

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, August 27, 2024
6:00 p.m.

COUNCIL PRESENT: Mayor Randell
Deputy Mayor Tennant
Councillor Seccaspina
Councillor Atkinson
Councillor Comley
Councillor Cavanagh
Councillor Hinton, with regrets

STAFF PRESENT: Diane Smithson, CAO

1. LAND ACKNOWLEDGEMENT

Mayor Randell read the Town's Land Acknowledgement Statement.

2. CALL TO ORDER

Mayor Randell called the meeting to order at 6:00 p.m.

3. APPROVAL OF AGENDA

Motion No. 12-135-01

Moved by: Councillor Comley

Seconded by: Councillor Cavanagh

THAT the Agenda be approved as presented.

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None

5. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 12-135-02

Moved by: Councillor Atkinson

Seconded by: Councillor Seccaspina

THAT the Council Minutes dated August 13, 2024, be accepted as presented.

CARRIED

6. CONSENT REPORT

Motion No. 12-135-03

Moved by: Deputy Mayor Tennant

Seconded by: Councillor Atkinson

THAT Council receive the Consent Report dated August 27, 2024:

1. **Carleton Place Fire Department and Municipal Law Enforcement - 2024 2nd Quarter Activity Report (Communication 135164)**

THAT Council receives as information the 2nd Quarter 2024 Activities of the Carleton Place Fire Department (CPFD) and Municipal Law Enforcement as outlined in the Acting Director of Protective Services' Report dated August 13, 2024.

2. **Carleton Place Aquatic Centre – Mechanical, Electrical, and Aquatic Systems Review (Communication 135159)**

THAT Council receives as information the Carleton Place Aquatic Centre – Mechanical, Electrical, and Aquatic Systems Review, including the next steps to be undertaken, as outlined in the report by the Property and Project Manager dated August 13, 2024.

3. **Canada Green and Inclusive Community Buildings (Communication 135160)**

THAT Council authorizes staff to proceed with obtaining professional services to assist with the Town's application under the Green and Inclusive Community Buildings Fund as outlined in the Property and Project Manager's report dated August 13, 2024; and

THAT the budget deviation of up to \$10,000 be taken from the Town's overall surplus at year end, if any, and if not, from the Administration Reserve.

4. Community Improvement Plan (CIP) Priorities – 2024 and Onward (Communication 135162)

THAT Council prioritizes the \$50,000 included in the annual budget for 2024 and onwards to Community Improvement Programs for Affordable Housing or Accessibility as outlined in the CAO's report dated August 13, 2024 unless otherwise determined by Council as part of the Town's annual budget process; and

THAT any unused funds at year-end be carried over into the next fiscal year and funded to a level as determined by Council as part of the Town's annual budget process.

5. CAO's Report – Delegated Authority (Communication 135163)

THAT Council receives as information the CAO's Delegated Authority Report dated August 13, 2024.

6. CMHC Housing Accelerator Fund (HAF) Grant Application - Second Intake (Communication 135165)

THAT Council authorizes staff to submit an application under the second intake of the Housing Accelerator Funding Program being administered by the Canada Mortgage and Housing Corporation (CMHC) in accordance with the initiatives outlined in the report by the Director of Development Services dated August 13, 2024.

CARRIED

7. BY-LAWS

1. By-law No. 62-2024 (To Authorize a Fire Protection Agreement for Automatic Aid with the Municipality of Mississippi Mills)

Motion No. 12-135-04

Moved by: Councillor Cavanagh

Seconded by: Councillor Comley

THAT By-law 62-2024 (To Authorize a Fire Protection Agreement for Automatic Aid with the Municipality of Mississippi Mills) be read a first, second, and third time, and finally passed.

CARRIED

2. By-law No. 63-2024 (To Authorize an Agreement for Organic Waste Collection with Just Good Compost)

Motion No. 12-135-05

Moved by: Councillor Atkinson

Seconded by: Councillor Seccaspina

THAT By-law 63-2024 (To Authorize an Agreement for Organic Waste Collection with Just Good Compost) be read a first, second, and third time, and finally passed.

CARRIED

3. By-law No. 64-2024 (To Repeal By-law 35-71 - Part Lot Control)

Motion No. 12-135-06

Moved by: Deputy Mayor Tennant

Seconded by: Councillor Comley

THAT By-law 64-2024 (To Repeal By-law 35-71 - Part Lot Control) be read a first, second, and third time, and finally passed.

CARRIED

4. By-law No. 65-2024 (To Authorize a Transfer Payment Agreement under the Housing-Enabling Water Systems Fund)

Motion No. 12-135-07

Moved by: Councillor Seccaspina

Seconded by: Councillor Comley

THAT By-law 65-2024 (To Authorize a Transfer Payment Agreement under the Housing-Enabling Water Systems Fund) be read a first, second, and third time, and finally passed.

CARRIED

8. ANNOUNCEMENTS

Mayor Randell noted the following dates of significance during this evening's Council meeting:

Big Brothers/Big Sisters - September, 2024

Other Announcements:

- Dragon Boat Festival - September 7, 2024
- Harvest Fest at the Farmers Market - September 7, 2024

9. CONFIRMATORY BY-LAW

1. By-law No. 66-2024 (Confirmation of Council Proceedings)

Motion No. 12-135-08

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Tennant

THAT By-law 66-2024 (Confirmation of Council Proceedings for August 27, 2024) be read a first, second and third time, and finally passed.

CARRIED

10. ADJOURNMENT

Motion No. 12-135-09

Moved by: Councillor Comley

Seconded by: Councillor Cavanagh

THAT the meeting be adjourned at 6:15 p.m.

CARRIED

Toby Randell, Mayor

Diane Smithson, CAO/Deputy Clerk