

**The Town of Carleton Place
Environmental Advisory Committee - Meeting Agenda
Carleton Place Public Library
Monday June 3rd, 2024 - 6:30p.m.**



Present: Laura Cupper, Colin MacDuff, Barb Purdy, Anne Raine, Jessey Rice, Jeremy Scott, Bill Slade, Derek Trevorrow, Jeff Atkinson.

Guests: Cara Larochelle, Michael Tobis

1. **Call to Order** at 6:32 p.m.

2. **Approval of the Agenda**

Approved by Anne, seconded by Jeremy.

3. **Declaration of Pecuniary/Conflict of Interest and General Nature Thereof**

None

4. **Approval of Minutes - CPEAC Minutes from May 6th, 2024 meeting.**

Moved by Anne, seconded by Jeremy.

5. **Development Permit By-Law Review Discussion**

- individual recommendations are required for the Sept. 16 EAC meeting; to allow a summary to be submitted at the end of October. Colin will provide a template, likely on Google Drive.
- Any Development Permit By-Law (DBP) recommendations must respect the recent (2023) Official Plan (OP)
- Natural Asset management should be consulted as part of our recommendations
- Issues regarding drive thrus, naturalized areas, illumination, buffer zones near waterways and long term tree and plant maintenance were discussed.
- Bill felt that there were good DPBs from other municipalities that would be worthwhile to consider for adoption
- Definitions to be reviewed for clarity and precision by Jeremy

Actions: Colin to send out a template for DBP recommendations.

Committee members to submit DBP recommendations on assigned areas by September 16

Bill to email the names of the municipalities with good DBPs to Colin.

6. Naturalizing Sub-Committee Update

Laura reported that Joanne Henderson has been emailed in regards to the slope in Junction Station; particularly, are there plans for the Private Property that abuts the slope and does the Naturalizing Plan need to be presented to Council.

Action: Laura to follow up with Joanne and the Naturalizing committee.

7. St. James Woods Update

Colin had a positive meeting with Mayor Toby Randell and there will be more meetings with staff and exploratory talks with St. James. There remains the possibility of A Friends Group for St. James Woods.

8. Bursary Update - NDCHS & CPHS

Action: Colin will deliver the bursary cheques to NDCHS and CPHS.

9. Climate Network Lanark Update

Barb reported that the workshop for Home Resilience has been moved from CP to the new Beckwith Township Office. Most EAC members are receiving the CNL Newsletters.

10. UFRCC Update

No update.

Action: Colin will provide highlights from UFRCC minutes.

11. Town Council Update

No update

12. Other Items:

The Natural Asset management plan is worth looking into related to DPB.

The Town needs proof of an Environmental permit and WSIB coverage in order to partner with Just Good Compost. Barb suggested the possibility of Perth taking Carleton Place's compost as an interim measure so that the Town can commence with the Just Good Compost pilot project.

Barb needs to purchase a table for the Town as a table was lost during Earthfest.

13. Planning for 2025 Discussion

EAC is expected to present a budget to the Town by the end of September 2024. It seems that operating and reserve funds will each have: \$3000

1. Waste Diversion

Organic Composting is continuing. Just Good Compost is one example.

Recommendations can be made by EAC for the next Solid waste contract.

Action: Barb is to compile a list re: waste diversion.

Plan to have the Waste App up and running before Christmas.

Action: Colin and Derek to work on the Waste App.

2. Naturalizing and Biodiversity

Naturalizing and Biodiversity are a continuation of what we are doing.

Action: Laura to suggest a budget for Sept. for the Town, in regards to town, private and commercial properties.

3. Climate Mitigation and Adaptation to be put on hold.

4. Transportation

Transportation study to be conducted next year by the Town. Car share and ride share programs should be included. EAC could consider conducting a community study

Anti-idling is on hold.

5. Night skies

EAC could consider public education about night skies and reducing excess lighting.

Motion to adjourn: Moved by Colin, seconded by Bill.

Next meeting: Monday September 16th at 7:00 p.m. at the Carleton Place Library