

**The Town of Carleton Place  
Environmental Advisory Committee - Meeting Agenda  
Carleton Place Public Library  
Monday June 2nd, 2025 - 7:00p.m.**



**Present:** Laura Cupper, Marie Fernandes, Colin MacDuff, Teagan McGlynn, Barb Purdy, Anne Raine, Jessey Rice, Michael Tobis, Jeff Atkinson

**Guests:** Niki Dwyer

**1. Call to Order**

**2. Approval of the Agenda**

Moved by Laura; seconded by Jessey.

**3. Declaration of Pecuniary/Conflict of Interest and General Nature Thereof**

None

**4. Approval of Minutes - CPEAC Minutes from May 5th, 2025 meeting.**

Moved by Anne, seconded by Marie.

**5. DPS By-Law Update, discussion with Niki Dwyer, Director of Development Services**

There will be a public meeting June 10, then DPS will go to COW. The deadline for DPS completion including Council approval is June 30.

Niki indicated that they can not require that the GDS Check list be used for all developments; particularly because it is not currently supported by the Province. May draft is intended to be the final draft. Following DPS adoption, there will be a 2-year moratorium on any changes.

Any EAC recommendations that do not fit DPS can be addressed by other standards eg: property standards. For example: Illumination could be moved to Property Standards.

Niki will ensure that Tyler will analyse our comments that have not been used in the DPS and ensure that they are triaged to the right area and then provide feedback to EAC.

EAC members requested that for more efficient input and integration of EAC feedback to Council, that a formal process for communication with various Town departments be established with sufficient timeframes to provide meaningful input.

On June 11, 2025 6:30-8:30 p.m., the Town will hold an Open House related to the Transit Feasibility Study.

## **6. EarthFest Review and discussion**

Barb presented EarthFest Expenditures and Income statements (attached). Discussion re: possible venues for speakers as the Grand Hotel is not available May 2, 2026. Subcommittee to do a post mortem including survey results on June 29 at 10:00. Barb would like to access more EarthFest volunteers before summer.

**Action:** Barb to co-ordinate the post-mortem.

## **7. Waste App Update**

Colin and Jessey reported that they are trying to insert information about possible recycling or donation sites for common items into the Waste App. Examples include: gasoline, sinks, hoses, PVC piping, smoke and CO2 detectors, Styrofoam, insulated wiring, power tools. This needs to be completed for June 6. Perhaps, in the future, the Town could hire a Consultant to periodically update this information.

**Action:** Colin to submit changes to Waste App for June 6.

## **8. Just Good Compost - Schools Sub-committee update**

Colin reported that Andrea Read, a CPHS Teacher is interested in promoting composting at CPHS as well as supplying student volunteers for EAC events. EAC does not qualify for the Lanark County Community Climate Grant for assisting with composting at schools; the schools or school boards would need to apply for the grant themselves. EAC may be able to help JCG promote the service to schools; although June is a difficult time to approach School Principals.

**Action:** Colin will reach out to the CP High School Principals

## **9. Pollinator & Community Gardens update**

Laura reported that the Pollinator Garden in Roy Brown Park has been weeded and will require more upkeep and perhaps more native plants.

It seems that the Community Gardens will be relocated to 360 Joseph St. EAC help (non financial) has been offered to David Hinks; however, no reply received to date.

## **10. Town Council Update**

Jeff reported that the next COW is on June 10.

## **11. Other items:**

Comments in regards to the Ontario Government's Bill 17, need to be **submitted by June 26.**

Colin and Barb will meet to discuss the proposed fall focus for EAC and circulate their ideas by email.

Meeting adjourned: Moved by Colin, seconded by Barb.

**Next meeting: Monday September 15th at 7:00 p.m. at the Carleton Place Library**