

## **Committee of the Whole Minutes**

**Tuesday, October 8, 2019  
Immediately Following the Council Meeting  
Town Hall Council Chambers**

**COUNCIL PRESENT:** Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

**STAFF PRESENT:** Diane Smithson, CAO, Stacey Blair, Clerk, Pascal Meunier, Fire Chief, Trisa McConkey, Treasurer, Joanna Bowes, Manager of Development Services, Dave Young, Director of Public Works, Joanne Henderson, Manager of Recreation and Culture, Dee Dee Scissons, Planning Administrative Clerk

### **1. CALL TO ORDER**

Chair Randell called the meeting to order at 7:28 p.m.

### **2. APPROVAL OF AGENDA**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Fritz

THAT the agenda be accepted as presented.

**CARRIED**

### **3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

### **4. MINUTES TO BE APPROVED AND RECEIVED**

#### **1. Committee of the Whole Minutes**

**Moved by:** Councillor Fritz

**Seconded by:** Deputy Mayor Redmond

THAT the Committee of the Whole Minutes dated September 24, 2019 be accepted as presented.

**CARRIED**

## 5. DELEGATIONS/PRESENTATIONS

The Draft Water and Sewer Budget was presented by the Treasurer, Trisa McConkey and the Director of Public Works, Dave Young.

The draft included the recommendation of a 5% increase to water and sewer rates which would result in a total charge of \$935.68 per year for a residential property with one or two people; an increase of \$44.52 per year (or \$3.71 a month) over 2019 rates. The justification for the increase is primarily due to an increase in the cost to undertake construction projects locally.

The public are able to provide input on the Draft Water and Sewer Budget until 4:30 p.m. on Friday, October 25, 2019.

## 6. REPORTS

### PLANNING AND PROTECTION

1. DP3-08-2019, Revera Long Term Care Facility

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT Committee hereby approves application DP3-08-2019 and authorizes staff to issue a development permit upon receipt of all required information, fees and securities. The development permit will include standard clauses to address servicing, grading, landscaping and utilities requirements as well as the following site-specific conditions:

1. Conditions relating to the removal of snow and garbage will form part of the site-specific conditions in the Development Permit Agreement.

**CARRIED**

2. Update on Shipping Containers

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the deadline for commercial and industrial property owners who would like to address their expansion plans for their property as well as any existing shipping containers be granted an extension to the deadline until April 30, 2020 on the provision that:

- A DP3 application with all supporting documentation/studies and payment in full is submitted by December 31, 2019 and deemed complete by Planning Staff.

**CARRIED, MOTION PREPARED**

3. Amendment to Sign By-law – Business Improvement Area

**Moved by:** Councillor Fritz

**Seconded by:** Deputy Mayor Redmond

THAT Council approve amending Schedule B (Business Improvement Area) to By-law 65-2008, the Town's Sign By-law.

**CARRIED, BY LAW PREPARED**

#### PHYSICAL ENVIRONMENT

4. 2018/2019 Winter Maintenance Review

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Seccaspina

THAT the Public Works Department continue to provide sidewalk winter maintenance as follows:

- on sidewalks and/or trails adjacent to Arterial and Collector Streets, including the Ottawa Valley Recreation Trail (OVRT);
- on sidewalks leading to public institutions;
- on sidewalks in residential areas where there is adequate storage areas and no permanent obstructions in the roadway; and

THAT the level of service on winter-maintained sidewalks be consistent with Ontario Regulation 239/02 Minimum Maintenance Standards for Municipal Highways; and

THAT a by-law be passed identifying municipal sidewalks that are to be closed for winter maintenance from November 15<sup>th</sup> of any given year to April 1<sup>st</sup> of the following year.

**CARRIED, BY LAW PREPARED**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Atkinson

THAT Council support Option 1 - Change Overnight Winter Parking to Pre 2011 System; and

THAT By-law 50-2011 pertaining to winter parking restrictions be rescinded which would result in the winter parking restrictions of By-Law 46-2003 Section 9. 2) being reinstated as follows:

*No person shall park a vehicle or permit a vehicle to remain parked on any highway between 12:00 a.m. midnight to 7:00 a.m. from November 15 to April 1 of any year.*

**DEFEATED**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT Council support Option 3 - Council would retain the current system of warning of overnight parking bans when weather forecasts predict 7 cm or greater for the upcoming 2019-2020 winter season, and

THAT the system would then be changed to the pre-2011 system for the 2020-2021 and ongoing winter seasons.

**CARRIED, BY LAW PREPARED**

#### CORPORATE SERVICES

5. Addressing Municipal Liability and Insurance Costs

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the Council of the Town of Carleton Place supports the Association of Municipalities of Ontario (AMO) in its submission to the Attorney General entitled *“Towards A Reasonable Balance: Addressing growing municipal liability and insurance costs”*; and

THAT the Town endorses the AMO’s recommendations to address these issues as follows:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.

2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations, and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims, and deductible limit changes which support its, and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

**CARRIED, MOTION PREPARED**

#### COMMUNITY ISSUES

6. Community Enrichment Grants – Intake 2

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Seccaspina

THAT Council approve the allocation of Community Enrichment Grants to various organizations under Intake 2 in the amount of \$2,525.00.

**CARRIED, MOTION PREPARED**

#### **7. NEW/OTHER BUSINESS**

1. Resignation of Dave Young, Director of Public Works

**Moved by:** Councillor Seccaspina

**Seconded by:** Deputy Mayor Redmond

THAT Council accept with regrets the resignation of Dave Young, due to retirement, effective April 30, 2020.

**CARRIED, CONSENT**

**8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

**1. Committee Resignations**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT the resignations of Doreen Donald and Leslee Brown from the Environmental Advisory Committee be accepted with regrets; and

THAT a letter of thanks be sent to Ms. Donald and Ms. Brown on behalf of the Town and Council.

**CARRIED, CONSENT**

**2. Advisory Committee Minutes and Updates**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Fritz

THAT the following minutes be received as information:

- Environmental Advisory Committee, September 16, 2019

**CARRIED**

**9. INFORMATION LISTING**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT the Information Listing dated October 8, 2019 be received as information.

**CARRIED**

**11. CLOSED SESSION**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Tennant

THAT the Committee move into closed session at 9:17 p.m. to discuss matters subject to Section 239 (2):

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT Diane Smithson, CAO (items 1 and 2), and Stacey Blair, Clerk (all items) and Trisa McConkey, Treasurer (item 3) , remain in the room.

**CARRIED**

## **12. RISE AND REPORT**

The CAO was provided with direction on items 1 and 2. The Mayor was provided with direction on item 3.

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT the meeting be permitted to extend beyond 10:00 p.m.

**CARRIED**

## **13. ADJOURNMENT**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT the meeting be adjourned at 10:17 p.m.

**CARRIED**

---

—  
Councillor Toby Randell

---

—  
Stacey Blair, Clerk