

Committee of the Whole Minutes

**Tuesday, January 26, 2021
Immediately Following the Council Meeting**

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Niki Dwyer, Director of Development Services, Amanda Charania, Communications Coordinator

1. CALL TO ORDER

The Chair of the Committee of the Whole called the meeting to order at 7:40 p.m.

2. APPROVAL OF AGENDA

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Redmond

THAT the Committee of the Whole Minutes dated December 1st and 8th, 2020, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

1. Jackie Kavanagh, General Manager, Carleton Place and District Chamber of Commerce - 2020 and 2021 Activities and Budget Request

Ms. Kavanagh gave a presentation on behalf of the Carleton Place & District Chamber of Commerce. The presentation provided a summary of the following:

- The role of the Chamber of Commerce in the community including supporting and attracting local businesses and increasing tourism;
- A look back at 2020 and its deliverables and marketing materials;
- Visitation statistics;
- Objectives for 2021 including the creation of a Carleton Place Tourism Profile and a 2021 Community Guide; and
- 2021 proposed budget of \$45,728.10

The Chair thanked Ms. Kavanagh for her presentation.

2. Niki Dwyer, Director of Development Services - Statutory Public Meeting Under the Planning Act - Interim Control By-law

The Director of Development Services gave a presentation regarding the nature and purpose of the proposed amendment to the Development Permit By-law for the Mississippi Residential District which is a municipally led application relating to the Interim Control By-law.

6. REPORTS

1. Comprehensive Review - Progress Report (Communication 132014)

Tim Chadder, Planning Consultant of J.L. Richards spoke to Council about the comprehensive review of the Town's Official Plan.

Moved by: Councillor Atkinson

Seconded by: Mayor Black

THAT the progress update on the Carleton Place Comprehensive Review (Boundary Expansion) be received as information.

CARRIED

2. Municipal Letter of Support - National Disaster Mitigation Program (Communication 132015)

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Redmond

THAT Committee direct staff to provide a letter of support to the Mississippi Valley Conservation Authority for its application for National Disaster Mitigation Program funding towards its Mississippi River Flood Forecasting and Warning Model project.

CARRIED, CONSENT

3. Procedural By-law 117-2018 Updates (Communication 132016)

Moved by: Mayor Black

Seconded by: Deputy Mayor Redmond

THAT staff be directed to proceed with the steps to amend the Procedural By-law in order that the Striking Committee responsibilities become a function of Committee of the Whole; and

THAT Part Lot Control By-laws be permitted to be dispensed with in a single motion.

CARRIED, BY LAW PREPARED

4. 2020 Annual Website and Digital Communications Report
(Communication 132017)

Moved by: Deputy Mayor Redmond

Seconded by: Mayor Black

THAT the 2020 Annual Website and Digital Communications Report be received as information.

CARRIED, CONSENT

7. NEW/OTHER BUSINESS

None.

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Advisory Committee Minutes

Moved by: Councillor Atkinson

Seconded by: Councillor Tennant

THAT the following advisory committee minutes be received:

- Environmental Advisory Committee - November 2, 2020
- Urban Forest/River Corridor Committee - November 25, 2020

CARRIED

9. INFORMATION LISTING

Staff direction was provided to bring forward the motion received from the Municipality of Mississippi Mills for further discussion at the next meeting.

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT the Information Listing dated January 26, 2021, be received as information.

CARRIED

10. NOTICE OF MOTIONS

None.

11. ADJOURNMENT

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT the meeting be adjourned at 9:13 p.m.

CARRIED

Councillor Linda Seccaspina

Stacey Blair, Clerk