

COMMUNICATION 135197

Received from Trisa McConkey, CPA, CGA, Treasurer
Addressed to Committee of the Whole
Date December 10, 2024
Topic 2025 Insurance and Risk Management Services

SUMMARY:

Staff recommend acceptance of the proposal from Intact Public Entities for insurance and risk management services beginning January 1, 2025.

BACKGROUND:

The Town partnered with the County of Lanark and Tay Valley Township to release an RFP for insurance coverage and risk management services beginning in 2021. Frank Cowan Company was selected to provide coverage to the Town. During 2021, Frank Cowan Company was purchased, and their name has been changed to Intact Public Entities.

The year over year premium comparison below highlights that the insurance marketplace in Canada remains hard for casualty lines and property risk.

The Treasurer has not yet received the renewal package from Intact Public Entities for 2025. Given this is the final meeting of 2024, staff are requesting authority to enter into agreements as required provided that the total cost does not exceed \$635,460, the amount included in the 2025 draft budget.

Approval to proceed is required prior to the end of the year to ensure that coverage is not interrupted. If the total cost comes in higher than budgeted, a special meeting of Council will be called to obtain approval. If the renewal comes within budget, staff will enter into the appropriate agreements and will report back to Council via the CAO's delegated authority report in January.

INSURANCE COVERAGE	2024	2025	% CHANGE
General Liability	\$219,835		
Errors & Omissions	\$41,345		
Non-Owned Automobile	\$235		
Environmental Liability	\$6,123		
Crime	\$2,197		
Board Members Accident	\$1,425		
Conflict of Interest	\$629		
Legal Expense	\$2,049		
Facility User Solution	\$4,800		
Property	\$168,261		
Equipment Breakdown	\$5,498		
Owned Automobile Fleet	\$49,036		
Excess Liability 1 st Layer	\$3,951		
Excess Liability 2 nd Layer	\$5,886		

TOTAL	\$511,270		
Non-Refundable PST	36,979		
TOTAL COST	\$548,249	\$635,460	16%

FINANCIAL IMPLICATIONS

An allocation of \$635,460 has been included in the 2025 draft budget. This represents a 16% increase over 2024 premiums.

STAFF RECOMMENDATION

THAT the Treasurer be authorized to enter into agreements as required with Intact Public Entities for the placement of insurance services for the period January 1, 2025, to January 1, 2026, provided that the total cost is within the 2025 budgeted amount of \$635,460 including non-refundable PST.