



**The Town of Carleton Place Environmental Advisory Committee - Meeting Minutes
Carleton Place Public Library
Monday, Feb. 3, 2025, 7:00p.m.**

Present: Colin MacDuff, Jeff Atkinson, Anne Raine, Jessey Rice, Teagan McGlynn, Michael Tobis

Regrets: Laura Cupper, Barb Purdy

Guest: Dave Sanderson

1. Call to Order

7:02 p.m.

2. Approval of the Agenda

Moved by Jeff, seconded by Jessey.

3. Declaration of Pecuniary/Conflict of Interest and General Nature Thereof

None

4. Approval of Minutes - CPEAC Minutes from January 6, 2025 meeting

Moved by Jessey, seconded by Jeff.

5. Development Permit By-Law Recommendation Update

Colin has shared the EAC's comments on the Development Permit By-Law review with URFC and submitted them to Niki Dwyer.

Colin reported that Lanark County has a Sustainable Communities Official Plan (SCOP), first adopted in 2016. Discussion of how this planning document relates to Carleton Place municipal planning documents, including our Green Development Checklist.

6. Green Development Standards Checklist Update

The GDS Subcommittee has made some progress on revising the existing Green Development Checklist to include specific minimum required standards. More work is needed to complete the revisions, but it was decided that it would be good to get feedback from Niki Dwyer before proceeding.

Actions: Anne will circulate the draft checklist to CPEAC members by Feb. 8.

All members to review and provide comments/suggestions by Feb. 12.

Anne and Colin to meet and discuss the Checklist with Niki Dwyer and Tyler Duval on Feb. 13.

7. EarthFest update

Barb has confirmed speakers for several presentation workshops and facilitators for “chat circles” where participants engage in informal discussion. An Indigenous dancer and opening drumming ceremony are confirmed. Independent Grocer will provide extra parking with a shuttle bus provided by Lanark Transit. Circular Materials will not be coming to Earthfest this year, but will be at a fall event by the Town instead.

EarthFest subcommittee to meet Sunday, Feb. 9.

8. UFRCC - Joint Meeting

The meeting with UFRCC will be held Thursday, Feb. 6th, 7-9 pm at Arena Boardroom.

9) Projects for 2025 Updates:

Waste Diversion

Barb reported that Just Good Compost has started promoting its service on social media and has seen a small uptick in subscriptions.

Colin and Teagan are working on improvements to the Waste App, now due 3rd week of February. The Town will launch a new app in the fall.

Transportation

Colin contacted Guy Bourgon for more information about the Transit Feasibility Study that the town recently launched. The public can provide comments via an online survey (Feb. 5- Feb. 19). There will also be an online stakeholders’ meeting. Colin is signed up to attend, and other EAC members are welcome to attend as well.

Jeff shared that North Grenville has a transit pilot project up & running with an on-demand bus service, which could be an option for transportation within Carleton Place.

ACTIONS: Members who wish to attend the stakeholders’ meeting should let Colin know.

Anyone who wants to fill out the online Transit Feasibility Survey must do so by Feb 19.

10) New Membership Drive

Colin reported that several people have expressed interest, but have not applied for membership. One person has been added to the EAC volunteer list Google Drive. Discussion of whether the application process is discouraging some potential members.

11) Town Council update:

Jeff reported that the DPB revision draft is nearing completion and there will be more public consultation once the consultants have completed the final report.

A request for an amendment to the Official Plan for Comrie Hills Inverness Development was deferred to the next Council meeting. This is a complex development with townhomes and rental units on private roads, a type of development that the town has no provision for in the Official Plan.

Uniform Homes development, south of Home Depot, is starting Phase 1 of construction in the spring.

Meeting adjourned 8:22

Moved by Colin, seconded by Teagan.

Next meeting: Monday, March at 7:00 p.m. at the Carleton Place Library