



**Parks and Recreation Committee Minutes  
for the November 30, 2020 meeting held at 7:00 p.m. in the  
Arena Large Board Room**

**Present:** Councillor Linda Seccaspina, Reeve Richard Kidd, Paul Pillsworth, Tom Marshall, Bill Levesque, John Andrews, Todd Boyce, Facilities Clerk Steph Scollan, Manager of Recreation & Culture Joanne Henderson.

**Absent:** Jan Ferguson(regrets)

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- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or anytime during the meeting**
  - 2) PUBLIC MEETING – NONE**
  - 3) DELEGATIONS**
  - 4) PLEASE SILENCE ALL ELECTRONIC DEVICES**
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**Communication 131145**

Received from: Jason Clarke, Carleton Place Canadians  
Addressed to: Parks & Recreation Committee  
Date: November 30, 2020  
Topic: Credit for ice

**SUMMARY**

Staff have received a request from Jason Clarke, Carleton Place Canadians for a credit of \$4,000.00 for the games played without fans. The credit would be applied to practice ice.

**COMMENT**

Ice rental rates were not increased from September to December. This resulted in a loss of revenue of approximately \$9,000 as well as the loss in canteen revenue.

**STAFF RECOMMENDATION**

THAT the Committee provide direction to staff regarding the request by Jason Clarke for a credit for ice time for games played without fans.

**Moved by John Andrews**

**Seconded by Todd Boyce**

That due to budget restrictions; the request for a credit of \$4,000.00 for practice ice be denied.

**CARRIED**

**Communication 131146**

Received from: Jason Clarke, Carleton Place Canadians

Addressed to: Parks & Recreation Committee

Date: November 30, 2020

Topic: Room 5 Furnace

**SUMMARY**

Staff have received a request from Jason Clarke, Carleton Place Canadians for the Town to help fund the relocation of the furnace in room number 5 or the removal of the furnace and the addition of wall heaters.

**COMMENT**

There are critical arena infrastructure projects required in the next few years. These projects will force our major maintenance reserve to go into a deficit position. Staff therefore recommends that unnecessary operational changes cannot be justified.

**STAFF RECOMMENDATION**

THAT the request from Jason Clarke, Carleton Place Canadians to help fund the relocation of the furnace in room number 5 or the removal of the furnace and the addition of wall heaters be denied.

**Moved by John Andrews**

**Seconded by Linda Seccaspina**

THAT the request from Jason Clarke, Carleton Place Canadians to help fund the relocation of the furnace in room number 5 or the removal of the furnace and the addition of wall heaters be denied.

**CARRIED**

**Communication 131147**

Received from: Jason Clarke, Carleton Place Canadians

Addressed to: Parks & Recreation Committee

Date: November 30, 2020

Topic: Arena advertising

**SUMMARY**

Staff have received a request from Jason Clarke, Carleton Place Canadians to be exempt from paying for non-renewals of arena advertising. The Carleton Place Canadians will pay for those that have renewed but would like to retain the advertising

spaces that have not renewed for future advertising. The request is for a one-year exemption only.

**COMMENT**

The Carleton Place Canadians currently purchase advertising spaces from the Town and are permitted to sell these spaces for sponsorship dollars.

**STAFF RECOMMENDATION**

THAT the Carleton Place Canadians be exempt from paying for non-renewals of advertising spaces for the period September 1, 2020 until August 31, 2021.

**Moved by Tom Marshall**

**Seconded by Bill Levesque**

THAT the Carleton Place Canadians be exempt from paying for non-renewals of advertising spaces for the period September 1, 2020 until August 31, 2021.

**CARRIED**

**Communication 131148**

Received from: Jason Clarke, Carleton Place Canadians  
Addressed to: Parks & Recreation Committee  
Date: November 30, 2020  
Topic: Request for Back Bay in Arena Storage Area

**SUMMARY**

Staff have received a request from Jason Clarke, Carleton Place Canadians to obtain the back bay of the arena storage area to open up a gym that could be used by all Carleton Place athletes. The Canadians would pay rent to the Town of Carleton Place and the renovations would be the responsibility of the Canadians.

**COMMENT**

This area is currently a non-heated storage garage for parks equipment.

**STAFF RECOMMENDATION**

THAT the request from Jason Clarke, Carleton Place Canadians to use the back bay of the arena storage area for a gym be denied.

**Moved by Todd Boyce**

**Seconded by Bill Levesque**

THAT the request from Jason Clarke, Carleton Place Canadians to use the back bay of the arena storage area for a gym be denied.

**CARRIED**

**NEW BUSINESS**

1. Staff advised the Committee about an issue with an unsigned seasonal contract by a significant user of the facility for the 2020/2021 season. Following a discussion; the Committee instructed to staff to meet with the user at the beginning of each month to determine usage for the upcoming month. Once usage is determined; the user will be required to sign a monthly contract. Any ice time that is uncommitted by the user will be sold to other users. The user will be financially responsible for any committed ice time that is unused during the month.