrances to apartment buildings and commercial buildings</td><td>Despite any other provisions in this By-law, a canopy or portico over a major entrance to an apartment building or commercial building may project into the required yard a distance equal to one half (1/2) the setback of the building from the street line. Not permitted in no-encroachment zone.</td></tr><tr><td>Heat pumps and air conditioners</td><td>1 metre (3.2 feet) into any rear yard only</td></tr><tr><td>Window awnings</td><td>1 metre (3.2 feet) into any required front, rear or exterior side yard. Not in no-encroachment zone.</td></tr><tr><td>Accessible ramps and walkways</td><td>A Class 1 Development Permit may be required subject to review. Not in no-encroachment zone.</td></tr><tr><td>Fire Escapes</td><td>1 metre (3.2 feet) into any required front, rear or exterior side yard. Not in no-encroachment zone.</td></tr></table>	STRUCTURE	MAXIMUM PROJECTION INTO REQUIRED YARD	Chimney breasts, sills, cornices fireplaces, window wells	1 metre (3.2 feet) into any required front, rear or side yard and a maximum width of 3 metres (9.8 feet). Not permitted in no-encroachment zone.	Bay windows, pilasters	1 metre (3.2 feet) into any required front, rear or exterior side yard and a maximum width of 3 metres (9.8 feet). Not permitted in no-encroachment zone.	Canopies which are at least 2.13 metres (7 feet) in vertical clearance above the finished grade.	2 metres (6.4 feet) into any required front, rear or exterior side yard. Not permitted in no-encroachment zone.	Canopies for entrances to apartment buildings and commercial buildings	Despite any other provisions in this By-law, a canopy or portico over a major entrance to an apartment building or commercial building may project into the required yard a distance equal to one half (1/2) the setback of the building from the street line. Not permitted in no-encroachment zone.	Heat pumps and air conditioners	1 metre (3.2 feet) into any rear yard only	Window awnings	1 metre (3.2 feet) into any required front, rear or exterior side yard. Not in no-encroachment zone.	Accessible ramps and walkways	A Class 1 Development Permit may be required subject to review. Not in no-encroachment zone.	Fire Escapes	1 metre (3.2 feet) into any required front, rear or exterior side yard. Not in no-encroachment zone.	3.32
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		Add the following new sub-section and provisions: "3.32.1 DECKS, PORCHES, VERANDAS AND BALCONIES <i>Enclosed porches and verandas are subject to the same provisions as the main structure they are attached to.</i> <i>Notwithstanding the provisions in Sections 3.32.2, 3.32.3 and 3.32.4, the following also applies;</i> <i>1. Stairs used to access decks/porches/verandas shall be setback at least 2.5 metres (8.2 feet) from any lot line or meet the minimum yard setback, whichever is lesser.</i> <i>2. No part of a deck, porch, veranda, balcony and/or stairs shall encroach into the no encroachment zone."</i>	3.32.1																		
		Add the following new sub-section and provisions: "3.32.2 Decks, Unenclosed Porches and Verandas - under 3.0m high																			

		<p><i>Decks, unenclosed porches and verandas that have a floor height of 3.0 metres (9.8 feet) or less measured from the average grade level adjacent to the deck are permitted in the front, interior side yard, exterior side yard and rear yard provided they are:</i></p> <ol style="list-style-type: none"> <i>1. No closer than the minimum required setback for the main building from the front, interior and exterior side lot line, and</i> <i>2. No closer than 3.0 metres (9.8 feet) from the rear lot line."</i> 	
		<p>Add the following new sub-section and provisions:</p> <p><i>"3.32.3 Decks, Unenclosed Porches and Verandas - over 3.0m high Decks, unenclosed porches and verandas that have a floor height of more than 3.0 metres (9.8 feet) measured from the average grade level adjacent to the deck are only permitted in the rear yard provided that the deck is not closer than the required minimum interior and exterior side yard setbacks for the main structure and is no closer than 5.0 metres (16.4 feet) from the rear lot line."</i></p>	
		<p>Add the following new sub-section and provisions:</p> <p><i>"3.32.4 Balconies</i> <i>Balconies located on the second storey or above shall be no closer than the minimum required setback for the main building from the front, interior and exterior side lot line."</i></p>	
	3.35	<p>Amend the provision in the first paragraph to add "Provisional" before the word "Development".</p> <p>Amend the provision in the third paragraph to replace "An" with "One"; and "<i>limited to a period of one (1) additional year</i>" with "<i>for a period that can be reasonably considered to be necessary to allow for a proponent to meet the required conditions but such extension shall not exceed a period of one (1) additional year</i>"</p>	3.34
	3.37	Delete the provision in its entirety	
	3.38	<p>Amend the provision by deleting the first paragraph in its entirety and replacing it with the following:</p> <p><i>"Two (2) additional residential units may be permitted in a detached, semi-detached or townhouse, and one (1) residential unit in a building or structure ancillary to a detached dwelling, semi-detached dwelling or townhouse within the Residential District. No dwelling unit other than a single detached, semi-detached or townhouse dwelling, in the Residential District, shall be permitted to include an additional residential unit(s).</i></p> <p><i>An accessory building, or part of an accessory building, may be used as an additional residential unit, in the Residential District, subject to</i></p>	3.36

		<p><i>compliance with the Ontario Building Code, Engineering review and a Development Permit agreement as per Section 2.17.</i></p> <p><i>An additional residential unit(s) is permitted, within the Residential District, only in accordance with the following provisions:</i></p> <ol style="list-style-type: none"> <i>1. The addition of the units shall not change the use of the subject lands;</i> <i>2. A maximum of three (3) additional residential units shall be permitted on a residential lot;</i> <i>3. The units shall not be permitted in a dwelling unit used as a private home daycare, a bed and breakfast establishment, or a group home;</i> <i>4. New entrances for the units within an existing dwelling unit shall not be permitted on the front main wall of the main building facing a public road;</i> <i>5. New entrances for the unit(s) in an accessory building shall be accessible from the street by a walkway or driveway in accordance with the Accessibility for Ontarians with Disabilities Act;</i> <i>6. Units located within a primary dwelling, an existing accessory building or a new accessory building shall not exceed forty percent (40%) of the gross floor area of the primary dwelling, exclusive of unfinished basement and garage floor areas;</i> <i>7. Notwithstanding the minimum number of parking spaces required in Section 30, an additional residential unit shall require 1 parking space in addition to the required number of spaces for the main residential building;</i> <i>8. Total lot coverage of all buildings cannot exceed 60%. Accessory building lot coverage cannot exceed 45% of any rear yard. Accessory building lot coverage cannot exceed 10% of the total lot area.</i> <i>9. Additional units shall not be permitted in the 1:100 year floodplain, as defined by the Mississippi Valley Conservation Authority."</i> 	
	3.39	<p>Amend the sub-provisions of the first paragraph to delete items 1) and 2) in their entirety and replace with the following:</p> <p><i>"Where it can be demonstrated through an Environmental Impact Study (EIS) prepared by a qualified professional that there will be no adverse impacts to the watercourse due to development or site alteration, the 30.0 metre (98.4 feet) setback may be reduced in accordance with the recommendations of the EIS that considers the overall intent of the minimum setback requirement, an assessment of the overall development capacity, conveyance, and function of the waterbody; the sensitivity of the waterbody; cumulative impacts; biophysical conditions such as soil depth, slope angle, and vegetation cover, and natural hazards."</i></p>	3.38

		<p>Amend the sub-provisions of the second paragraph to delete items 1) through 7) in their entirety and replace with the following:</p> <p><i>“1. A maximum of one (1) boathouse per lot;</i></p> <p><i>2. Boathouse to a maximum length of 8.0 metres (26.2 feet) and a maximum width of 3m (9.8 feet) and;</i></p> <p><i>3. Boatport to a maximum length of 8.0 metres (26.2 feet) and a maximum width of 3m (9.8 feet) and;</i></p> <p><i>4. Storage shed not exceeding 10.0 square metres (107 square feet);</i></p> <p><i>5. No boathouse or boatport shall be used for the provision of sleeping quarters or include a kitchen or be used for the purpose of human habitation;</i></p> <p><i>6. The maximum height of a boathouse or boatport shall not exceed 4.25 metres (13.9 feet).</i></p> <p><i>7. A maximum of one (1) boathouse per lot;</i></p> <p><i>8. The maximum gross area of a boathouse shall not exceed 47 square metres (505.9 square feet);</i></p> <p><i>9. The Mississippi Valley Conservation Authority shall be contacted to determine if a permit is required;</i></p> <p><i>10. The Ministry of Natural Resources and Forestry shall be contacted for a boathouse below the high-water mark of the waterbody, to determine if a permit is required.</i></p> <p><i>11. Dock to a maximum length of 8.0 metres (26.2 feet) and a maximum width of 2m (6.6 feet), unless otherwise permitted by the Mississippi Valley Conservation Authority;</i></p> <p><i>12. Stairs and landings, provided that the landings do not exceed the width of the stairs they serve and are not greater in width than 2.5 metres (8.2 feet);</i></p> <p><i>13. Docks shall be limited to floating, cantilevered or post dock construction unless otherwise permitted by the Mississippi Valley Conservation Authority;</i></p> <p><i>14. The surface area of a dock shall not exceed 15 square metres (161.5 square feet) in area, unless otherwise permitted by the Mississippi Valley Conservation Authority and any other authority having jurisdiction;</i></p> <p><i>15. A dock shall not be constructed closer than 3 metres (9.8 feet) from the nearest adjacent side lot line where the lot abuts another property and shall not encroach on adjacent lot lines when the lot boundaries are extended into the water;</i></p> <p><i>16. Despite the above, no dock shall be constructed which constitutes a navigation or safety hazard; and</i></p> <p><i>17. The Mississippi Valley Conservation Authority shall be contacted to determine if a permit is required.</i></p> <p><i>No new development shall result in a further reduction in the minimum waterbody setback requirement, compared to the existing structure.”</i></p>	
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	3.41	<p>Amend provision to renumber as 3.44 (alphabetical ordering).</p> <p>Amend first paragraph by adding the following to the end of the last sentence: <i>“, and 15 metres from wetlands and other related waterways”</i></p> <p>Amend the second paragraph by adding “and a Hydrogeological Study” following “(EIS)” and by adding the following sentence at the end of the paragraph: <i>“The EIS will consider the overall intent of the minimum setback requirement, an assessment of the overall development capacity, conveyance, and function of the waterbody; the sensitivity of the waterbody; cumulative impacts; biophysical conditions such as soil depth, slope angle, and vegetation cover; and natural hazards.”</i></p> <p>Amend the provision by adding the following additional paragraphs: <i>“Street trees and the preservation of tree canopies shall be protected to the greatest extent possible. Accordingly, a Tree Preservation Plan is required in support of development applications. Tree planting and tree preservation will occur so that all areas of the Town are provided with a sufficient number of trees to maintain high standards of amenity space and appearance. Where new development will result in the loss of existing wooded areas, a condition of development approval shall require that the lost trees be replaced at a 1-3 ratio (1 new tree for every 3 trees removed). The replacement ratio will only apply to trees having a caliper of 200mm or more. The new trees will be planted within the boundary of the proposed development. A Class 1 Development Permit is required where the type, location and scale of a development requires the removal of trees having a caliper of 200mm or more, in order to obtain relief from one or more of the standards of the by-law, provided these trees are beyond 30m of the Mississippi River and unless a Class 2 or 3 application is applied for. No trees shall be removed within 30m of the Mississippi River unless it can be proven to be a safety hazard. Notwithstanding the foregoing an exception to allow for a portion of the replacement trees to be planted on public lands can occur. This will require review from the Urban Forest Committee and a Class 2 Development Permit. No more than one-third (1/3) of the total replacement trees required may be planted on lands other than the proposed development lands. The caliper size and tree replacement species shall be a condition of development approval. A Tree Preservation Plan may be required to identify any Hackberry Trees. Hackberry Trees shall be protected to</i></p>	3.44
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		<i>the greatest extent possible. If removal is required, a replacement ratio of 1-1 shall be a requirement of this By-law."</i>	
	3.43	Amend provision to renumber as 3.41 (alphabetical ordering). Amend the first paragraph to replace "A development permit" with "A Class 2 Development Permit". Amend the third paragraph to replace "Section 3.43" with "the above".	3.41
	3.44	Amend provision to renumber as 3.43 (alphabetical ordering). Amend the first paragraph by adding the following third sub-provision: <i>"3. All development proposals shall be evaluated on the basis of Sections 13 and 14 to ensure appropriate built form design and compatibility."</i>	3.43
	3.45	Amend the title of the provision to replace "Water Supply and Sewage Disposal Systems" with "Water Supply, Sewage Disposal and Storm Water Systems".	
	4.0	Amend the purpose statement to add the following second paragraph: <i>"The purpose and intent of the provisions and regulations in Section 4.0 of this By-law are to ensure that development and re-development will be undertaken in a manner which respects the historical, traditional, and heritage characteristics of this part of Carleton Place, which is valued by all residents as the heart of the Municipality. Prior to submitting development and re-development proposals, proponents shall ensure that the Built Form Inventory and Design Criteria as expressed in Sections 13 and 14 have been consulted and properly integrated into submissions."</i>	
	4.1.1	Amend the Permitted uses to add "/Bar/Pub" after "Night Club"	
	4.1.5	Amend the provision to replace "Section 6.2" with "Section 6" and "Development Permit" with "Development Permit Agreement"	
	4.1.7	Amend the provision to replace "Private in accordance with Section 4.1.2" with "Commercial" and by adding "for a Private School in the Downtown District as per Section 3.30.3" after the word "classroom"	
	4.2	Amend the provision by adding the following purpose statement: <i>"The purpose and intent of the Mississippi Transitional Sector is to provide a flexible regulatory framework which will facilitate the evolution of this area into a secondary hub of commercial and residential activity which can provide a transition from the large</i>	

		<i>commercial land uses centered on Highways 7 and 15 to the Traditional Downtown core.”</i>	
	4.2.1	Amend the provision to replace “Private” with “Commercial”	
	4.2.5	Amend the provision to replace “Section 6.2” with “Section 6”	
	4.3	Amend the provision to replace “Mississippi District Residential Policy Area” with “Mississippi Residential Section” and add the following sentence to the end of the second paragraph: <i>“Prior to submitting development and re-development proposals, proponents shall ensure that the Built Form Inventory and Design Criteria as expressed Sections 13 and 14 has been consulted and properly integrated into submissions.”</i>	
	4.4	Amend the provision by adding the following purpose statement: <i>“The High Street Residential Sector is an established older residential area which is composed primarily of single family dwelling units some of which date back to the 1900’s.</i> <i>The purpose and intent of the following regulatory framework is to provide for appropriate development and redevelopment while recognizing existing neighbourhood character and architectural styles. Prior to submitting development and re-development proposals, proponents shall ensure that the Built Form Inventory and Design Criteria as expressed in Sections 13 and 14 have been consulted and properly integrated into submissions.”</i>	
	4.4.6	Amend the provisions title to replace “Residential” with “Permitted Residential Uses”. Amend item 1 to separate the last sentence into an individual item (now “2”). Amend item 2 to add the following to the end of the sentence: <i>“and shall be constructed as defined in Section 3.30.”</i> Amend item 3 to delete the existing provision and replace it with the following: <i>“At least fifty percent (50%) of the total lot frontage must have soft/green landscape elements such as grass, trees and shrubbery.”</i> Amend the provision by adding item 5 as follows: <i>“5. All new development proposals must demonstrate consistency and compatibility with the Built Form Inventory and Community Design Framework in Sections 13 and 14.”</i>	

	4.4.7	<p>Amend the title of the provision to replace “Discretionary uses” with “Bed and Breakfast Establishments”</p> <p>Amend item 1 to replace “Class 1A” with “Class 2”</p>	
	4.4.9	<p>Amend the provision to delete item 3 in its entirety and add new item 5 as follows:</p> <p><i>“Any proposed converted dwelling shall require a Class 2 Development Permit process and must submit a Design Brief that demonstrates consistency with surrounding built forms. Impact on adjacent properties will be evaluated in order to maintain existing neighbourhood character.”</i></p>	
	4.5	<p>Amend the provisions purpose by adding the following sentence to the end of the paragraph:</p> <p><i>“The purpose and intent of the following regulations, which apply to each individual property, is to facilitate their renewal and adaptive re-use.”</i></p>	
	4.5.2	<p>Amend the title of the provision to remove “Findlay Foundry Properties”</p> <p>Amend the provision by deleting the paragraph in its entirety and replacing it with the following:</p> <p><i>“Notwithstanding the above permitted uses, on the property identified as 115 Emily Street, permitted uses shall be restricted to medium to high density residential uses. Non-residential uses listed in Section 4.5.1 are permitted where medium to high density residential uses exist. A maximum of 30% of the developed footprint may be used for non-residential uses. As of the date of passing of this By-law, existing buildings that have legal non-complying setbacks are permitted.”</i></p>	
	4.5.4	<p>Amend the provision by deleting the paragraph in its entirety and replacing it with the following:</p> <p><i>“In addition to the permitted uses listed in Section 4.5.1, a Retirement Home and Long Term Care Facility is also permitted. A maximum of 30% developed net floor space shall be for non-residential uses.”</i></p>	
		<p>Add the following new provision:</p> <p><i>“4.5.5 Permitted Uses – Additional Provisions Findlay Foundry, 28 High Street</i> <i>A maximum of 30% developed net floor space shall be for non-residential uses.”</i></p>	4.5.5

		<p>Add the following new provision: <i>“4.5.6 Permitted Uses – Additional Provisions Braydon Mill, 150 Rosamond Street A maximum of 30% developed net floor space shall be for non-residential uses.”</i></p>	4.5.6
	5.0	<p>Amend the purpose statement by deleting the existing provision in its entirety and replacing it with the following: <i>“The following designations apply to the Employment lands within the Town of Carleton Place and have been divided into three separate employment areas, each with its own specific character: Health Campus, Business Campus and Industrial Campus. The purpose and intent of the Employment District is to facilitate appropriate development and re-development which will result in an expanded employment base for the Town of Carleton Place through three land use areas having separate and distinct long term objectives.”</i></p>	
	5.1	<p>Amend the purpose statement by deleting the existing provision in its entirety and replacing it with the following: <i>“The Health Campus is located adjacent to a block of land reserved for a future new regional hospital. The purpose and intent of the designation is to provide for uses which will serve and complement health related land uses and activities.”</i></p>	
	5.1.1	<p>Amend the list of permitted uses to add “Community Health Service” and replace “Private” with “Commercial”.</p>	
	5.1.4	<p>Amend the provision to add “Section 13” before “Section 14”.</p>	
	5.2	<p>Amend the purpose statement to add “purpose and” before the word “intent”</p>	
	5.2.1	<p>Amend the list of permitted uses by adding “Automotive Repair Garage”, “Automotive Body Shop” and “Community Health Service” and by replacing “Private” with “Commercial”</p>	
	5.3	<p>Amend the purpose statement by deleting the existing provision in its entirety and replacing it with the following: <i>“There are two areas designated as Industrial Campus. One is located on the northeast side of the limit of the Town and is known as the North Industrial Park and the other is located on the southwest corner of Highway 7 & 15. The purpose and intent of the designation is to provide for traditional industrial employment uses which should generally be set back from more sensitive land uses.</i></p>	

		<i>The minimum separation distance for any lands designated as Class 1, 2 and 3 Industrial shall be in accordance with the Ministry of the Environment Guidelines D-6.</i>	
	5.3.1	Amend the list of permitted uses by adding “and/or Commercial” following the word “Bulk”	
	5.3.2	Amend the list of discretionary uses to replace “Private” with “Commercial”	
	6.0	Amend the purpose statement by adding the following second paragraph: <i>“The purpose and intent of the Residential District is to promote compatible residential development within neighbourhoods. Infill development must consider existing built forms and fit into the surrounding landscape with minimal impact.”</i>	
	6.3.2	Amend the Additional Provision by deleting items 1-4 in their entirety and replacing them as follows: <i>“1. The interior width of the garage for single detached dwellings shall not exceed 50% of the overall lot frontage. 2. The main garage foundation shall be set back a minimum of 6.0 metres (19.6 feet) from the front or exterior side lot line. 3. The driveway must not extend further than the exterior wall of the garage and shall be constructed as per Section 3.30. 4. At least fifty percent (50%) of the total lot frontage must have soft/green landscape elements such as grass, trees and shrubbery.”</i>	
	6.3.4	Amend the Additional Provision by deleting items 1-4 in their entirety and replacing them as follows: <i>“1. The interior width of the garage for semi-detached dwellings shall not exceed 50% of the overall lot frontage. 2. The main garage foundation shall be set back a minimum of 6.0 metres (19.6 feet) from the front or exterior side lot line. 3. The driveway must not extend further than the exterior wall of the garage and shall be constructed as per Section 3.30. 4. At least fifty percent (50%) of the total lot frontage must have soft/green landscape elements such as grass, trees and shrubbery.”</i>	
	3.3.6	Amend the Additional Provision by deleting items 1-4 in their entirety and replacing them as follows: <i>“1. The interior width of the garage shall not exceed 45% of the overall lot frontage. 2. The main garage foundation shall be set back a minimum of 6.0 metres (19.6 feet) from the front or exterior side lot line.</i>	

		<p>3. The driveway must not extend further than the exterior wall of the garage and shall be constructed as per Section 3.30.</p> <p>4. At least fifty percent (50%) of the total lot frontage must have soft/green landscape elements such as grass, trees and shrubbery.”</p>	
	6.3.8	<p>Amend the Additional Provision by deleting items 1-4 in their entirety and replacing them as follows:</p> <p>“1. The interior width of the garage shall not exceed 70% of the overall lot frontage.</p> <p>2. The main garage foundation shall be set back a minimum of 6.0 metres (19.6 feet) from the front or exterior side lot line and shall be even with or set back from the front of the dwelling.</p> <p>3. The driveway must not extend further than the exterior wall of the garage and shall be constructed as per Section 3.30.</p> <p>4. At least twenty-five (25%) of the total front yard of all townhouse units must have soft/green landscape elements such as trees and shrubbery.”</p>	
	6.3.10	<p>Amend the Additional Provision title by adding the following second paragraph:</p> <p>“All development requires coloured elevation drawings and an Urban Design brief as per provisions outlined in Section 3.15”</p> <p>Amend the provision by deleting “Condominium Provisions”</p> <p>Amend the provision by adding new item 5 as follows:</p> <p>“All surfaces, other than green space, must be asphalt or other hard surfaced materials as per Section 3.30”</p>	
	6.3.12	<p>Amend the Additional Provision by deleting item 1 in its entirety and replacing it with the following:</p> <p>“Notwithstanding Section 3.30.3, a minimum of 1 visitor parking space shall be required in addition to the spaces required for the individual dwelling units.”</p> <p>Amend item 2 of the provision by adding the following additional sentence at the end of the item:</p> <p>“Parking areas shall be asphalt or hard surfaced as per Section 3.30.”</p>	
	6.3.13	<p>Amend the provision by deleting items 1-3 in their entirety and replacing them with the following:</p> <p>“1. All permitted uses, development standards and provisions stated in Sections 6.1, 6.2 and 6.3 shall apply as appropriate in new greenfield development.</p> <p>2. Consistency with the Design Criteria in Section 14 with respect to new residential communities shall be adhered to and specifically, the</p>	6.5

		<p><i>criteria respecting the need to provide a balanced mix of housing types and green infrastructure.</i></p> <p><i>3. New development shall include a mix of dwelling types in accordance with the provisions of Section 3.5 of the Official Plan.”</i></p>	
	6.3.14	Renumber to 6.4	6.4
		<p>Add new provision 6.6 as follows:</p> <p>6.6 Additional Provisions- Infill Developments</p> <p><i>“1. All proposed developments within existing neighbourhoods must demonstrate consistency with Sections 13 and 14 of this By-law by means of an Urban Design Brief and meet all other standards and provisions of the By-law. Proposed multi-residential developments shall consider surrounding built form and minimize impacts to the neighbourhood.</i></p> <p><i>2. Any land assembly that results in a proposed increased density to the neighbourhood will require a Class 3 Development Permit.”</i></p>	6.6
	8.1	Amend the permitted uses by adding “Commercial Storage” and “Night Club/Bar/Pub”.	
	12.4	<p>Amend item 3 by adding “Conservation” before the word “Authority”</p> <p>Amend item 5 by deleting subpoint a and b in their entirety and adding the following new provisions:</p> <p><i>“a) The reconstructed building or addition must be constructed in accordance with Mississippi Valley Conservation Authority’s Regulation Policies and relevant floodproofing requirements.</i></p> <p><i>d) Any new building or structure or any expansion of; or addition to, any buildings or structure; or any site alteration, within and adjacent to a steep slope (i.e. greater than 3 metres (9.8 feet) in height and a 5:1 (horizontal:vertical) ratio) may be subject to Ontario Regulation 153/06. The Mississippi Valley Conservation Authority shall be consulted to determine if a permit is required and to ensure that development proceeds in a safe manner.”</i></p>	

BY-LAW NO. 25-2021

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AMEND BY-LAW NO. 114-2020 TO ESTABLISH FEES AND CHARGES FOR SERVICES PROVIDED BY THE TOWN AND SPECIFICALLY FOR THE BUILDING DEPARTMENT.

WHEREAS Section 391 of the *Municipal Act*, 2001, S. O. 2001, c. 25, as amended, authorizes a municipality by by-law to impose fees or charges on persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property; and

WHEREAS pursuant to the *Building Code Act*, 1992, S.O. 1992 c 23 as amended, Council may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That Schedule "A" to By-law 114-2020 be amended by replacing all provisions under the Building Department heading with the provisions included in Appendix A attached.
2. This by-law shall come into force and take effect on the date of passing.

READ A FIRST TIME, SECOND TIME AND THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF JANUARY, 2021.

Doug Black, Mayor

Stacey Blair, Clerk

Appendix 'A'
To By-law 25-2021

BUILDING DEPARTMENT	
MINIMUM PERMIT FEE \$115.00	
Commercial, Industrial, Institutional & Residential (Apartments, Condos and Hotels, Etc.)	
<p>New Building Construction 2.31% of the value of construction for the first \$500,000.00 plus 1.15% for all valuation thereafter.</p>	
<p>Projects Covered</p> <ul style="list-style-type: none"> • Additions • Renovations & Interior Fit Ups • Repairs • Alterations • New Accessory Apartments and Dwelling Units <p>2.31% of the value of construction for the first \$500,000.00 plus 1.15% for all valuation thereafter plus \$11.25/Fixture Unit</p>	
<p>Sea Container (<i>Commercial, Industrial, Institutional storage use only</i>) Minimum permit fee for each individual container, or Minimum permit fee per grouping of max four (4) sea containers – whichever applies.</p>	
<p>Large Projects Deposit (<i>Commercial, Industrial, Institutional projects</i>) at discretion of CBO \$5,000.00 Flat Fee (<i>Deducted from the final permit cost</i>)</p>	
New Residential Housing Construction	
<p>Projects Covered</p> <ul style="list-style-type: none"> • Single Detached Dwelling Unit • Semi-Detached Dwelling Unit <p>Prices indicated include the following:</p> <ul style="list-style-type: none"> • Attached Garage (max 3 bays) • Builder's rear deck/landing (at time of application) • HVAC system • Plumbing Fixtures • Up to 3 Storeys Building Height • All Finished Area. <p>(Note: Any finished basement area added after the original permit issued is charged out at \$13.63/m2)</p> <p>< 100m2 Total Finished Area = \$2,300.00 100 m2 – 119 m2 Total Finished Area = \$2,400.00 120 m2 – 139 m2 Total Finished Area = \$2,500.00 140 m2 – 159 m2 Total Finished Area = \$2,650.00 160 m2 – 179 m2 Total Finished Area = \$3,100.00 180 m2 – 199 m2 Total Finished Area = \$3,200.00 200 m2 – 219 m2 Total Finished Area = \$3,400.00 220 m2 – 239 m2 Total Finished Area = \$3,700.00</p>	

240 m2 – 259 m2 Total Finished Area = \$3,950.00
 260 m2 – 279 m2 Total Finished Area = \$4,100.00
 280 m2 – 299 m2 Total Finished Area = \$4,550.00
 300 m2 – 319 m2 Total Finished Area = \$4,650.00
 320 m2 – 339 m2 Total Finished Area = \$4,750.00
 340 m2 – 359 m2 Total Finished Area = \$4,850.00
 360m2 + = \$5,000.00

*All decimals rounded accordingly to fall into specific category.
 Units with only one Garage Bay (15m² or less) Deduct \$115.00 from fee above.*

Projects Covered

- Townhouse Dwelling Unit

Prices indicated include the following:

- Attached Garage (max 2 bays)
- Builder's rear deck/landing (at time of application)
- HVAC system
- Plumbing Fixtures
- Up to 3 Storeys Building Height
- All Finished Area.

(Note: Any finished basement area added after the original permit issued is charged out at \$13.63/m2)

< 100m2 Total Finished Area = \$2,100.00
 100 m2 – 119 m2 Total Finished Area = \$2,200.00
 120 m2 – 139 m2 Total Finished Area = \$2,500.00
 140 m2 – 159 m2 Total Finished Area = \$2,700.00
 160 m2 – 179 m2 Total Finished Area = \$2,800.00
 180 m2 – 199 m2 Total Finished Area = \$2,900.00
 200 m2 – 219 m2 Total Finished Area = \$3,200.00
 220 m2 – 239 m2 Total Finished Area = \$3,650.00
 240 m2 – 259 m2 Total Finished Area = \$3,800.00
 260 m2 – 279 m2 Total Finished Area = \$4,000.00
 280 m2 – 299 m2 Total Finished Area = \$4,200.00
 300 m2 + = \$4,400.00

All decimals rounded accordingly to fall into specific category.

Minor Residential Permit Fees

Landing Permit (max 2.32m² in floor area) *Serving a Dwelling*
 Minimum Permit Fee

Landing Permit w/ Roof (max 2.32m² in floor area) *Serving a Dwelling*
 \$125.00 Flat Fee

Deck Permit – Floating
 \$150.00 Flat Fee

Deck Permit – With Foundations

\$175.00 Flat Fee
Deck Permit – With Roof or Second Level \$200.00 Flat Fee
Accessory Shed (Wooden floor and/or no door over 6ft wide) \$150.00 Flat Fee
Accessory Garage (With slab and unheated) \$175.00 Flat Fee
Accessory Garage (With slab and heated) \$200.00 Flat Fee
Foundation Repair (Membrane Application Only) Minimum Permit Fee
Foundation Repair (Structural and Membrane) \$150.00 Flat Fee
Solid Wood Burning Appliance Install/Replacement (wood stove, furnace etc.) Minimum Permit Fee
Water Line or Sewer Line Replacement or Installation Minimum Permit Fee
Installing new plumbing DWV piping or alteration plumbing only. Minimum Permit Fee
Exterior Insulation and Cladding Installation (on existing building) Minimum Permit Fee
Plumbing Fixture Cost (were applicable) \$11.25 per Fixture
Sea Container (Storage Use Only) Minimum Permit Fee / building or group up to four (4)
Addition to a Dwelling Unit
Addition to Dwelling Unit 2.31% of the value of construction + \$11.25/Fixture
Demolition Permits
Demolition Permit (<i>shed, accessory building, porches etc.</i>) Minimum Permit Fee
Demolition Permit (<i>houses, commercial, industrial, institutional</i>) 2.31% of the value of demolition
Pool & Hot Tub Permits
Private Pool Installation Minimum Permit Fee
Public Pool Installation (<i>physical pool and all pool related code requirements</i>) 2.31% of the value of construction for the first \$500,000.00 and 1.15% for all valuation thereafter.
Private Hot Tub Installation Minimum Permit Fee
Administrative Permits
Conditional Permit (<i>Housing</i>) \$300.00 per building (<i>house, townhouse block, semi block</i>) + Development Charges for project are due at conditional permit issuance.

Conditional Permits (<i>Commercial, Institutional Industrial and Large Residential</i>) \$1,000.00 + all Development Charges of project are due at conditional permit issuance.
Partial Permit (Foundation only, etc.) Minimum Permit Fee (<i>per each dwelling unit</i>)
Change of Use Permit (<i>No construction proposed/required</i>) Minimum Permit Fee
Revision to Permit Minimum Permit Fee – Due prior to any review taking place
Building Without a Permit – New Construction of a Building (<i>At discretion of the Chief Building Official</i>) No Order required – Required Permit Fee x up to 50% After Order Posted – Required Permit Fee x up to 100%
Building Without a Permit – Renovation of Existing Building (<i>At discretion of the Chief Building Official</i>) No Order required – Required Permit Fee x up to 50% After Order Posted – Required Permit Fee x up to 100%
Additional Inspection Fee (<i>For 3rd or more inspections of a prescribed inspection</i>) Minimum Permit Fee – Payment is required prior to inspection taking place.
Alternative Solution Proposal Review \$300.00 Flat Fee (<i>per proposal</i>) + any third party review costs that may be necessary. (<i>Receipts to be provided to applicant to show breakdown of any third-party costs</i>)
Orders Registered on Title Orders Removed from Title Owner responsible to pay all registration costs (<i>receipts provided + 10% administrative fee</i>) Owner responsible to pay all registration costs (<i>receipts provided + 10% administrative fee</i>)
Agency Letter of Approval Minimum Permit Fee
Building Compliance Report Minimum Permit Fee
Transfer of Permit Minimum Permit Fee
Limiting Distance Agreement \$300.00 Flat Fee
Deposits (<i>Residential Housing</i>) \$1,000.00 Flat Fee (<i>deducted from final permit fee</i>)
GENERAL NOTES: 1. Finished area is measured to the outside of the exterior wall or to the center line of a fire separation/firewall. 2. Finished area for mezzanines is measured to the outside edge of the mezzanine floor. 3. Openings to storeys below are not deducted from finished floor area. 4. Decks, Porches, Landings and Verandahs are all measured for floor area to the outside plane of walls of the platform. 5. No permit fee shall be less than the minimum fee of \$115.00 noted above. 6. All refund requests must be in writing to the Chief Building Official and will be evaluated and returned in compliance with the refund table below. 7. There are no refunds for amounts less than \$115.00. 8. All fees contained herein shall be increased by CPI index yearly where required.
Refund Amount
Work Completed on Application
80% Refund of Permit Fees

Permit is filed, and no processing or review functions have been performed
70% Refund of Permit Fees Permit is filed, and administrative and zoning/engineering functions have been performed
45% Refund of Permit Fees Permit is filed, and zoning, engineering and administrative functions have been performed and plans examination completed
35% Refund of Permit Fees Permit has been issued and no field inspections have been performed
5% Reduction of Permit Fees To be taken for each inspection completed prior to refund of permit fees being requested.

BY-LAW NO. 26-2021

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council; and

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law; and

WHEREAS the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **January 26, 2021**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**January 26, 2021 Confirmatory By-Law**"

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF JANUARY 2021.

Doug Black, Mayor

Stacey Blair, Clerk