

MINUTES
OF THE EIGHTEENTH REGULAR MEETING OF THE ONE HUNDRED
AND THIRTIETH COUNCIL OF THE TOWN OF CARLETON PLACE

The Eighteenth Regular Meeting of the One Hundred and Thirtieth Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, September 24, 2019.

PRESENT: Mayor Black Deputy Mayor Redmond
 Councillor Fritz Councillor Seccaspina
 Councillor Randell Councillor Tennant
 Councillor Atkinson

STAFF: Diane Smithson, Chief Administrative Officer, Stacey Blair, Clerk

I. CALL TO ORDER

Mayor Black called the meeting to order at 7:00 p.m.

II. APPROVAL OF AGENDA

Motion No. 18-130-01

Moved by Councillor Seccaspina, seconded by Councillor Randell

THAT the agenda be approved as presented.

CARRIED

**III. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF**

None.

IV. APPROVAL OF MINUTES

Council Minutes

Motion No. 18-130-02

Moved by Councillor Randell, seconded by Councillor Seccaspina

THAT the Council Minutes dated September 10th, 2019 be approved as presented.

CARRIED

V. PRESENTATIONS

None.

VI. CONSENT REPORT

Motion No. 18-130-03

Moved by Councillor Fritz, seconded by Councillor Randell

THAT Council receive the Consent Report dated September 24th, 2019.

CORPORATE SERVICES

- i. **Financial Report to July 31, 2019
(Communication 130170)**

THAT Council receive the Financial Report from the Treasurer to July 31, 2019, as information.

CARRIED

VII. MOTIONS

COMMUNITY SERVICES

- i. **New Office Assistant Position
(Communication 130169)**

Motion No. 18-130-04

Moved by Councillor Atkinson, Seconded by Councillor Tennant

THAT Council approve the hiring of a part-time (14 hours per week) Office Assistant position for the Childcare Services Department.

CARRIED

CORPORATE SERVICES

- ii. **Development Charges Background Study and By-law
(Communication 130171)**

Motion No. 18-130-05

Moved by Councillor Tennant, Seconded by Deputy Mayor Redmond

THAT Council authorize retaining Watson & Associates Economists Ltd. to undertake a Development Charges Background Study and By-law at a cost of \$33,140.00 plus HST with 90% of this cost being funded by the Development Charges Reserve Fund; and

THAT the remaining 10% or \$3,314.00 plus HST be paid from the Town's overall surplus position at year end or taken from reserves, if required.

CARRIED

- iii. **Investing in Canada Infrastructure Program – Community, Culture and Recreation Stream
(Communication 130172)**

Motion No. 18-130-06

Moved by Deputy Mayor Redmond, seconded by Councillor Tennant

THAT Council authorize staff applying for the change room addition and entrance improvements to the Neelin Street Community Centre as the Town's priority under the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program.

CARRIED

VIII. BY-LAWS

None.

IX. ANNOUNCEMENTS

1. The Mayor announced that he had received a letter from the Minister of Municipal Affairs and Housing congratulating the Town on being one of the first sixteen (16) municipalities to submit their Financial Information Return (FIR). He then congratulated staff on this achievement.
2. The Mayor read a letter of praise from a local developer regarding Dee Dee Scissions' work in the Planning Department.
3. The Mayor read a letter of praise from a resident regarding the new pump-track at Carleton Junction.
4. Other members of Council made announcements regarding upcoming local events.

X. CLOSED SESSION

None.

XI. CONFIRMATORY BY-LAW

By-law 92-2019

Motion No. 18-130-07

Moved by Councillor Seccaspina, seconded by Councillor Randell

THAT By-law 92-2019 **(To Confirm the Council Proceedings)** be read a first, second, and third time and finally passed.

CARRIED

XII. O CANADA

All rose for the singing of O Canada.

XIII. ADJOURNMENT

Motion No. 18-130-08

Moved by Councillor Randell, seconded by Councillor Fritz

THAT the Eighteenth Meeting of the One Hundred and Thirtieth Council be hereby adjourned at 7:12 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk