



**Parks and Recreation Committee Minutes
for the December 2, 2019 meeting held at 7:00 p.m. in the
Large Board Room at the Neelin Street Community Centre**

Present: Councillor Linda Seccaspina, Reeve Richard Kidd, Bill Levesque,
John Andrews, Paul Pillsworth, Todd Boyce, Facilities Clerk Steph
Scollan, Manager of Recreation and Culture Joanne Henderson
Absent: Jan Ferguson (regrets), Tom Marshall (regrets)

- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting. No declarations were made.
 - 2) PUBLIC MEETING – NONE THIS EVENING**
 - 3) REGISTRATION OF PUBLIC WISHING TO SPEAK**
 - 4) PLEASE SILENCE ALL ELECTRONIC DEVICES**
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Communication 131005

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: December 2, 2019
Topic: Dressing Room Policy

SUMMARY

Staff received an inquiry from a parent regarding what activities are permitted in the arena dressing rooms. Currently, there is no written policy regarding dressing room use and behavior.

COMMENT

Staff feels that a policy should be developed to ensure users are aware of what the expectations are with regards to dressing room use. For example, dressing rooms are places for changing attire and not for physical activity that could result in injury.

Moved by Councillor Linda Seccaspina

Seconded by John Andrews

THAT staff contact the various user groups who use the Neelin Community Centre to obtain their dressing room procedures.

CARRIED

Communication 131006

Received from: Joanne Henderson, Manager of Recreation and Culture

Addressed to: Parks and Recreation Committee

Date: December 2, 2019

Topic: Recreation Cost Sharing Minutes

SUMMARY

The minutes from the Recreation and Culture Cost Sharing Committee meeting held on Wednesday, October 16, 2019 are attached.

COMMENT

The following noteworthy items from each municipality were discussed:

Carleton Place

- 200th Anniversary Celebrations
- Carleton Junction Pump Track
- Pumpkin Festival
- Senior Programming at the Station
- Canada Infrastructure Application for the arena dressing rooms

Mississippi Mills

- Canada Infrastructure Application for the Gemmill Park basketball court
- Pakenham Dasherboard project
- Upcoming winter events in Mississippi Mills
- Adopt a Park Program

Beckwith

- Canada Infrastructure Application for an indoor track.
- Beckwith Athletic Club
- Turf in Beckwith

Moved by Paul Pillsworth

Seconded by Bill Levesque

THAT the minutes of the Recreation and Culture Cost Sharing Committee meeting held on Wednesday, October 16, 2019 be received as information.

CARRIED

Communication 131007

Received from: Joel Larocque and Martin Lacroix, Fabulous Fries
Addressed to: Joanne Henderson, Manager of Recreation and Culture
Date: December 2, 2019
Topic: Request for Refreshment Vehicle in Riverside Park

SUMMARY

A request for an additional Refreshment Vehicle in Riverside Park has been received. The location requested is the same location used by Duffer's Fries in the past. The Refreshment Vehicle By-Law permits two (2) Refreshment Vehicles in Riverside Park.

COMMENT

The Owners of Fabulous Fries are requesting use of the park from March 20, 2020 to October 31, 2020. They plan to open from 10:30 a.m. – 7 p.m. daily. Staff feels that due to possible snow in March that they should not be permitted in the park until at least April 1, 2020. Fabulous Fries will be required to obtain a Refreshment Vehicle permit as well as pay the monthly park rental fee.

Moved by Todd Boyce

Seconded by John Andrews

THAT Fabulous Fries be permitted to operate in Riverside Park from April 1, 2020 to October 31, 2020 subject to obtaining a Refreshment Vehicle permit as well as paying the monthly park rental fee.

CARRIED

Communication 131008

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: December 2, 2019
Topic: Parkland Dedication

SUMMARY

Request to have the municipal owned property at 196, 200 and 204 Bridge Street be dedicated as parkland by By-Law.

COMMENT

This property will be the home of the Roy Brown Statue and other parkland features.

Moved by Paul Pillsworth

Seconded by Todd Boyce

THAT the municipal-owned property located at 196, 200 and 204 Bridge Street be dedicated as parkland by By-Law.

CARRIED

Communication 131009

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: December 2, 2019
Topic: Naming of Municipal Property

SUMMARY

Request to have the park on Dunlop Road and the municipal property located at 196, 200 and 204 Bridge be identified for naming.

COMMENT

As per the Commemorative Naming Policy, a park, facility or asset must be identified for naming before applications can be considered.

Moved by John Andrews

Seconded by Bill Levesque

THAT staff follow the Commemorative Naming Policy and advertise the properties at 196, 200 and 204 Bridge Street and the park on Dunlop Road for naming.

CARRIED