



**Parks and Recreation Committee Minutes  
March 18, 2024  
7:00 p.m.  
Active Living Centre (Train Station)  
132 Coleman Street, Carleton Place**

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**PLEASE SILENCE ALL ELECTRONIC DEVICES**

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**Present:** Deputy Mayor Andrew Tennant, Todd Boyce, Anisa Vangjeli, Ainsley Brouillard, Sylvia Giles, Amanda Pulker, Laura Scott, Reeve Richard Kidd, Facilities Clerk Steph Scollan, Manager of Recreation and Culture Joanne Henderson

**Absent:** John Andrews (regrets), Harry Sidhu

**A. MEETING CALL TO ORDER**

Deputy Mayor Tennant called the meeting to order at 7:03 p.m.

**B. APPROVAL OF AGENDA**

**Moved by Laura Scott**

**Seconded by Amanda Pulker**

THAT the agenda be approved as presented.

**CARRIED**

**C. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or at anytime during the meeting.**

None

**D. APPROVAL OF MINUTES**

**Moved by Anisa Vangjeli**

**Seconded by Sylvia Giles**

THAT the minutes of the Parks and Recreation Committee meeting held on October 2, 2023 be approved as circulated and read.

**CARRIED**

**E. PUBLIC MEETING**

None

**F. DELEGATIONS**

None

**G. REPORTS**

- |                  |   |
|------------------|---|
| 1. Received from | Joanne Henderson, Manager of Recreation and Culture |
| Addressed to     | Parks and Recreation Committee                      |
| Date             | March 18, 2024                                      |
| Topic            | Facility Usage                                      |

**SUMMARY**

Staff are continuing to see an increase in facility usage.

**COMMENT**

60.5 hours of additional ice time has been booked in January and February 2024 compared to January and February 2023. The Town Hall Auditorium had an increase of 25 hours of booked time in January and February 2024 compared to 2023. The gymnasium at Carambeck was unavailable for booking in January 2024 due to the flooring being replaced but an additional 59 hours were booked in February 2024 compared to February 2023.

Staff are pleased to see the additional bookings.

**Moved by Sylvia Giles**

**Seconded by Anisa Vangjeli**

THAT the report by the Manager of Recreation and Culture on increased facility usage be received as information.

**CARRIED**

- |                  |   |
|------------------|---|
| 2. Received from | Joanne Henderson, Manager of Recreation and Culture |
| Addressed to     | Parks and Recreation Committee                      |
| Date             | March 18, 2024                                      |
| Topic            | Park Upgrades                                       |

**SUMMARY**

Staff will provide updates on the planning of the parks for Coleman Central and Miller's Crossing subdivisions.

**COMMENT**

The tender documents for both the Coleman Central and Miller's Crossing park developments will be issued in the next couple of weeks.

**Moved by Amanda Pulker**

**Seconded by Anisa Vangjeli**

That the report by the Manager of Recreation and Culture on park upgrades be received as information.

**CARRIED**

**H. OTHER BUSINESS**

1. The following items from the Parks, Recreation and Culture Master Plan were discussed:
  - a. Amenities to be included in future recreation facilities:
    - Walking track
    - Pickleball courts
    - Pool
    - Theatre
  - b. Park amenities – what is missing/what would you like to see:
    - Upgraded basketball courts
    - Table tennis
2. The Committee was asked to think about potential ideas for economic activity in recreational areas i.e. along trails.
3. The Committee discussed the development of a Youth Good Deed Award. Staff will prepare a draft outline detailing the parameters of the award.
4. The Committee discussed engineered wood fibre vs. rubber surfacing in parks. The cost of rubber surfacing is five times the cost of engineered wood fibre. This would be approximately 70% of the splash pad budget in the Miller's Crossing Park or the reduction of one (1) play structure. In the future, staff will provide costs for the development of parks with both surfaces.

**I. ADJOURNMENT**

**Moved by Laura Scott**

**Seconded by Anisa Vangjeli**

THAT the meeting be adjourned at 8:30 p.m.

**CARRIED**