

## **MINUTES**

### **REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE**

**Tuesday, November 24, 2020, 7:00 p.m.**

**COUNCIL PRESENT:** Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

**STAFF PRESENT:** Diane Smithson, CAO  
Stacey Blair, Clerk  
Pascal Meunier, Director of Protective Services

#### **1. CALL TO ORDER**

The 21st regular meeting of the 131st Council of the Town of Carleton Place was called to order by Mayor Black at 7:00 p.m.

#### **2. APPROVAL OF AGENDA**

**Motion No. 21-131-01**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Fritz

THAT the Agenda be approved as presented.

**CARRIED**

#### **3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None.

#### **4. APPROVAL OF MINUTES**

1. Council Minutes

**Motion No. 21-131-02**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Seccaspina

THAT the Council Minutes dated November 10th, 2020 be accepted as presented.

**CARRIED**

**5. PRESENTATIONS / DELEGATIONS**

There were three delegates who attended the meeting virtually. Volunder Thorbjornsson, Amy Cathcart and Jasmine Leindecker each spoke in opposition of the proposed Right of Entry By-law.

**6. CONSENT REPORT**

**Motion No. 21-131-03**

**Moved by:** Councillor Randell

**Seconded by:** Deputy Mayor Redmond

THAT Council receive the Consent Report dated November 24th, 2020.

Policy Review

1. Council and Committee Calendar 2021 (Communication 131128)

THAT the 2021 Council/Committee of the Whole Calendar be approved as presented.

2. ROMA Delegations (Communication 131129)

THAT staff be directed to submit a virtual meeting request for the ROMA Conference with the Ministry of Transportation regarding the Highway 7 / 15 improvements to emphasize the importance of this project with the Provincial government; and

THAT a request be made for a delegation with the Minister of Education to discuss the loss of revenue for the Town's Childcare Centre because of the size of the cohorts which are required due to COVID.

Recreation and Culture

3. Spectators at Junior A and Junior B Developmental Scrimmages (Communication 131125)

THAT the Carleton Place Canadians Junior "B" and Junior "A" teams be permitted to allow the following capacities for developmental scrimmages:

- 50 individuals within the ice surface playing area which includes all players, coaches, trainers, timekeepers, refs

- 50 individuals within the remainder of the facility which includes game day volunteers, injured players, video and sound personnel, goal judges, spectators; and

THAT the following restrictions be followed:

- anyone entering the building will be required to complete a COVID screening questionnaire before entering (to be monitored by Canadians)
- anyone entering the building will be required to sign in (to be monitored by Canadians)
- once individuals have entered the building; individuals are not permitted to exit and re-enter
- individuals in the stands will be seated in identified seats
- only spectators living in the same household will be able to sit together
- all individuals in the facility except for players and refs are required to wear a mask
- food and drink will not be permitted
- the only individuals permitted in the lobby will be ticket takers/screeners (maximum 2)
- spectators are only permitted in the building 5 minutes before game time
- Teams (home and visiting teams) will be required to submit the names of all players, coaches, trainers, timekeepers, refs by 4 pm on Friday. List is not to exceed 50 persons.
- Home team is to submit list of game day volunteers, injured players, video and sound personnel and goal judges by 4 pm on Friday
- If lists are not received by 4 pm on Friday, increased capacity limits will not be permitted.

**CARRIED**

## **7. MOTIONS**

1. Community Enrichment Grants (Communication 131127)

**Motion No. 21-131-04**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Seccaspina

THAT Council approve the allocation of Community Enrichment Grants to various organizations under Intake 2 in the amount of \$5,000.00; and

THAT any unused Community Enrichment funds remaining at year end be set aside in a reserve and be used to fund the 2021 Community Enrichment Program.

**CARRIED**

2. Building Department Staffing levels (Communication 131130)

**Motion No. 21-131-05**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT Council authorize the hiring of a full-time permanent Senior Plans Examiner position in 2021; and

THAT the cost be included in the draft 2021 Building Department budget.

**CARRIED**

## **8. BY-LAWS**

1. By-law No. 97-2020 - Regulating Water Rates

**Motion No. 21-131-06**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT By-law 97-2020 (Regulating Water Rates for 2021) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 98-2020 - Contribution Agreement 2020 - 2021 and 2021-2022 RIDE Grants

**Motion No. 21-131-07**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT By-law 98-2020 (Contribution Agreement 2020-2021 and 2021-2022 RIDE Grants) be read a first, second and third time, and finally passed.

**CARRIED**

3. By-law No. 99-2020 - Taber Street Subdivision Agreement

**Motion No. 21-131-08**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT By-law 99-2020 (Taber Street Subdivision Agreement) be read a first, second and third time, and finally passed.

**CARRIED**

4. By-law No. 100-2020 (Part Lot Control Block 188)

**Motion No. 21-131-09**

**Moved by:** Councillor Atkinson

**Seconded by:** Councillor Seccaspina

THAT By-law 100-2020 (Part Lot Control Block 188 Antonakos Drive) be read a first, second and third time, and finally passed.

**CARRIED**

5. By-law No. 101-2020 - Amend Development Permit By-law Holding Provisions

**Motion No. 21-131-10**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT By-law 101-2020 (Amendment to Development Permit By-law - Holding Provisions) be read a first, second and third time, and finally passed.

**CARRIED**

6. By-law No. 102-2020 - Amendment to Development Permit By-law (Schedule A and Section 4.5.4)

**Motion No. 21-131-11**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT By-law 102-2020 (Amendment of the Development Permit By-law - Schedule A and Section 4.5.4) be read a first, second and third time, and finally passed.

**CARRIED**

7. By-law No. 103-2020 - Appointment of B. Marsden Building Inspector

**Motion No. 21-131-12**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Seccaspina

THAT By-law 103-2020 (Appointment of Brittany Marsden as a Building Official, Building Inspector/Plans Examiner and a By-law Enforcement Officer) be read a first, second and third time, and finally passed.

**CARRIED**

8. By-law No. 104-2020 - Power of Entry

At 7:13 p.m., the Mayor delegated the position of Chair to the Deputy Mayor. The Mayor then spoke to the merits of the proposed By-law. The Mayor resumed the role of Chair at 7:22 p.m. All members of Council then addressed the subject with their own positions.

**Motion No. 21-131-13**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 104-2020 (Power of Entry) be read a first, second and third time, and finally passed.

**DEFEATED**

9. By-law No. 105-2020 (Part Lot Control Block 189)

**Motion No. 21-131-14**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Atkinson

THAT By-law 105-2020 (Part Lot Control Block 189 Antonakos Drive) be read a first, second and third time, and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

None.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 106-2020 Confirmation of Council Proceedings

**Motion No. 21-131-15**

**Moved by:** Councillor Fritz

**Seconded by:** Deputy Mayor Redmond

THAT By-law 106-2020 (Confirmation of Council Proceedings for November 24th, 2020) be read a first, second and third time, and finally passed.

**CARRIED**

**11. ADJOURNMENT**

**Motion No. 21-131-16**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Atkinson

THAT the 21st regular meeting of the 131st Council of the Town of Carleton Place be hereby adjourned at 7:51 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk