

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, April 9, 2024

6:00 p.m.

COUNCIL PRESENT: Mayor Randell
Deputy Mayor Tennant
Councillor Seccaspina
Councillor Atkinson
Councillor Comley
Councillor Cavanagh
Councillor Hinton

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk

1. LAND ACKNOWLEDGEMENT

Mayor Randell read the Town's Land Acknowledgement Statement.

2. CALL TO ORDER

Mayor Randell called the meeting to order at 6:02 p.m.

3. APPROVAL OF AGENDA

Motion No. 05-135-01

Moved by: Councillor Atkinson

Seconded by: Councillor Comley

THAT the Agenda be approved as presented.

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

5. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 05-135-02

Moved by: Councillor Cavanagh

Seconded by: Councillor Seccaspina

THAT the Council Minutes dated March 26, 2024, be accepted as presented.

CARRIED

6. **CONSENT REPORT**

Motion No. 05-135-03

Moved by: Councillor Hinton

Seconded by: Councillor Comley

THAT Council receive the Consent Report dated April 9, 2024:

1. **Carleton Place 2023 Stormwater Management Annual Report (Communication 135018)**

THAT Council accepts the Carleton Place 2023 Stormwater Management Annual Report as information; and

THAT the report be made available to the Public via the Town's website.

2. **Carleton Place Wastewater System 2023 Annual Report (Communication 135019)**

THAT Council accepts the Carleton Place Wastewater System 2023 Annual Report as information; and

THAT the report be made available to the Public via the Town's Website.

3. **2023 Statement of Obligatory Reserve Funds (Communication 135021)**

THAT Council accepts the 2023 Development Charges and Reserve Funds Report as information.

4. **2024 Public Sector Accounting Board (PSAB) Budget (Communication 135022)**

THAT Council approves the 2024 Public Sector Accounting Board (PSAB) Budget prepared by the Treasurer as required by the Municipal Act, 2001 O. Reg. 284/09.

5. **2023 Council Remuneration Report (Communication 135023)**

THAT Council accept the 2023 Council Remuneration Report as information.

6. **OPP Detachment Board Draft Budget (Communication 135024)**

THAT Council of the Corporation of the Town of Carleton Place approve the proposed Draft 2024 Budget for the 20-member Lanark County OPP Detachment Board and the allocation of costs to the respective municipalities within Lanark County based on weighted assessment as outlined in the CAO's report dated March 26, 2024; and

THAT the budget deviation of \$24,009 be taken from the Town's overall surplus at year end, if any, and if not, from the Administration Reserve.

7. **OPP Detachment Board Composition (Communication 135024)**

THAT Council of the Corporation of the Town of Carleton Place recommend to the Province that the composition of the Lanark County OPP Detachment Board be reduced from a 20-member Board to a 12-member Board that would be comprised of one (1) municipal representative from each of the eight (8) municipalities served by the Board, two (2) community representatives and two (2) provincial representatives.

8. **Carleton Place Library Exit Accessibility Ramp (Communication 135025)**

THAT Council approves proceeding with the library exit accessibility ramp in 2024 at a cost of \$89,000; and

THAT the budget deviation of \$29,924 be taken from the Town's overall surplus at year end, if any, and if not, from the Administration Reserve.

9. **Carleton Place Tennis Court Maintenance (Communication 135026)**

THAT Council approves proceeding with the tennis court maintenance in 2024 at a cost of \$225,000; and

THAT the budget deviation of \$65,000 be taken from the Town's overall surplus at year end, if any, and if not, from the Asset Management Reserve.

10. Community Enrichment Grants – Intake 1 (Communication 135028)

THAT the allocation of Community Enrichment Grants to various organizations under Intake 1 be approved in the amount of \$26,008.85.

CARRIED

7. BY-LAWS

1. By-law No. 22-2024 (To Establish 2024 Tax Rates)

Motion No. 05-135-04

Moved by: Councillor Atkinson

Seconded by: Councillor Cavanagh

THAT By-law 22-2024 (To Establish 2024 Tax Rates) be read a first, second, and third time, and finally passed.

CARRIED

2. By-laws Nos. 23-2024 and 24-2024 (Part Lot Control By-laws Taber Street)

Motion No. 05-135-05

Moved by: Councillor Hinton

Seconded by: Councillor Seccaspina

THAT the following Part Lot Control By-laws be read a first, second and third time, and finally passed:

- By-law 23-2024 Part Lot Control 2-4 Taber Street
- By-law 24-2024 Part Lot Control 8-10 Taber Street

CARRIED

3. By-law No. 25-2024 (To Enter into a Construction Licence Agreement with Carleton Place Regional Heath Hub Phase 1 Inc.)

Motion No. 05-135-06

Moved by: Councillor Comley

Seconded by: Councillor Cavanagh

THAT By-law 25-2024 (To Enter into a Construction Licence Agreement with Carleton Place Regional Health Hub Phase 1 Inc.) be read a first, second and third time, and finally passed.

CARRIED

4. By-law No. 26-2024 (To Enter into a Construction Licence Agreement with Thomas Cavanagh Construction Limited)

Motion No. 05-135-07

Moved by: Councillor Hinton

Seconded by: Councillor Atkinson

THAT By-law 26-2024 (To Enter into a Construction Licence Agreement with Thomas Cavanagh Construction Limited) be read a first, second and third time, and finally passed.

CARRIED

8. ANNOUNCEMENTS

Mayor Randell noted the following dates of significance during this evening's Council meeting:

- National Volunteer Week - April 14th to 20th, 2024
- Earth Day - April 22nd, 2024

Other Announcements:

- Earthfest, April 20th
- Pitch-In Week, April 14th -20th
- May 4th, Chez 106 FM - March Madness of Small Towns Celebration

9. CONFIRMATORY BY-LAW

1. By-law No. 27-2024 (Confirmation of Council Proceedings)

Motion No. 05-135-08

Moved by: Deputy Mayor Tennant

Seconded by: Councillor Atkinson

THAT By-law 27-2024 (Confirmation of Council Proceedings for April 9, 2024) be read a first, second and third time, and finally passed.

CARRIED

10. ADJOURNMENT

Motion No. 05-135-09

Moved by: Councillor Cavanagh

Seconded by: Councillor Hinton

THAT the meeting be adjourned at 6:13 p.m.

CARRIED

Toby Randell, Mayor

Stacey Blair, Clerk