

Municipal Heritage Committee Agenda
March Meeting
24 March 2025

Location: Carleton Place Public Library

Time: 6:30 pm - 7:22 pm ET

Present: Jason Naugler, Linda Seccaspina, Shane O'Neill

Guests: Erika Nandlal, Terry Nandlal

Sends regards: Jasmine Guest, Dustin Rodgers

Agenda Items

1. Call to order/roll call
2. Approval of February meeting minutes
 - Motion: THAT the Municipal Heritage Committee minutes dated February 24, 2025, be accepted as presented.
 - Adopted
3. Declaration of conflict of interest
4. 15 High Street Heritage Grant Approval
 - New heritage grant poster and pamphlet from municipality shared with group
 - Q & A with property owners to discuss the grant application process, the committee's role and next steps.
 - **Motion: THAT the Municipal Heritage Committee approve the request for a heritage permit for work to replace the exterior windows of 15 High Street (aka John Bell House) as presented by the property owners.**
 - Moved by: Jason
 - Seconded by: Shane
 - **Adopted**
5. 230 Bridge St. awning permits (Blended Bar) update
 - Follow-up from Niki Dwyer:
 - "The awning at 230 Bridge St. (aka Carleton Hotel) was a compliance issue. This file didn't even have a building permit before installation. We did eventually work with them to get an approval issued after the installation that met the specifications that the committee had previously provided consent to."
 - Current status: the awning has the necessary approvals now, but was initially completed without a building permit and approvals.
6. Riverside Park Heritage designation
 - Heritage consultant report on the heritage value of the park is required.

- Compile quotes for heritage consultants
 - Prepare list of next steps, come back each month with progress
7. Carleton Place reference material from Algonquin College Perth Campus
- Shane to reach out to Perth Campus on behalf of Jasmine to advance discussions.
8. Rail-stop “Visitor Centre” update
- Combine the project with crosswalk replacement
 - Seven stations in Almonte as a template
 - Confirm approvals with Town and Lanark County.
 - Shane to confirm committee’s budget for the year to report back.
9. McArthur Mill iron windows
- Are they being stored on site, can they be donated?
 - Follow up with Jennifer regarding the windows, where are they located, can they be purchased or donated to the museum/committee/town.
10. Other business
- None
11. Meeting adjournment
- Meeting adjourned: 7:22 pm EDT

Next Meeting

- Monday, April 28, 6:30 pm at Carleton Place Public Library, 101 Beckwith St., Carleton Place.