Committee of the Whole Minutes

Tuesday, February 9, 2021
Immediately Following the Council Meeting

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Guy Bourgon, Director of Public Works, Niki Dwyer, Director of Development Services, Joanne Henderson, Manager of Recreation and Culture

1. CALL TO ORDER

The Chair of the Committee of the Whole called the meeting or order at 7:50 p.m.

2. APPROVAL OF AGENDA

Clarification was provided that the deferred motion is only with respect to the appointment of Council members to advisory committees and boards.

Moved by: Councillor Randell
Seconded by: Councillor Tennant

THAT the agenda be accepted as amended:

- Deferral of item 8. a. Committee Appointment Vacancies until the current Council vacancy is filled.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Councillor Tennant
Seconded by: Deputy Mayor Redmond

THAT the Committee of the Whole Minutes dated January 26th, 2021, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

None.

6. REPORTS

1. Quarterly Drinking Water Quality Management System Report (Communication 132019)

Moved by: Mayor Black
Seconded by: Deputy Mayor Redmond

THAT the 2020 4th quarter Drinking Water Quality Management System (DWQMS) Report be received as information.

CARRIED, CONSENT

2. Development Permit By-Law - Mississippi Residential Amendment DPA-03-2020 (Communication 132020)

Moved by: Councillor Tennant
Seconded by: Councillor Atkinson

THAT Council pass By-laws amending Section 4.3 of the Development Permit By-law 15-2015 and repealing Interim Control By-law 44-2020.

CARRIED, BY LAW PREPARED

3. 2021 Council Vacancy (Communication 132021)

Moved by: Councillor Tennant
Seconded by: Councillor Randell

THAT Council approves Option 1(a) of the Clerk's report dated February 9, 2021 and directs the Clerk to contact the next eligible candidate for the position of Councillor from the 2018 municipal election, subject to acceptance.

CARRIED, CONSENT

4. HR Policy Amendment - Service Recognition Program (Communication 132022)

Moved by: Mayor Black
Seconded by: Deputy Mayor Redmond

THAT Council direct staff to amend the Town's HR Policy as it relates to Councillor years of service to allow for recognition of non-consecutive years of service.

CARRIED, CONSENT

5. Review of Recreation and Culture Cost Sharing Agreement (Communication 132023)

Moved by: Deputy Mayor Redmond
Seconded by: Councillor Atkinson

THAT Council approves retaining the services of Allan and Partners to undertake a review of the 1987 Howard Allan Recreation and Culture Cost Sharing Agreement with the upset cost of $10,000 to be shared equally between the parties; and

THAT the budget deviation for the review is to be paid from the Town's year end surplus if any, and if not from Administration reserves; and

THAT Council authorizes sharing in the cost of a legal opinion with the Municipality of Mississippi Mills with respect to the legality of cost sharing in library services when a municipality provides its own library services.

CARRIED, MOTION PREPARED

6. Temporary Patios (Communication 132024)

Moved by: Deputy Mayor Redmond
Seconded by: Councillor Randell

WHEREAS Resolution 13-131-06 was passed on June 23, 2020 to allow a total of (6) six parking space(s) immediately in front of businesses or expanded interlock bricked areas adjacent to the sidewalk to be used as patio or retail space on Bridge Street to be determined between the Town and the Downtown BIA; and

WHEREAS the Town also permitted the use of owner-owned parking space(s) in front of businesses to be used as patios in other areas of Town; and

WHEREAS the completion date for the use of patio space was set as October 13, 2020; and was further extended until October 31, 2020; and

WHEREAS the Town has been approached to permit temporary patios in 2021;

NOW THEREFORE Council approves permitting temporary patios in 2021 until October 31, 2021 in accordance with the terms and conditions established in 2020.

CARRIED, MOTION PREPARED

7. NEW/OTHER BUSINESS

1. Motion of Support Municipality of Mississippi Mills - Request for Revisions to the Municipal Elections Act - Deputy Mayor Redmond

Moved by: Deputy Mayor Redmond
Seconded by: Mayor Black

BE IT RESOLVED, that the Council of the Town of Carleton Place asks the Hon. Steve Clark, Minister of Municipal Affairs and Housing to:

1. review the Municipal Elections Act and provide amendments to ensure that loopholes are closed with respect to what constitutes a legitimate lease to qualify as an elector; and
2. review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list; and
3. ensure that there is a clear and accessible way to report election fraud; and
4. ensure that the rules described In the Municipal Elections Act are actually enforceable even if there is not current case law; and

BE IT FURTHER RESOLVED that support for this resolution be sent to Premier Doug Ford, Randy Hillier, M.P.P. for Lanark-Frontenac-Kingston, the Municipality of Mississippi Mills and the Township of Wollaston.

DEFEATED

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Committee Appointment Vacancies

- **This item is being deferred until the current Council vacancy is filled.**

THAT the Committee provide direction regarding the Councillor vacancies on the following Committees:

- Mississippi Valley Conservation Authority
- BIA
- Police Services Board

AND THAT the Committee determine the status of all existing Council appointments to the Town's Committees/Boards.

2. Advisory Committee Minutes

Moved by: Councillor Tennant
Seconded by: Councillor Randell

THAT the Urban Forest/River Corridor Minutes dated January 27th, 2021 be received.

CARRIED

3. Anti-Idling Report

The Mayor will send a letter of appreciation to the Chair of the Committee. for their work on this matter. Councillor Atkinson recognized Colin McDuff for his work on this project.

Moved by: Councillor Atkinson
Seconded by: Mayor Black

THAT the Anti-Idling Report prepared by the CPEAC be received.

CARRIED

9. INFORMATION LISTING

Moved by: Deputy Mayor Redmond
Seconded by: Councillor Tennant

THAT the Information Listing dated February 9th, 2021 be received as information

CARRIED

10. NOTICE OF MOTIONS

None.

11. ADJOURNMENT

Moved by: Councillor Randell
Seconded by: Councillor Atkinson

THAT the meeting be adjourned at 8:54 p.m.

CARRIED

Councillor Linda Seccaspina

Stacey Blair, Clerk