

COMMUNICATION 135150

Received from: Trisa McConkey, CPA, CGA, Treasurer
Addressed to: Committee of the Whole
Date: June 25, 2024
Topic: Asset Management Plan

SUMMARY:

To provide an Asset Management Plan (AMP) compliant with the requirements of O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure as of July 1, 2024.

BACKGROUND:

In June 2019, the Council approved its first Strategic Asset Management Policy. Subsequently, the Town contracted with Public Sector Digest (PSD) to complete an Asset Management Plan (AMP) completed and in place by July 1, 2023, as required by O. Reg. 588/17. The regulation required that all municipalities must adopt an asset management plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that addresses current levels of service and the cost of supporting those services. The regulation sets out qualitative descriptions and technical metrics for each core asset.

The third stage of the regulation required that an AMP be completed and in place by July 1, 2024. This deadline requires municipalities to adopt an asset management plan that includes all municipal infrastructure assets, which also discusses current levels of service and the cost of supporting those services. The municipality is to add technical metrics and qualitative descriptions for its other assets (e.g., culture and recreation facilities).

The fourth requirement of the regulation states that Asset Management Plans shall include a discussion of proposed levels of service, the assumptions related to the proposed levels of service, what activities will be needed to meet proposed levels of service, and a strategy to fund those activities. The Asset Management Steering Committee will begin working on developing proposed levels of service in the fall.

COMMENT:

To help staff complete a compliant Asset Management Plan for July 1, 2024, the Town contracted to work with Public Sector Digest (PSD) and began work in the fall of 2023. Tonight's presentation is a result of that work.

FINANCIAL IMPLICATIONS

Recommendations to increase Water and Sewer rates by 1.9% per year are consistent with the Town's long-term plan as presented in 2023 for the 10 years ending 2033.

The recommendation to increase the tax funding for all other assets 3% per year is also consistent with 2024 budget discussions and the 10-year plan presented and approved by Council in December 2023.

Therefore, no changes to the expected funding levels as discussed in 2023 will be needed due to approving this plan. Project budgets and funding levels will come forward for Council approval in November 2024 as per the usual budget process.

STAFF RECOMMENDATION

THAT Council approves the 2024 Asset Management Plan as presented in accordance with the July 1, 2024 requirements of O. Reg. 588/17; and

THAT Council directs staff to post the Asset Management Plan on the Town's website.