

## **COMMUNICATION 131019**

**Received from** Joanna Bowes, Manager of Development Services  
**Addressed to** Committee of the Whole  
**Date** January 14, 2020  
**Topic** 2019 Yearly Activity Report

### **SUMMARY**

Attached is the 2019 Yearly Activity Report. This report is a high-level review of the planning matters received or approved within the Department in 2019. The attached report includes both pre-consultations which can take up between 0.5 -1.5 hours of staff time as well as all applications received.

### **COMMENTS**

The Development Services, Planning Department is operating as effectively as possible given the workload this year. 213 applications and pre-consultations were received over the year. This is a 21% increase over the previous year (176 applications) and a 335% increase since 2014 when the Department began tracking information.

Of note, a 135% increase in Development Permit Class 3s was recorded. Development Permit Class 3s are the most complex and time consuming of applications aside from subdivisions. The Department also saw a near doubling of applications for DP1as and DP2s which are typically approved at staff level.

Current and ongoing projects include:

- South of Highway 7 Development;
- Secondary Plan for Highway 7 and 15;
- Interim Control By-law Study; and
- Development Permit Housekeeping By-law;
- Nu Globe Subdivision and Taber Street Subdivision agreements are nearly ready for signature
- Both Carleton Landing North and Miller's Crossing subdivisions are preparing to open new phases in their respective subdivisions, while Jackson Ridge subdivision reached approximately 3/4 build out. Carleton Crossing will be finishing their final phase along Munro Street;
- The construction of the second building for the Carambeck apartments along Edmund Street is underway while occupancy has been granted for the first building on Bridge Street. The third and final building for Johanne's Court (Coleman St) is under construction while occupancy is being granted for the first building;
- Agreements have been prepared for and/or are signed and registered for a large part of the Business Campus on Roe Street including: NAPA Autoparts, a private daycare and a surveying office;
- Agreements have also been prepared for and/or are signed and registered for: Revera long-term care and a dentist office in the Health Campus designation on Costello Drive;

- Other agreements in the works or signed and registered include: Comfort Inn Hotel, McArthur Island, Boyd Street apartments, the Town Daycare expansion, Big Country RV and Benson Autoparts;
- The Town is still receiving applications for shipping containers.

In 2020, the Department will be, among other items, developing a Comprehensive Review, finishing the Interim Control By-law Study and housekeeping amendment as well as dealing with ongoing enforcement and legal issues.

**STAFF RECOMMENDATION**

THAT the 2019 Yearly Activity Report by the Manager of Development Services be received as information.