

# CPEAC Meeting | MINUTES

September 14, 2020 | 6:30pm | Meeting location via Zoom

Meeting called by Dena Comely (Chair)  
Type of meeting Committee Meeting  
Facilitator  
Secretary Laura Cupper to take notes

**Present:** Dena Comely, Bill Slade, Jeff Atkinson, Laura Cupper, Colin McDuff, Natalika Culhane, Randy Martin

**Regrets:** Tracy Kwissa

Meeting called to order at 6:30 pm  
Minutes from June 1, 2020. Motion to Approve with date change brought forward by Laura Cupper, Seconded by Bill Slade, Approved.

## AGENDA TOPICS

**Agenda topic** *Anti-Idling Education Campaign* allotted 15 mins | *Time* 6:45 pm | | **Presenter** Colin McDuff

Colin is expecting to receive the anti-idling signs shortly. A sign has been ordered in French for JL Couroux. The School Boards will be responsible for installing the signs. In terms of businesses there is a \$15 fee to erect a sign for a business. CPEAC may be able to pay a limited number of fees. It was suggested that banks and grocery stores would be important sites for signage.

Anti-idling education can go home with students; be placed on the Town's website. Idling data may not be gathered at this time. (15 minutes)

### Action items

Colin to design image/flyer to go home through schools and be posted on website. To be coordinated with Amanda from town.

### Person responsible Deadline

Colin McDuff Oct 2020

**Agenda topic** *Green Development Checklist* allotted 15 minutes | *Time* 7:00 pm | | **Presenter** Dena Comely

There has been a positive response from the Town development committee in regards to the Draft Green Development Checklist.

**Motion: Dena moved, seconded by Bill : That the Green Development Checklist be provided to the Town to be included with the Development Package.**

Some discussion re: incentives, public recognition for developers who implement some of the recommendations.

### Action items

Upload Green Development Doc to google drive

### Person responsible Deadline

Dena Comley ASAP

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**Agenda topic Council Update** allotted 15 minutes | *Time* 7:15 pm | | **Presenter** Jeff Atkinson

Jeff reported that the MVCA Final Watershed report will be available in October 2020. Water usage in CP was very high in the summer of 2020 and Council will look at water usage.

Allowing 2 garbage bags without tags per household will continue until the end of 2020.

There will be enhanced safety measures particularly related to pedestrians and bicycles for OVRT.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Jeff to share MVCA report once available	Jeff Atkinson	TBD

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**Agenda topic Official Plan Review** allotted 10 minutes | *Time* 7:30 pm | | **Presenter** Kyle McCullough:

Kyle has been reviewing official plan and has created a google doc with some edit suggestions. Noted that Green Development Document covers a number of positive changes that could be beneficial

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Share draft document with group	Kyle	ASAP

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**Agenda topic County Climate Action Plan Update** allotted 5 minutes | *Time* 7:40 pm | | **Presenter** Bill Slade

Bill reported that he has been attending the meetings and is concerned that urban issues are not being addressed.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
will put documents on Google Drive for the committee	Bill	ASAP

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**Agenda topic Recycling/Green Promotion** allotted 5 minutes | *Time* 7:45 pm | | **Presenter** Dena:

There has been lots of discussion with residence and council members regarding new recycling program. Dena suggested that CPEAC provide some quick facts related to waste reduction, recycling etc to the Town for use on a website, social media and/orMunicipal Matters.

Jack and Randy have agreed to work on the aforementioned. There was discussion about developing a composting education video and perhaps having a tour of Enterra with interested town and council members to better understand the current recycling process.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Develop social media posts re: waste & recycling	Jack/Randy	Ongoing
Contact Guy from Public Works re: Enterra tour	Dena	

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**Agenda topic Green Business Award** allotted 10 minutes | *Time* 7:50 pm | | *Presenter* Dena

**Moved by Jamie, seconded by Colin: That the CPEAC committee once again sponsor the Green Business Award through the Carleton Place and District Chamber of Commerce. Award cost approximately \$200**

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Notify the Chamber of decision	Dena	ASAP

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**Agenda topic Meeting Format** allotted 5 minutes | *Time* 7:55 pm | | *Presenter* Dena

Discussion held about future meetings. Majority in favour of return to in person meetings if a location allowing for suitable social distancing can be secured. Library is no longer available due to upcoming renovations.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Identify potential future meeting location	Dena	

Next Meeting Oct 5, 2020 6:30 Location TBD

Meeting Adjourned at 8:00 pm

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