

MINUTES

REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE

**Tuesday, November 12, 2019, 7:00 p.m.
Town Hall Council Chambers**

COUNCIL PRESENT: Mayor Black
Deputy Mayor Redmond
Councillor Fritz
Councillor Seccaspina
Councillor Randell
Councillor Tennant
Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO
Stacey Blair, Clerk

1. CALL TO ORDER

Mayor Black called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Motion No. 21-130-01

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT the Agenda be approved as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

1. Council Minutes

Motion No. 21-130-02

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT the Council Minutes dated October 22, 2019, be accepted as presented.

CARRIED

2. Striking Committee Minutes - October 22, 2019

Motion No. 21-130-03

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT the Striking Committee minutes dated October 22, 2019 be received as information.

CARRIED

6. CONSENT REPORT

Motion No. 21-130-04

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT Council receive the Consent Report dated November 12, 2019.

COMMITTEE OF THE WHOLE – OCTOBER 22, 2019

PHYSICAL ENVIRONMENT

1. Drinking Water Quality Management System - 2019 Third Quarter Report (Communication 130188)

THAT the Drinking Water Quality Management System (DWQMS) Third Quarter Report for the Carleton Place Drinking Water Distribution System be received as information.

PLANNING AND PROTECTION

2. DP1-18-2019, 101 Hurdis Way (Communication 130189)

THAT staff be directed to organize a meeting with representatives from Pegasus/Olympia Homes and their consultants to discuss ways of reducing the number of variances requested in the remaining phases of the Carleton Landing North Subdivision; and

THAT staff report back to Committee on outcomes from the meeting prior to the end of the year.

3. Development Services Planning Activity Report- September/October 2019 (Communication 130192)

THAT the Planning Activity Report for the month of September/October 2019 be received as information.

CORPORATE SERVICES

4. Business Retention + Expansion Update (Communication 130193)

THAT Council receive the Business Retention + Expansion report from the Communications Coordinator dated October 22, 2019 as information; and

THAT Staff continue working with the County to develop and implement priority items resulting from the program.

5. Communications Survey Summary (Communication 130194)

THAT Council receive the Community Survey Summary report prepared by Communications Coordinator as information; and

THAT Staff develop a plan to address the areas for improvement identified by the survey.

6. 3rd Quarterly Digital Communications Report 2019 (Communication 130195)

THAT the 2019 3rd Quarterly Digital Communications Report be received as information.

7. CAO's Report - Delegated Authority (Communication 130196)

THAT Council accept the CAO's Delegated Authority Report dated October 22, 2019 as information.

CARRIED

7. MOTIONS

Planning and Protection

1. Taber Street Subdivision Extension, 2nd Request (Communication 130191)

Motion No. 21-130-05

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT Council supports a one (1) year extension of the Draft Approval for the Taber Street Subdivision; and

THAT Staff be instructed to inform the County of Lanark.

CARRIED

Corporate Services

2. 2020 Water and Sewer Budget

Motion No. 21-130-06

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT Council pass the 2020 Water and Sewer Rates By-law based on a 5% increase in the rates.

CARRIED

8. BY-LAWS

1. By-law No. 102-2019 - To Authorize the Execution of the Taber Street Subdivision Agreement

Motion No. 21-130-07

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT By-law 102-2019 **(Authorize the Execution of the Taber Street Subdivision Agreement)** be read a first, second, and third time and finally passed.

CARRIED

2. By-law No. 103-2019 - Cash in Lieu of Parkland

Motion No. 21-130-08

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT By-law 103-2019 **(Cash in Lieu of Parkland)** be read a first, second, and third time and finally passed.

CARRIED

3. By-law No. 104-2019 - To Authorize the Seasonal Closure of Sidewalks

Motion No. 21-130-09

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT By-law 104-2019 **(To Authorize the Seasonal Closure of Sidewalks)** as amended, be read a first, second, and third time and finally passed.

CARRIED

The following wording was added to By-law 104-2019

"AND WHEREAS due to physical constraints within the proximity of sidewalks and constraints regarding the Town's staff and equipment resources, the Corporation is unable to maintain all sidewalks within the Town's boundaries during the winter season;"

4. By-law No. 105-2019 - To Amend Traffic and Parking By-law No. 46-2003

Motion No. 21-130-10

Moved by: Councillor Atkinson

Seconded by: Councillor Tennant

THAT By-law 105-2019 **(To Amend the Traffic and Parking By-law No. 46-2003 - Winter Parking Regulations)** be read a first, second, and third time and finally passed.

CARRIED

5. By-law No. 106-2019 - To Regulate Water Rates

Motion No. 21-130-11

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT By-law 106-2019 **(To Regulate Water Rates)** be read a first time, second, and third time and finally passed.

CARRIED

9. ANNOUNCEMENTS

The Mayor received a letter from the Ambassador of Korea regarding how much they enjoyed their visit to Carleton Place in October.

The Mayor also received a letter of thanks from the Legion regarding the Remembrance Day events.

Councillor Fritz reported that the Sister City Committee hosted a number of delegates from Franklin Tennessee on the weekend.

10. CONFIRMATORY BY-LAW

1. By-law No. 107-2019 - To Confirm the Council Proceedings

Motion No. 21-130-12

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT By-law 107-2019 **(To Confirm Council Proceedings)** be read a first, second, and third time and finally passed.

CARRIED

11. O CANADA

All rose for the singing of O Canada.

12. ADJOURNMENT

Motion No. 21-130-13

Moved by: Councillor Seccaspina

Seconded by: Councillor Randell

THAT the meeting be adjourned at 7:18 p.m.

CARRIED

Doug Black, Mayor

Stacey Blair, Clerk