

Special Committee of the Whole Minutes

Friday, November 6, 2020

9:00 a.m.

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Pascal Meunier, Director of Protective Services, Trisa McConkey, Treasurer, Guy Bourgon, Director of Public Works, Dave Joy, Deputy Fire Chief, Niki Dwyer, Director of Development Services, Meriah Caswell, Manager of Library Services, Joanne Henderson, Manager of Recreation, Lennox Smith, CBO, Robin Daigle, Manager of Engineering, Amanda Charania, Communications Coordinator

2021 DRAFT BUDGET - DEPARTMENTAL PRESENTATIONS

1. CALL TO ORDER

Deputy Mayor Redmond called the meeting to order at 9:00 a.m.

2. APPROVAL OF AGENDA

Moved by: Councillor Seccaspina

Seconded by: Mayor Black

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Tennant declared a conflict of interest regarding stonework repairs to the Town Hall and the Museum as his company is regularly employed to do this work. Councillor Tennant did not participate or vote on these specific items.

4. DELEGATIONS/PRESENTATIONS

The Mayor and Deputy Mayor made some opening remarks about the budget process. The Treasurer, Trisa McConkey provided an overview of the draft budget which was based on the Town's approved 10-year plan.

The Treasurer made note of significant challenges for the 2021 budget including revenues lost due to COVID-19 and increased expenses, including the Waste Management contract. As well, suggestions were provided to members of Council as to how to reduce the 2021 tax levy. These suggestions included the deferral or deletion of various capital projects, the reinstatement of penalties and interest charges on late tax and receivable payments as well as funding more projects from reserves and/or repurposing some reserves.

Throughout the various discussions, the following changes were made to the budget (attached).

5. MOTIONS

Moved by: Mayor Black

Seconded by: Councillor Randell

THAT the Treasurer be directed to present the draft 2021 Budget to the public for comment on November 24, 2020.

CARRIED

6. NEW/OTHER BUSINESS

None.

7. NOTICE OF MOTIONS

None.

8. ADJOURNMENT

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT the meeting be adjourned at 2:46 p.m.

CARRIED

Deputy Mayor Sean Redmond

Stacey Blair, Clerk

November 6th Budget Meeting Changes

2020 Levy	11,430,783
Draft #1 Tax Requirement	13,708,306
Draft Increase	<u>2,277,523</u>

Changes

Growth	(263,500)	(2.31%)
Changes	25,754	0.23%
Fire Hall Flooring (defer to 2022, \$45k from reserve)		0.00%
Reduce Fire Training	(4,450)	(0.04%)
Speed sign (defer to 2022)	(10,000)	(0.09%)
Spy Camera	(3,400)	(0.03%)
Community Garden Water Service (defer to 2022)	(25,000)	(0.22%)
Fund Video and Lighting equipment from Ec Dev Reserve	(5,000)	(0.04%)
Parking Lot Creation	(24,529)	(0.21%)
Planning & Development (summer student & official plan)	(42,341)	(0.37%)
Façade Improvement	(13,380)	(0.12%)
Reduce Tech and fund from Office Supplies	(85,000)	(0.74%)
Use pegasus trees for park tree canopy project	(25,000)	(0.22%)
Town Hall Exterior Repairs reduction	(270,000)	(2.36%)
Defer Upper Hall Floor	(25,000)	(0.22%)
Fund Space Needs from Admin Reserve	(20,000)	(0.17%)
Reinstate Penalty on Taxes and Receivables effective January 1st	(200,000)	(1.75%)
Apply for Grant or fund Building Assessment Study for Asset Management	(60,000)	(0.52%)
Defer Market Square Video Sign to 2022	(25,000)	(0.22%)
Fund Murals from 200th Anniversary Reserve	(10,000)	(0.09%)
Fund remaining amount of EV Charging stations from Ec Dev Reserve	(3,000)	(0.03%)
McKenzie St Reconstruction (defer to 2023)	(420,000)	(3.67%)
Santiago ST Reconstruction (defer to 2023)	(260,000)	(2.27%)
Library Programmer	(9,000)	(0.08%)
Remove Town Hall LED Lighting Display	(8,500)	(0.07%)
Environmental Committee from rsv	(4,000)	(0.03%)
Heritage Committee Reserve from rsv	(6,325)	(0.06%)
MDS Committee Reserve from rsv	(2,607)	(0.02%)
Rec Master from Parkland	(20,000)	(0.17%)
Canada Day rsv	(5,925)	(0.05%)
Public Works - 2017 Projects	(10,655)	(0.09%)
Community Enrichment Reserve	(13,591)	(0.12%)
Engineering Tech (for 2019 not used)	(150,000)	(1.31%)
Admin Reserve funding	(37,047)	(0.32%)
Council Discretionary	(12,450)	(0.11%)
Council 2%	(3,576)	(0.03%)
Total Changes	(2,052,523)	(17.96%)

Revised Proposed Tax Increase 225,000 1.97%