

**The Town of Carleton Place
Environmental Advisory Committee - Meeting Agenda
Carleton Place Public Library
Monday March 3rd, 2025 - 7:00p.m.**



Present: Laura Cupper, Colin MacDuff, Anne Raine, Michael Tobis, Jeff Atkinson

Regrets: Teagan McGlynn, Barb Purdy, Jessey Rice

Guests: Emily Carmichael, Marie Fernandes

1. Call to Order

2. Approval of the Agenda,

Moved by Michael, seconded by Anne

3. Declaration of Pecuniary/Conflict of Interest and General Nature Thereof

None

4. Approval of Minutes - CPEAC Minutes from February 3rd, 2025, meeting.

Moved by Jeff, seconded by Michael.

5. Green Development Standards Checklist Update

Anne indicated that the Green Development Standards Checklist (GDSC) will be attached to the Development Permit Bylaw (DPB). It is unclear if a two-tier system is best for the town at this point. With Tier 1, the Developer is required to comply to the standard; while Tier 2 is optional but encouraged. The GDSC will be passed to the Consultant who is handling the DPB Review.

Actions: Colin and Laura to provide comments about the GDSC to Anne by March 7.

Anne to submit to the Town for the third week of March.

6. Waste App Update

Colin produced a Waste App Supplement in February 2025. This can be updated/revised in the fall. Could it be renamed as a Waste/Recycle App?

Action: Anne will check with EarthFest subcommittee re: inviting Tomlinson who recycle construction materials to participate in EarthFest.

7. EarthFest Update

Barb sent a brief report indicating that most Sponsors have been secured and all Vendors should be secured by mid March. She is working on obtaining a top for the tent.

Action: EarthFest sub committee meeting Saturday March 8 at 10:00.

8. Transit Study Update

There will be a Stakeholder's Zoom meeting, Mar. 18 at 1:00 pm. Laura will attend this meeting as Colin is unavailable.

Action: Colin and Laura will meet to arrive at a list of questions for the meeting. EAC will be asked to comment and add to these questions. Shane Edwards who was previously very involved with Transit will be contacted by Laura for his input.

9. New Membership Drive

It seems that there is limited awareness of EAC; although there is information on the EAC website. The EAC has received significant interest from various people as a result of the Town's efforts to promote the committee on CP Scoop and in local papers. Further discussion is required.

10. Town Council Update

Jeff reported that the next COW meeting will be a review of new bylaws. Recreation Services will present a report and there may be areas of interest for EAC eg: Arena, Sports fields.

Motion to adjourn by Colin, seconded by Anne.

Next meeting: Monday April 7th at 7:00 p.m. at the Carleton Place Library