



**Parks and Recreation Committee Minutes  
for the January 6, 2020 meeting was held at 7:00 p.m.in the  
Large Board Room at the Neelin Street Community Centre**

**Present:** Councillor Linda Seccaspina, Bill Levesque, Jan Ferguson, Todd Boyce, Tom Marshall, Reeve Richard Kidd, Paul Pillsworth, Facilities Clerk Steph Scollan, Joanne Henderson, Manager of Recreation and Culture.

**Absent:** John Andrews (regrets)

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- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting. No declarations were made.
  - 2) PUBLIC MEETING – NONE THIS EVENING**
  - 3) REGISTRATION OF PUBLIC WISHING TO SPEAK**
  - 4) PLEASE SILENCE ALL ELECTRONIC DEVICES**
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**Communication 131016**

Received from: Carleton Place Water Dragons  
Addressed to: Joanne Henderson, Manager of Recreation and Culture  
Date: January 6, 2020  
Topic: Pool Rental Rates

**SUMMARY**

Request from the Carleton Place Water Dragons (CPWD) to have their rental rate reviewed. The following are their rates:

\$69.46 + HST/hour Main Pool-Full Pool Prime Time, lifeguards extra  
\$46.02 + HST/hour Main Pool-Full Pool Non-Prime Time, lifeguards extra  
\$69.46 + HST/hour Main Pool-Full Pool Swim Meet Rate or Special Event Rate  
(Prime+staffing), set up extra  
\$57.74 + HST/hour Main Pool – 2/3 Pool Prime Time, lifeguards extra – This booking  
can be permitted when the Town requires pool  
space for programs.  
\$46.02 + HST/hour Main Pool-1/3 Pool Prime Time, lifeguards extra – This booking

can be permitted after the regular season ends, and not during the regular season. This will allow training for swimmers who are competing at a higher level.

\$29.65/hour + HST

Per lifeguard, per hour

<b>DAYS</b>	<b>NON-PRIME TIME</b>	<b>PRIME TIME</b>
Monday to Friday	5:30am-7:30am	7:30am-10pm
Saturday	6am-9am	9am-6pm

The following are the hours that the Water Dragons currently book:

<b>POOL AREA</b>	<b>MONDAY &amp; FRIDAY</b>	<b>TUESDAY &amp; THURSDAY</b>	<b>WEDNESDAY</b>	<b>SATURDAY</b>
Whole Pool	5:30am-7:15am & 3:30-6:30pm	5:30am-7:15am	5:30am-7:15am & 3:30-7:00pm	6:30am-9am
2/3 Pool	N/A	4:30-6pm	N/A	N/A

#### **COMMENT**

Based on the Club's regular bookings for December, the average rental rate (between prime and non-prime) is \$57.55 per hour plus HST.

Staff feels that some of the Non-Prime and Prime Time hours could be adjusted to reflect pool usage and demand. In February 2016, when CPWD was in a similar financial situation; the morning hourly rate was reduced to \$29.65/hr + HST from Monday – Friday for the year.

The following are the rental rates for swim clubs from neighbouring communities:

Perth - \$52.85/hr plus HST

Arnprior - \$68.55/hr plus HST

**Moved by Todd Boyce**

**Seconded by Linda Seccaspina**

**THAT** the morning hourly rental rate for the Carleton Place Water Dragons be reduced to \$29.65/hr + HST for all morning rentals – Monday to Saturday from January to June 2020.

**CARRIED**

#### **Communication 131017**

Received from: Mike Jeays, Treasurer, Rotary Club of Carleton Place and Mississippi Mills

Addressed to: Joanne Henderson, Manager of Recreation and Culture

Date: January 6, 2020

Topic: Request to Waive Hall Rental Fee

**SUMMARY**

On December 9, 2019, the Rotary Club had the Arena Upper Hall booked for their Annual Senior's Christmas Dinner. Due to a mechanical issue with the elevator; the event had to be moved to the Canoe Club on short notice. Due to the short notice, it caused a significant amount of work for the members of the Rotary Club to notify guests of the change. The Rotary Club is requesting that the fees be waived for the rental.

**COMMENT**

Staff had hoped that the mechanical issue would be resolved for the dinner and proceeded with setting up the arena hall. Once staff was informed that the mechanical issue could not be resolved, they offered an alternate venue to the Rotary Club. Several staff stayed past their regular shifts to get the Canoe Club set up so that the Seniors' Dinner could proceed. The extra costs incurred due to the change in venue were covered by the Town of Carleton Place.

**Moved by Tom Marshall**

**Seconded by Paul Pillsworth**

**THAT** the request by the Rotary Club of Carleton Place and Mississippi Mills to waive the hall rental fee for its December 9, 2019 booking be denied.

**CARRIED**