

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, September 10, 2024
6:00 p.m.

COUNCIL PRESENT: Mayor Randell
Deputy Mayor Tennant
Councillor Seccaspina
Councillor Atkinson
Councillor Comley
Councillor Cavanagh
Councillor Hinton

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk

1. LAND ACKNOWLEDGEMENT

Mayor Randell read the Town's Land Acknowledgement Statement.

2. CALL TO ORDER

Mayor Randell called the meeting to order at 6:00 p.m.

3. APPROVAL OF AGENDA

Motion No. 13-135-01

Moved by: Councillor Atkinson

Seconded by: Councillor Hinton

THAT the Agenda be approved as presented.

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

5. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 13-135-02

Moved by: Councillor Cavanagh

Seconded by: Deputy Mayor Tennant

THAT the Council Minutes dated August 27, 2024, be accepted as presented.

CARRIED

6. **CONSENT REPORT**

Motion No. 13-135-03

Moved by: Councillor Comley

Seconded by: Councillor Seccaspina

THAT Council receive the Consent Report dated September 10, 2024:

1. Financial Report to July 31, 2024 (Communication 135166)

THAT Council receives the Financial Report from the Treasurer to July 31, 2024, as information.

2. CMHC Housing Accelerator Fund Grant Application Second Intake, Community Housing Needs Assessment (Communication 135167)

THAT Council adopt the "Community Housing Needs Assessment" prepared by the Director of Development Services dated August 27, 2024.

3. Service Delivery and Fee Review of Carleton Place Recreation and Culture Department

THAT the Service Delivery and Fee Review of Carleton Place Recreation and Culture Department, presented by KPMG, be received as information.

CARRIED

7. **ANNOUNCEMENTS**

Mayor Randell noted the following dates of significance during this evening's Council meeting:

Dates of Recognition:

- National Forest Week - September 22-28, 2024

- National Tree Day - September 25, 2024

Other Announcements:

- Mayor Randell congratulated Annie Fergusson and her teammates on their bronze medal win in sitting volleyball at the Paralympics in Paris, France
- Other highlighted and announced events can be found on the [Community Events](#) calendar located on the Town's website.

8. CONFIRMATORY BY-LAW

1. By-law No. 67-2024 (Confirmation of Council Proceedings)

Motion No. 13-135-04

Moved by: Deputy Mayor Tennant

Seconded by: Councillor Comley

THAT By-law 67-2024 (Confirmation of Council Proceedings for September 10, 2024) be read a first, second and third time, and finally passed.

CARRIED

9. ADJOURNMENT

Motion No. 13-135-05

Moved by: Councillor Hinton

Seconded by: Councillor Atkinson

THAT the meeting be adjourned at 6:06 p.m.

CARRIED

Toby Randell, Mayor

Stacey Blair, Clerk