

COMMUNICATION 135189

Received From: Dave Joy, Acting Director of Protective Services
Addressed To: Committee of the Whole
Date: November 12, 2024
Topic: Updated Emergency Plan

SUMMARY

On an annual basis, the Office of the Fire Marshal and Emergency Management Ontario requires the municipal emergency management plan to be reviewed, updated as required and any changes to be approved by Council.

The Emergency Planning Committee membership is reviewed at the same time to ensure efficiency and compliance.

BACKGROUND

Each year, the Community Emergency Management Coordinator reviews and updates the Town's Emergency Management Plan as required. Changes of an administrative nature, such as contact information, are discussed and approved by the Municipal Emergency Control Group (MECG). In order to meet compliance requirements, the plan itself must be updated and passed with a by-law for the current year. Once approved, the Town's Plan is submitted to the Office of the Fire Marshal and Emergency Management Ontario (EMO) as part of the Town's requirements under the Province's annual compliance process.

Carleton Place has been proudly in compliance for many years.

DISCUSSION

The Town of Carleton Place's Emergency Plan has been reviewed by the Emergency Committee and no changes have been made this year. Therefore, all that is required is a new date and by-law to ensure that the plan meets compliance requirements.

FINANCIAL IMPLICATIONS

There are no financial implications associated with these changes.

STAFF RECOMMENDATION

THAT Council approves the updated emergency plan for 2025 and instructs staff to forward this information to the Office of the Fire Marshal and Emergency Management Ontario as part of the Province's annual compliance process.