

# MINUTES

## REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, May 23, 2023

6:00 p.m.

COUNCIL PRESENT: Mayor Randell  
Deputy Mayor Tennant  
Councillor Seccaspina  
Councillor Atkinson  
Councillor Comley  
Councillor Cavanagh  
Councillor Hinton

STAFF PRESENT: Diane Smithson, CAO  
Stacey Blair, Clerk

### 1. LAND ACKNOWLEDGEMENT

Mayor Randell read the Town's Land Acknowledgement Statement.

### 2. CALL TO ORDER

Mayor Randell called the meeting to order at 6:00 p.m.

### 3. APPROVAL OF AGENDA

**Motion No. 09-134-01**

**Moved by:** Councillor Comley

**Seconded by:** Deputy Mayor Tennant

THAT the Agenda be approved as presented.

**CARRIED**

### 4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

### 5. APPROVAL OF MINUTES

1. Council Minutes

**Motion No. 09-134-02**

**Moved by:** Councillor Cavanagh

**Seconded by:** Councillor Seccaspina

THAT the Council Minutes dated May 9, 2023 be accepted as presented.

**CARRIED**

6. **MOTIONS**

1. Appointment of Library Board Trustee

**Motion No. 09-134-03**

**Moved by:** Deputy Mayor Tennant

**Seconded by:** Councillor Seccaspina

THAT Council accept the resignation of Dean Steadman from the Library Board with regrets; and

THAT Mike Jeays be appointed to the vacant position on the Board.

**CARRIED**

7. **CONSENT REPORT**

**Motion No. 09-134-04**

**Moved by:** Councillor Cavanagh

**Seconded by:** Councillor Comley

THAT Council receive the Consent Report dated May 23, 2023:

**Carleton Place Fire Department (CPFD) and By-law Enforcement – 2023 1st Quarter Activity Report (Communication 134048)**

THAT the Director of Protective Services' Report on the 1st Quarter 2023 activities of the Carleton Place Fire Department (CPFD) and By-law Enforcement be accepted as information.

**CARRIED**

8. **BY-LAWS**

1. By-law No. 59-2023 (To Amend Property Standards By-law 93-2020 - Pollinator Habitats)

**Motion No. 09-134-05**

**Moved by:** Councillor Hinton

**Seconded by:** Councillor Atkinson

THAT By-law 59-2023 (To Amend Property Standards By-law 93-2020 - Pollinator Habitats) be read a first, second, and third time, and finally passed.

**CARRIED**

2. By-law No. 60-2023 (To Amend Yard Maintenance By-law 25-2008 - Pollinator Habitats)

**Motion No. 09-134-06**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Cavanagh

THAT By-law 60-2023 (To Amend Yard Maintenance By-law 25-2008 - Pollinator Habitats) be read a first, second, and third time, and finally passed.

**CARRIED**

## **9. ANNOUNCEMENTS**

The following dates of recognition were acknowledged. More Information regarding these matters can be found on the Town's website.

- Seniors' Month - June
- National Indigenous History Month - June
- Launch of Pride Season
- National Indigenous Peoples' Day - June 21, 2023

## **10. CONFIRMATORY BY-LAW**

1. By-law No. 61-2023 (Confirmation of Council Proceedings)

**Motion No. 09-134-07**

**Moved by:** Councillor Cavanagh  
**Seconded by:** Councillor Comley

THAT By-law 61-2023 (Confirmation of Council Proceedings for May 23, 2023) be read a first, second and third time, and finally passed.

**CARRIED**

**11. ADJOURNMENT**

**Motion No. 09-134-08**

**Moved by:** Councillor Hinton  
**Seconded by:** Councillor Seccaspina

THAT the meeting be adjourned at 6:08 p.m.

**CARRIED**

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Toby Randell, Mayor

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Stacey Blair, Clerk