

## **Committee of the Whole Minutes**

**Tuesday, April 9, 2024**  
**Immediately Following Council**

COUNCIL PRESENT: Toby Randell, Andrew Tennant, Linda Seccaspina, Jeff Atkinson, Dena Comley, Sarah Cavanagh, Mark Hinton

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Ross Rankin, Property and Project Manager

### **1. CALL TO ORDER**

Councillor Sarah Cavanagh called the meeting to order at 6:15 p.m.

### **2. APPROVAL OF AGENDA**

**Moved by:** Dena Comley

**Seconded by:** Mark Hinton

THAT the agenda be accepted as presented.

**CARRIED**

### **3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None.

### **4. MINUTES TO BE APPROVED AND RECEIVED**

#### **1. Committee of the Whole Minutes**

**Moved by:** Toby Randell

**Seconded by:** Dena Comley

THAT the Committee of the Whole Minutes dated March 26, 2024, be accepted as presented.

**CARRIED**

### **5. REPORTS**

1. Town Hall Administrative Space Retrofit – Update Report (Communication 135128)

Property and Project Manager, Ross Rankin was in attendance to present additional options for the proposed Town Hall retrofits. After some discussion, members of the Committee were in agreement that this request should come forward during the annual budget deliberations.

**Moved by:** Linda Seccaspina

**Seconded by:** Dena Comley

THAT Council approves proceeding with Option 1 to complete the Town Hall Administrative Space Retrofit in 2024 at a cost of \$200,000 with the project being funded as follows:

1. partially by the \$45,000 included in the 2024 Budget for flooring and painting on the second floor; and
2. the remaining budget deviation of \$155,000 to be taken from the Town's overall surplus at year end, if any, and if not, from the Administration Reserve.

**WITHDRAWN**

2. Ontario Provincial Police Enhancement Contract (Communication 135129)

**Moved by:** Toby Randell

**Seconded by:** Andrew Tennant

THAT the necessary By-law be passed to authorize the Mayor and Clerk to enter into a five (5) year agreement with His Majesty the King in Right of Ontario as represented by the Minister of the Solicitor General for the provision of additional services in the form of a Sergeant enhancement to the policing services provided by the Ontario Provincial Police.

**CARRIED, BY LAW PREPARED**

## **6. NEW/OTHER BUSINESS**

None.

## **7. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

**Moved by:** Andrew Tennant

**Seconded by:** Toby Randell

THAT the following minutes be received:

- Parks and Recreation Minutes March 18, 2024

**CARRIED**

**8. INFORMATION LISTING**

- Mississippi Valley Conservation Authority Board Summary Report - March 11, 2024

**Moved by:** Jeff Atkinson

**Seconded by:** Dena Comley

THAT the Information Listing dated April 9, 2024 be received.

**CARRIED**

**9. ADJOURNMENT**

**Moved by:** Mark Hinton

**Seconded by:** Linda Seccaspina

THAT the meeting be adjourned at 6:33 p.m.

**CARRIED**

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Councillor Cavanagh

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Stacey Blair, Clerk