

MINUTES
OF THE SEVENTEENTH REGULAR MEETING OF THE ONE HUNDRED
AND THIRTIETH COUNCIL OF THE TOWN OF CARLETON PLACE

The Seventeenth Regular Meeting of the One Hundred and Thirtieth Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, September 10, 2019.

PRESENT: Mayor Black Deputy Mayor Redmond
 Councillor Fritz Councillor Seccaspina
 Councillor Randell Councillor Tennant
 Councillor Atkinson

STAFF: Diane Smithson, Chief Administrative Officer, Stacey Blair, Clerk

I. CALL TO ORDER

Mayor Black called the meeting to order at 7:00 p.m.

II. APPROVAL OF AGENDA

Motion No. 17-130-01

Moved by Councillor Seccaspina, seconded by Councillor Randell

THAT the agenda be approved as presented.

CARRIED

**III. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF**

None.

IV. APPROVAL OF MINUTES

Council Minutes

Motion No. 17-130-02

Moved by Councillor Randell, seconded by Councillor Fritz

THAT the Council Minutes dated August 27th, 2019 be approved as presented.

CARRIED

V. PRESENTATIONS

None.

VI. CONSENT REPORT

Motion No. 17-130-03

Moved by Councillor Fritz, seconded by Councillor Randell

THAT Council receive the Consent Report dated September 10th, 2019.

PHYSICAL ENVIRONMENT

- i. **Drinking Water Quality Management System – 2019 Second Quarter Report**

(Communication 130156)

THAT the Carleton Place Drinking Water Quality Management System 2019 Second Quarter Report be received as information.

PLANNING AND PROTECTION

- ii. **Bonussing By-law
(Communication 130161)**

THAT Council approve the report from the Manager of Development Services with respect to a bonussing by-law dated August 27, 2019 as information.

CORPORATE SERVICES

- iii. **Second Quarterly Digital Communications Report 2019
(Communication 130167)**

THAT the 2nd Quarterly Digital Communications Report for 2019 be received as information.

CARRIED

VII. MOTIONS

PHYSICAL ENVIRONMENT

- i. **7 Beckwith Street – Proposal for Monitoring Well Replacement and Groundwater Sampling Program
(Communication 130155)**

Motion No. 17-130-04

Moved by Councillor Atkinson, Seconded by Councillor Tennant

THAT Council authorize staff to engage SNC-Lavalin at a cost of \$44,993.25 plus HST to proceed with the installation of groundwater monitoring wells and sampling near the 7 Beckwith Street site and to develop a report which summarizes the results; and

THAT Council approve a budget deviation of \$785.13 for this project.

CARRIED

PLANNING AND PROTECTION

- ii. **Purchase of Additional Vehicle for Building Department Staff
(Communication 130158)**

Motion No. 17-130-05

Moved by Councillor Tennant, Seconded by Deputy Mayor Redmond

THAT Council approves the purchase of a new Building Department vehicle to be funded from Building Department reserves.

CARRIED

iii. **Shipping Containers
(Communication 130160)**

Motion No. 17-130-06

Moved by Deputy Mayor Redmond, seconded by Councillor Tennant

THAT all landowners with existing shipping containers within the Town of Carleton Place be required to obtain planning approvals and building permits; and

THAT the period to apply for approvals and permits be set from August 27, 2019 to December 31, 2019 or the date that the Housekeeping By-law is approved, whichever occurs first.

CARRIED

CORPORATE SERVICES

iv. **Salary Grid Increases - 2020 to 2023
(Communication 130163)**

Motion No. 17-130-07

Moved by Councillor Seccaspina, seconded by Councillor Randell

THAT Council approve a 2% increase for all compensation rates paid to staff and Council in each of the years 2020-2023.

CARRIED

v. **Employee Benefit Package
(Communication 130164)**

Motion No. 17-130-08

Moved by Councillor Randell, seconded by Councillor Fritz

THAT Council approve changes to the employee benefits program as outlined in the Treasurer's Report dated August 27, 2019; and

THAT benefits be reviewed every four years, with the next review to take place in 2023.

CARRIED

vi. **Contract By-law Administrative Clerk
(Communication 130165)**

Motion No. 17-130-09

Moved by Councillor Fritz, seconded by Councillor Randell

THAT Council approve the hiring of a By-Law Administrative Clerk on a one-year contract to review, revise and consolidate the Town's By-laws.

CARRIED

vii. **Electric Vehicle (EV) Charging Station Opportunity
(Communication 130166)**

Motion No. 17-130-10

Moved by Councillor Atkinson, seconded by Councillor Tennant

THAT Council authorize staff to provide a letter of intent to Ontario Power Generation (OPG) to partner with it to provide three (3) dual Level 2 Charging Stations to the Town which would be located at:

1. Fire / Police Station, 15 Coleman Street
2. Neelin Street Community Centre, 75 Neelin Street
3. Carleton Place Public Library, 101 Beckwith Street; and

THAT should OPG's application be successful, the Town would budget appropriately in its 2020 budget.

CARRIED

VIII. BY-LAWS

By-law 86-2019

Motion No. 17-130-11

Moved by Councillor Tennant, seconded by Deputy Mayor Redmond

THAT By-law 86-2019 (**Appoint By-law Enforcement Officer – Hornsby**) be read a first, second, and third time and finally passed.

CARRIED

By-law 87-2019

Motion No. 17-130-12

Moved by Deputy Mayor Redmond, seconded by Councillor Tennant

THAT By-law 87-2019 (**Pool and Pool Enclosures By-law**) be read a first, second, and third time and finally passed.

CARRIED

By-law 88-2019

Motion No. 17-130-13

Moved by Councillor Seccaspina, seconded by Councillor Randell

THAT By-law 88-2019 (**Childcare Fees for 2020**) be read a first, second, and third time and finally passed.

CARRIED

Motion No. 17-130-14

Moved by Councillor Randell, seconded by Councillor Fritz

THAT By-law 89-2019 (**Contribution Agreement – Rural and Northern Fund**) be read a first, second, and third time and finally passed.

CARRIED

Motion No. 17-130-15

Moved by Councillor Fritz, seconded by Councillor Randell

THAT By-law 90-2019 (**Part Lot Control – 81-91 Stokes Drive**) be read a first, second, and third time and finally passed.

CARRIED

IX. ANNOUNCEMENTS

1. Councillor Seccaspina announced that Big Brothers Big Sisters Day – Paint the Town Purple will be held on September 18th. She encouraged all the staff to wear purple on that day and the Town Hall to be illuminated in purple in honour of Big Brothers/Big Sisters.
2. The Mayor read an email from a local resident complementing the daycare staff on the excellent service provided to their children over the years.
3. Mayor Black proclaimed September 25th, 2019 as National Tree Day. There will be a formal tree planting at Carleton Junction on that day.

X. CLOSED SESSION

None.

XI. CONFIRMATORY BY-LAW

By-law 91-2019

Motion No. 17-130-16

Moved by Councillor Atkinson, seconded by Councillor Tennant

THAT By-law 91-2019 **(To Confirm the Council Proceedings)** be read a first, second, and third time and finally passed.

CARRIED

XII. O CANADA

All rose for the singing of O Canada.

XIII. ADJOURNMENT

Motion No. 17-130- 17

Moved by Councillor Tennant, seconded by Deputy Mayor Redmond

THAT the Seventeenth Meeting of the One Hundred and Thirtieth Council be hereby adjourned at 7:16 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk