

## **MINUTES**

### **REGULAR MEETING OF COUNCIL OF THE TOWN OF CARLETON PLACE**

**Tuesday, December 8, 2020, 7:00 p.m.**

**COUNCIL PRESENT:** Mayor Black  
Deputy Mayor Redmond  
Councillor Fritz  
Councillor Seccaspina  
Councillor Randell  
Councillor Tennant  
Councillor Atkinson

**STAFF PRESENT:** Diane Smithson, CAO  
Stacey Blair, Clerk  
Pascal Meunier, Director of Protective Services  
Joanne Henderson, Manager of Recreation and Culture

#### **1. CALL TO ORDER**

The 1st regular meeting of the 132nd Council of the Town of Carleton Place was called to order by Mayor Black at 7:00 p.m.

#### **2. APPROVAL OF AGENDA**

**Motion No. 1-132-01**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Fritz

THAT the Agenda be approved as presented.

**CARRIED**

#### **3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

1. Councillor Randell - Arena Advertising (Communication 131147)

Councillor Randell has a business relationship with the Carleton Place Canadians Hockey Organization. He did not participate or vote on this matter.

**4. APPROVAL OF MINUTES**

**1. Council Minutes**

**Motion No. 1-132-02**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT the Council Minutes dated November 24th, 2020, be accepted as presented.

**CARRIED**

**5. RECESS**

**Motion No. 1-132-03**

**Moved by:** Councillor Fritz

**Seconded by:** Deputy Mayor Redmond

THAT Council recess at 7:01 p.m. to move into Committee of the Whole prior to resuming with the remainder of the regular Council Meeting in order to finish the business of Council prior to the winter holiday break.

**CARRIED**

**Motion No. 1-132-04**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT Council return to regular session at 9:52 p.m.

**CARRIED**

**Motion No. 1-132-05**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Fritz

THAT the Council meeting extend beyond 10:00 p.m.

**CARRIED**

**6. CONSENT REPORT**

**Motion No. 1-132-06**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT Council receive the Consent Report dated December 8th, 2020:

**Items from the November 24, 2020 Committee of the Whole Meeting:**

Planning and Protection

1. Interim Control By-law Update (Communication 131135)

THAT Council receive the Neighbourhood Character Study by JL Richards and Associates for information purposes; and

THAT Council direct staff to undertake the statutory public process to amend Section 4.6 of the Development Permit By-law.

2. Confirmation of Emergency Management Committee Membership  
(Communication 131136)

THAT Council hereby confirms the following appointments to the Carleton Place Emergency Management Committee for 2020:

- Chair: Pascal Meunier, Director of Protective Services/CEMC;
- Mayor Doug Black;
- Diane Smithson CAO;
- Rob Croth, OPP;
- Guy Bourgon, Director of Public Works;
- Graham Patterson, Public Works;
- Randy Shaw, Carleton Place & District Memorial Hospital;
- Travis Mellema, Lanark County Paramedics;
- Mark Dorman, Public Member;
- Carleton Place CERV representative;
- Stephanie Tuffin, Administrative Assistant/Alternate CEMC
- Dave Joy, Deputy Chief;
- Matt Anderson, Assistant Chief

AND THAT this information be forwarded to the Office of the Fire Marshal and Emergency Management Ontario.

3. Backyard Chickens (Communication 131137)

THAT the Director of Protective Services' Report regarding backyard chickens dated November 24, 2020 be received as information; and

THAT staff be directed to prepare a by-law for the regulation and keeping of backyard hens in the Town of Carleton Place.

4. CAO's Report - Delegated Authority (Communication 131143)

THAT Council accept the CAO's Delegated Authority Report dated November 24, 2020 as information.

**Items from the December 8, 2020 Committee of the Whole Meeting:**

Planning and Protection

1. Updated Emergency Plan (Communication 132001)

THAT Council hereby approves the updated Emergency Plan for 2020; and

THAT this information be forwarded to the Office of the Fire Marshal and Emergency Management Ontario.

2. Fire Report - October and November 2020 (Communication 132002)

THAT the Director of Protective Services' Report on the activities of the Ocean Wave Fire Company (OWFC) and By-law Enforcement services for the months of October and November 2020 be accepted as information.

Corporate Services

3. 2021 Insurance and Risk Management Services (Communication 132005)

THAT Council authorizes an addition to the draft 2021 budget for insurance and risk management services of \$28,839 to be funded from the Insurance and Water/Sewer reserves.

4. 2021 Draft Childcare Budget (Communication 132006)

THAT Council approve the Childcare 2021 Budget-Option #1 as presented by the Treasurer; and

THAT further changes to Health Unit restrictions and/or Ministry guidelines be reviewed by staff immediately and a report prepared for Council's consideration outlining the impact to the Childcare budget.

#### Community Services

##### 5. Sidewalk Art (Communication 132009)

THAT Council authorizes the CAO to enter into a Memorandum of Understanding with Interval House regarding winter maintenance of the sidewalk area in front of the As Good As New location due to the installation of the sidewalk art.

#### Physical Environment

##### 6. Waste Collection - Additional Bag of Waste (Communication 132010)

THAT Council direct staff to proceed with Option 1 as outlined in the report prepared by the Director of Public Works dated December 08, 2020, in regard to the collection of curbside waste.

**CARRIED**

## **7. MOTIONS**

1. Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream - Local Government Intake (Communication 131142)

#### **Motion No. 1-132-07**

**Moved by:** Councillor Atkinson

**Seconded by:** Deputy Mayor Redmond

THAT Council authorize staff applying for the exterior repointing repairs on the north and west side of the Town Hall as the Town's priority under the COVID-19 Resilience Infrastructure Stream – Local Government Intake of the Investing in Canada Infrastructure Program.

**CARRIED**

2. Development Charges Background Study - Updated Findings

#### **Motion No. 1-132-08**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Seccaspina

THAT Council direct staff to post the Development Charges Background Study and draft By-law on the Town's website in accordance with the provisions of the Development Charges Act.

**CARRIED**

3. Additional Community Enrichment Grant Request (Communication 132008)

**Motion No. 1-132-09**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT Council approve the allocation of a Community Enrichment Grant to the Carleton Place Christmas Basket Program in the amount of \$1,500.00.

**CARRIED**

4. COVID-19 Childcare Impacts and Funding

**Motion No. 1-132-10**

**Moved by:** Councillor Fritz

**Seconded by:** Deputy Mayor Redmond

WHEREAS the COVID-19 pandemic has negatively impacted child care options for nearly every family in our community and has profoundly increased the cost to operate safe child care forcing child care spaces or centres to close.

AND WHEREAS Ontario has among the highest average child care fees of any Canadian province and while costs vary regionally for licensed child care, families are paying between \$9,000 and \$20,000+ per year for each child and these costs continue to rise steadily which makes passing the associated COVID-19 costs to families not possible;

AND WHEREAS a 2012 study identified that in Ontario, public investment in the early years and child care has a ripple effect in positive economic benefits resulting in an economic output of \$2.27 for every dollar invested in child care;

AND WHEREAS the economic recovery of Carleton Place, Lanark County and Ontario is dependent on families having access to safe, reliable, and affordable child care that incorporates early learning principles;

AND WHEREAS we are committed to working with the provincial government and child care service managers to deliver positive and affordable options for our families;

NOW THEREFORE BE IT RESOLVED THAT:

- a. the Town of Carleton Place request the Government of Ontario:
  - a. prioritize children and child care as part of its overall post-pandemic recovery plan;
  - b. develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed child care and early learning education; and
  - c. provide increased funding to child care providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and
2. this resolution be circulated to all municipalities in Ontario, Randy Hillier MPP, Scott Reid, MP, the Federal Minister of Families, Children and Social Development and the provincial Minister of Education.

**CARRIED**

5. Arena Advertising (Communication 131147)

Councillor Randell declared a conflict on this item. (Councillor Randell has a business relationship with the Carleton Place Canadians Hockey Organization. He did not participate or vote on this matter.)

**Motion No. 1-132-11**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT the Carleton Place Canadians be exempt from paying for non-renewals of advertising spaces for the period of September 1, 2020 until August 31, 2021.

**CARRIED**

**8. BY-LAWS**

1. By-law No. 107-2020 Animal Control By-law Amendment

**Motion No. 1-132-12**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Atkinson

THAT By-law 107-2020 (Animal Control By-law Amendment) be referred to the Committee of the Whole for further discussion.

**DEFEATED**

**Motion No. 1-132-13**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT By-law 107-2020 (Animal Control By-law Amendment) be read a first, second and third time, and finally passed.

**CARRIED**

2. By-law No. 108-2020 Adoption of an Emergency Measures Plan

**Motion No. 1-132-14**

**Moved by:** Councillor Tennant

**Seconded by:** Deputy Mayor Redmond

THAT By-law 108-2020 (Adoption of an Emergency Measures Plan) be read a first, second and third time, and finally passed.

**CARRIED**

3. By-law No. 109-2020 - Part Lot Control 1-7 Stokes Drive

Deputy Mayor Redmond assumed the role of Chair due to technical difficulties with the Mayor's computer.

**Motion No. 1-132-15**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT By-law 109-2020 (Part Lot Control 1-7 Stokes Drive) be read a first, second and third time, and finally passed.

**CARRIED**

4. By-law No. 110-2020 Part Lot Control 11-19 Stokes Drive



**Motion No. 1-132-16**

**Moved by:** Councillor Seccaspina

**Seconded by:** Councillor Fritz

THAT By-law 110-2020 (Part Lot Control 11-19 Stokes Drive) be read a first, second and third time, and finally passed.

**CARRIED**

5. By-law No. 111-2020 - Phasing and Deferral Agreement with 1470424 Ontario Inc.

The Mayor resumed the role of Chair.

**Motion No. 1-132-17**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Atkinson

THAT By-law 111-2020 (Phasing and Deferral Agreement with 1470424 Ontario Inc.) be read a first, second and third time, and finally passed.

**CARRIED**

6. By-law No. 112-2020 - Repeal By-law 32-2020 Waive Interest Fees, Water Rates and Taxes

**Motion No. 1-132-18**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Seccaspina

THAT By-law 112-2020 (Repeal of By-law 32-2020 Waive Interest on Fees, Water Rates and Taxes) be read a first, second and third time, and finally passed.

**CARRIED**

7. By-law No. 113-2020 - Interim Tax Levy

**Motion No. 1-132-19**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT By-law 113-2020 (Authorize an Interim Tax Levy) be read a first, second and third time, and finally passed.

**CARRIED**

8. By-law No. 114-2020 Fees and Charges for 2021

**Motion No. 1-132-20**

**Moved by:** Councillor Fritz

**Seconded by:** Councillor Atkinson

THAT By-law 114-2020 (Authorize Fees and Charges for 2021) be read a first, second and third time, and finally passed.

**CARRIED**

9. By-law No. 115 - 2020 - Amendment of the Sign By-law 65-2008 Awnings and Projecting Signs

**Motion No. 1-132-21**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT By-law 115-2020 (Amendment of the Sign By-law 65-2008, Awnings and Projecting Signs) be read a first, second and third time, and finally passed.

**CARRIED**

10. By-law No. 116-2020 - Insurance and Risk Management Agreement

**Motion No. 1-132-22**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Fritz

THAT By-law 116-2020 (Authorize Insurance and Risk Management Agreement) be read a first, second and third time, and finally passed.

**CARRIED**

11. By-law No. 117-2020 - Amend Traffic and Parking By-law 46-2003, Overnight Winter Parking

**Motion No. 1-132-23**

**Moved by:** Councillor Randell

**Seconded by:** Councillor Tennant

THAT By-law 117-2020 (Amend Traffic and Parking By-law 46-2003, Overnight Winter Parking) be read a first, second and third time, and finally passed.

**CARRIED**

**9. ANNOUNCEMENTS**

Councillor Seccaspina announced the Christmas Dinner taking place at the Waterfront Gastropub on December 25th; there will be three (3) seatings of forty (40) people each. Donations are welcome in the form of funds or food.

Councillor Fritz complimented Recreation and Culture Department regarding the Santa tours that took place in the community over the weekend.

Councillor Randell added that Ocean Wave Fire Company collected a large amount of donated food from the citizens of Carleton Place which was donated to the Food Bank.

Linda thanked the BIA for their "Santa in the Window" campaign.

The Mayor provided a holiday greeting in which he recognized the efforts of the community during the past year. On behalf of Council and himself, the Mayor wished the community a safe holiday season and well wishes for the new year.

**10. CONFIRMATORY BY-LAW**

1. By-law No. 118-2020 - Confirmation of Council Proceedings

**Motion No. 1-132-24**

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Fritz

THAT By-law 118-2020 (Confirmation of Council Proceedings for December 8th, 2020) be read a first, second and third time, and finally passed.

**CARRIED**

**11. ADJOURNMENT**

**Motion No. 1-132-25**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Fritz

THAT the meeting be adjourned at 10:33 p.m.

**CARRIED**

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Doug Black, Mayor

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Stacey Blair, Clerk