



**Special Committee of the Whole Minutes  
January 30, 2020, 2:30 p.m.  
Large Upper Hall, Neelin Community Centre**

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PRESENT Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Randell

ABSENT Councillor Seccaspina, Councillor Atkinson

STAFF: Diane Smithson, CAO  
Joanna Bowes, Manager of Development Services  
Paul Knowles, Town Engineer

**1) CALL TO ORDER**

Chair Councillor Randell called the meeting to order at 2:36 p.m.

**2) APPROVAL OF AGENDA**

**Moved by Councillor Fritz**

**Seconded by Mayor Black**

**THAT** the agenda be approved as presented.

**CARRIED**

**3) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

No declarations were made.

**4) DELEGATIONS/PRESENTATIONS**

- a. **Rhonda George-Hiebert, Sr. Project Manager Transportation Planning  
Nadia De Santi, Sr. Project Manager,  
WSP Consultants**

Ms. George-Hiebert and Ms. De Santi made a presentation to Council on the Highway 7 and 15 intersection improvements class Environmental Assessment and Draft Secondary Plan. Prior to commencing the presentation, Ms. George-Hiebert and the members of her team and of the Ministry of Transportation introduced themselves.

The presentation included the following:

- Study purpose and integrated process;
- Summary of existing environmental conditions
- Summary of intersection improvement alternatives considered and the evaluation undertaken regarding these alternatives;
- The recommended plan for intersection improvements;
- Potential environmental effects and proposed mitigation measures;
- A review of the Draft Highway District secondary plan
- A review of next steps includes:

**Preliminary Design and Class Environmental Assessment:**

- Review and respond to comments received;
- Refine the Recommended Plan and mitigation measures; and
- Prepare the Transportation Environmental Study Report for a 30-day public review period.

**Secondary Plan:**

- February 11, 2020 – notice of draft Secondary Plan is issued and the final Draft Secondary Plan and draft Official Plan Amendment will be finalized based on comments received during the public review period;
- March 3, 2020 – Special Committee of the Whole Statutory Public Meeting
- March 10, 2020 – Council meeting to consider the Secondary Plan and OPA for adoption. County of Lanark Approval of OPA to implement the Secondary Plan will follow

After the presentation, members of the Committee were afforded the opportunity to ask questions of the consultants.

Councillor Randell left the meeting at 3:24 p.m. and Councillor Fritz chaired the remainder of the meeting.

**5) ADJOURNMENT**

**Moved by Deputy Mayor Redmond**

**Seconded by Councillor Tennant**

**THAT** the meeting be adjourned at 3:25 p.m.

**CARRIED**