

COMMUNICATION 136034

Received From: Joanne Henderson, Manager of Recreation and Culture
Addressed To: Committee of the Whole
Date: March 25, 2025
Topic: McLaren Fencing Project

BACKGROUND

Recreation Staff recently invited three (3) firms to provide pricing for the replacement of the McLaren Ball Diamond Fencing.

DISCUSSION

Only two (2) of the three (3) firms submitted quotes for the project. The deadline for the quotations was Thursday, March 20, 2025 at 12 noon. The bids received were as follows:

Bidder	Total (HST not included)
Cavanagh Construction	\$80,172.35
Troy Property Maintenance	\$68,434.31

All quotations received were reviewed with respect to conformance with the quotation specifications. Although the Town has not used Troy Property Maintenance in the past; the Town received a recommendation from the Township of Lanark Highlands for their work.

FINANCIAL IMPLICATIONS

The approved 2025 capital budget includes \$50,000 for the replacement of the McLaren Ball Diamond Fencing. The project was to be paid by \$38,000 of parkland reserves and \$12,000 from cost recovery from outside contributions. It should be noted that the Town received an additional donation of \$5,411.83 for this project bringing cost recovery funding to \$17,411.83.

Staff is recommending that the project be awarded to the low bidder, Troy Property Maintenance.

The breakdown is as follows:

Item	Cost
Bid Price	\$68,434.31
Budget	\$50,000.00
Difference to be Covered	\$18,434.31
Less Additional Donation	\$5,411.83
Budget Deviation	\$13,022.48

The total bid price exceeds the budgeted amount by \$13,022.48 which is why staff is seeking Council's approval for the award of this project. Staff only have authority to

award tenders per the Delegation of Authority By-law to procurement that is within budget and awarded to the lowest compliant bidder.

Staff are recommending this budget deviation be paid from the any surplus remaining at the end of 2025 if available or alternatively from the Parkland Reserve.

STAFF RECOMMENDATION

THAT the price for the replacement of the McLaren Ball Diamond as outlined in the report by the Manager of Recreation and Culture dated March 25, 2025 be awarded to the low bidder, Troy Property Maintenance in the amount of \$68,434.31; and

THAT the budget deviation of \$13,022.48 be taken from any surplus remaining at year end or alternatively from the Parkland Reserve.