



AGENDA

REGULAR MEETING OF THE TOWN OF CARLETON PLACE

Tuesday, February 9, 2021, 7:00 p.m.

Pages

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Recommended Motion:

THAT the Agenda be approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

3

Recommended Motion:

THAT the Council Minutes dated January 26th and February 2nd, 2021, be accepted as presented.

5. PRESENTATIONS

1. STATUTORY PUBLIC MEETING UNDER SECTION 12 OF THE DEVELOPMENT CHARGES ACT, 1997 AS AMENDED

Persons interested in actively participating in the virtual Public Meeting regarding the proposed Development Charges By-law are required to notify the Clerk of the Municipality at sblair@carletonplace.ca by 2:00 p.m. on Monday, February 8th, 2021.

6. CONSENT REPORT

14

Recommended Motion:

THAT Council receive the Consent Report dated February 9th, 2021.

7. MOTIONS

None.

8. BY-LAWS

None.

9. ANNOUNCEMENTS

10. CONFIRMATORY BY-LAW

1. By-law No. 29-2021 - Confirmation of Council Proceedings

15

To Confirm the Council Proceedings

Recommended Motion:

THAT By-law 29-2021 (Confirmation of Council Proceedings for February 2, 2021) be read a first, second and third time, and finally passed.

11. ADJOURNMENT

Recommended Motion:

THAT the meeting be adjourned at _____ p.m.

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, January 26, 2021, 7:00 p.m.

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Trisa McConkey, Treasurer
Niki Dwyer, Director of Development Services
Guy Bourgon, Director of Public Works

1. CALL TO ORDER

Mayor Black paid tribute to Councillor Theresa Fritz and called for a moment of silence in recognition of her unexpected and unfortunate passing.

At 7:03 p.m., the 2nd regular meeting of the 132nd Council of the Town of Carleton Place was called to order by Mayor Black.

2. APPROVAL OF AGENDA

Motion No. 2-132-01

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT the Agenda be approved as amended by adding the following item:

- Curbside Waste - Continuation of Additional Bag per Week

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 2-132-02

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT the Council Minutes dated December 8th and 22nd, 2020, be accepted as presented.

CARRIED

5. PRESENTATIONS

None.

6. CONSENT REPORT

None.

7. MOTIONS

1. Approval of 2021 Budget

Motion No. 2-132-03

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT the 2021 budget be approved based on a tax-rate increase of 1.97% for municipal purposes.

CARRIED

Motion No. 2-132-04

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT Council approves a grant in the amount of \$1,000 to the Carleton Place Youth Centre for 2021 to help offset the cost of independent bookkeeping services; and

THAT the grant be included in future draft budgets for Council to consider annually.

CARRIED

2. Suspension of Procedural By-law 117-2018 for Reading of Part Lot Control By-laws

Motion No. 2-132-05

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

WHEREAS Procedural By-law 117-2018 permits that its rules and regulations may be suspended by a Resolution for a single occasion by an affirmative vote of at least Two-Thirds of Members present and voting, unless otherwise provided by law; and

WHEREAS Part Lot Control By-laws are administrative in nature; and

WHEREAS there are twenty (20) Part Lot Control By-laws being considered on this agenda;

BE IT RESOLVED THAT Section 9.1.2 of By-law 117-2018, which requires every By-law to be adopted in a single motion, be waived for this meeting so that all of the Part Lot Control By-laws being considered on January 26th, 2021 can be passed with one motion which shall contain three readings occurring simultaneously.

CARRIED

3. Declaration of Council Vacancy (Communication 132013)

Motion No. 2-132-06

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT in accordance with Section 262 of the *Municipal Act, 2001*, S.O. 2001, c. 25, Council hereby declares a seat of Councillor vacant for the Town of Carleton Place effective immediately.

CARRIED

4. Additional Bag of Waste - Continuation

Motion No. 2-132-07

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT the current extension of one (1) additional bag of curbside waste per household, per week, continue until one week after the end of the provincial shut-down period.

CARRIED

8. BY-LAWS

1. By-law No.s 02-2021 to 21-2021 - Part Lot Control By-laws

Motion No. 2-132-08

Moved by: Councillor Randell

Seconded by: Councillor Atkinson

THAT the following Part Lot Control By-laws be read a a first, second and third time, and finally passed:

- By-law 02-2021 Part Lot Control 120 and 122 McPhail Road
- By-law 03-2021 Part Lot Control 142 and 144 McPhail Road
- By-law 04-2021 Part Lot Control 2 and 4 Berryman Street
- By-law 05-2021 Part Lot Control 97 and 99 Antonakos Drive
- By-law 06-2021 Part Lot Control 87 and 89 Antonakos Drive
- By-law 07-2021 Part Lot Control 81 and 83 Antonakos Drive
- By-law 08-2021 Part Lot Control 75 and 77 Antonakos Drive
- By-law 09-2021 Part Lot Control 69 and 71 Antonakos Drive
- By-law 10-2021 Part Lot Control 63 and 65 Antonakos Drive
- By-law 11-2021 Part Lot Control 57 and 59 Antonakos Drive
- By-law 12-2021 Part Lot Control 51 and 53 Antonakos Drive
- By-law 13-2021 Part Lot Control 31 and 33 Antonakos Drive
- By-law 14-2021 Part Lot Control 25 and 27 Antonakos Drive
- By-law 15-2021 Part Lot Control 19 and 21 Antonakos Drive
- By-law 16-2021 Part Lot Control 13 and 15 Antonakos Drive
- By-law 17-2021 Part Lot Control 7 and 9 Antonakos Drive
- By-law 18-2021 Part Lot Control 1 and 3 Antonakos Drive

- By-law 19-2021 Part Lot Control 1, 3, 5 and 7 McPhail Road
- By-law 20-2021 Part Lot Control 33, 35, 37, 39, 41 and 43 McPhail Road
- By-law 21-2021 Part Lot Control 47, 49, 51, 53, 55 and 57 McPhail Road

CARRIED

2. By-law No. 22-2021 - Removal of One Foot Reserves

Motion No. 2-132-09

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT By-law 22-2021 (Removal of One Foot Reserves for King, Francis and Lenore Streets on Plan 27M-41) be read a first, second and third time, and finally passed.

CARRIED

3. By-law No. 23-2021 - Renaming of Riddell and Corr Streets

Motion No. 2-132-10

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT By-law 23-2021 (Renaming of Riddell and Corr Streets) be read a first, second and third time, and finally passed.

CARRIED

4. By-law No. 24-2021 - Development Permit Housekeeping By-law

Motion No. 2-132-11

Moved by: Councillor Tennant

Seconded by: Councillor Seccaspina

THAT By-law 24-2021 (Development Permit Housekeeping By-law) be read a first, second and third time and finally passed.

CARRIED

5. By-law No. 25-2021 - Amends By-law 114-2020 Fees and Charges, Building Permits

Motion No. 2-132-12

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT By-law 25-2021 (Amend By-law 114-2020 Fees and Charges, Building Permits) be read a first, second and third time, and finally passed.

CARRIED

9. ANNOUNCEMENTS

The Mayor reported on the Town's recent delegations with Provincial Ministries as part of the Rural Ontario Municipalities Association Conference which took place remotely. The delegations were with the Ministry of Transportation regarding Highways 7 and 15 Improvements and the Ministry of Education regarding Childcare Safe Restart Funding.

10. CONFIRMATORY BY-LAW

1. By-law 26-2021 - Confirmation of Council Proceedings

Motion No. 2-132-13

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT By-law 26-2021 (Confirmation of Council Proceedings for January 26, 2021) be read a first, second and third time, and finally passed.

CARRIED

11. ADJOURNMENT

Motion No. 2-132-14

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Redmond

THAT the meeting be adjourned at 7:39 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk

MINUTES

SPECIAL MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

**Tuesday, February 2, 2021, 5:00 p.m.
Virtual Zoom Meeting**

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk
Guy Bourgon, Director of Public Works
Dave Young, Project Manager
Trisa McConkey, Treasurer

1. CALL TO ORDER

Mayor Black called the meeting to order at 5:00 p.m.

2. APPROVAL OF AGENDA

Motion No. SP1-132-01

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Tennant - Tender PW5 - Central Bridge Replacement and Bridge Street Reconstruction (Communication 132018)

Councillor Tennant has a business relationship with one of the bidders with respect to Section G - Central Bridge Replacement of the

project. Councillor Tennant did not participate in this portion of the discussion and did not vote on any motion arising from Communication 132018.

4. BUSINESS

1. Central Bridge Replacement - Utility Relocations (Communication 132017)

Motion No. SP1-132-02

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT Council pass a by-law to authorize the Mayor and Clerk to enter into a Municipal Access Agreement (MAA) with Bell Canada which will provide the framework for the Town's interactions with Bell relating to their infrastructure within the municipal right-of-way.

CARRIED

2. Tender PW5 - Central Bridge Replacement and Bridge Street Reconstruction (Communication 132018)

Councillor Tennant declared a conflict on this item. (Councillor Tennant has a business relationship with one of the bidders with respect to Section G - Central Bridge Replacement of the project. Councillor Tennant did not participate in this portion of the discussion and did not vote on any motion arising from Communication 132018.)

Project Consultant, David O'Sullivan of R.V. Anderson and Town Staff, Guy Bourgon, Director of Public Works, and Dave Young, Project Engineer were available to answer Council's questions regarding the project and its costs.

Motion No. SP1-132-03

Moved by: Councillor Atkinson

Seconded by: Councillor Seccaspina

THAT Council award the low bidder, Louis Bray Construction all works planned to occur in 2021 from Tender PW5-2020 including Gillies Bridge Rehabilitation, McArthur Island Watermain Crossing, Bell St. Reconstruction, and Mill St. Pedestrian Upgrades; and

THAT staff work with Louis Bray Construction and R.V. Anderson through a value engineering exercise regarding the Year 2 works (Central Bridge

Replacement, and Bridge St. Reconstruction) and report back to Council at the completion of this exercise.

CARRIED

5. BY-LAWS

1. By-law No. 27-2021 - Municipal Access Agreement (Bell Canada)

Motion No. SP1-132-04

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT By-law 27-2021 (Municipal Access Agreement with Bell Canada) be read a first, second and third time, and finally passed.

CARRIED

6. CONFIRMATORY BY-LAW

1. By-law No. 28-2021 - Confirmation of Council Proceedings

Motion No. SP1-132-05

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT By-law 28-2021 (Confirmation of Council Proceedings for February 2, 2021) be read a first, second and third time, and finally passed.

CARRIED

7. ADJOURNMENT

Motion No. SP1-132-06

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT the meeting be adjourned at 5:54 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk

Consent Report

Consent Items from the February 2nd, 2021 Committee of the Whole Meeting

Corporate Services

1. 2020 Annual Website and Digital Communications Report
(Communication 132017)

THAT the 2020 Annual Website and Digital Communications Report be received as information.

Planning and Protection

2. Municipal Letter of Support - National Disaster Mitigation Program
(Communication 132015)

THAT Committee direct staff to provide a letter of support to the Mississippi Valley Conservation Authority for its application for National Disaster Mitigation Program funding towards its Mississippi River Flood Forecasting and Warning Model project.

BY-LAW NO. 29-2021

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its council; and

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9; shall be exercised by by-law; and

WHEREAS the Council for The Corporation of the Town of Carleton Place deems it expedient that the proceedings of meetings of Council be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That the actions of the Council of the Corporation of the Town of Carleton Place at its meeting held on **February 9, 2021**, in respect to each report, motion, resolution or other actions recorded and taken by the Council at its said meeting, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
2. That the Mayor and appropriate Manager of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Town of Carleton Place referred to in the proceeding section;
3. That the Mayor and Clerk, and their designates, are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of the Corporation of the Town of Carleton Place to all such documents;
4. That the Treasurer, or designate, is hereby directed to execute any documents necessary on behalf of the Council of the Town of Carleton Place and to affix the corporate seal of the municipality to all such documents.
5. That this by-law shall come into effect upon final passage.
6. This by-law may be cited as the "**February 9, 2021 Confirmatory By-Law**"

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 9th, DAY OF FEBRUARY 2021.

Doug Black, Mayor

Stacey Blair, Clerk