

Committee of the Whole Minutes

Tuesday, December 8, 2020
Immediately Following the Council Meeting

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Fritz, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Pascal Meunier, Director of Protective Services, Trisa McConkey, Treasurer, Lennox Smith, CBO, Niki Dwyer, Director of Development Services, Tracey Freill, Manager of Childcare Services, Joanne Henderson, Manager of Recreation and Culture, Guy Bourgon, Director of Public Works

1. CALL TO ORDER

Councillor Seccaspina called the meeting to order at 7:02 p.m.

2. APPROVAL OF AGENDA

Moved by: Councillor Fritz

Seconded by: Councillor Atkinson

THAT the agenda be accepted as amended:

Additions:

- Permission for Erin Lee, Executive Director of Lanark County Interval House to speak to agenda item 6 i. Sidewalk Art (Communication 132009); and
- Consideration of a second suggested motion under 7. New / Other Business regarding Alternate Overnight Parking

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Councillor Randell - Arena Advertising (Communication 131147)

Councillor Randell has a business relationship with the Carleton Place Canadians Hockey Organization. He did not participate or vote on this matter.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Councillor Atkinson

Seconded by: Mayor Black

THAT the Committee of the Whole Minutes dated November 24th and December 1st, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

1. Mary Wilson Trider, Carleton Place and District Memorial Hospital, Integrated President and CEO

Ms. Wilson Trider spoke to the Committee regarding the preparedness of the Carleton Place and District Memorial Hospital in response to COVID-19. To date, COVID numbers in this area have been low. She stated that although there have been a number of COVID related visits to the hospital's emergency department since the first of April, these numbers have been low and the hospital has not at any time been overwhelmed. Emergency services have been able to remain available for persons seeking emergency services.

She also noted that patients with specialized COVID needs are transferred to Ottawa Hospitals so that they can have access to specialists. She also reported that anytime that the Carleton Place Hospital is at capacity, patients can be transferred to the hospital in Almonte. Should that hospital be at capacity as well, patients would then be sent to Ottawa. The hospital continues to review their practices in response to COVID on an ongoing basis. Overall, the Hospital is well equipped to look after the community in its current state.

2. 2021 Budget Presentation

Treasurer Trisa McConkey presented the draft 2021 Budget which proposes a 1.97% levy increase which represents an increase of \$36.77 based on a home valued at \$273,750 which is the median home value in

Carleton Place for 2020. The final draft of the budget will be considered by Council at the January 12th, 2021 meeting.

The public can submit comments to the Treasurer on the draft budget until December 15, 2020.

3. Building Permit Fees - Public Meeting

A public meeting was held this evening in respect to proposed changes to the Building Permit Fee Schedule. The primary reasons for the proposed changes are to increase efficiencies within the Department for permit processing, to utilize flat fees for simplified issuance of permits and identification of permit costs for the public. No member of the public registered to speak on this matter or contacted the CBO or Clerk with any comments prior to the meeting. The proposed changes will come forward in a By-law at the first meeting in January 2021.

6. **REPORTS**

Planning and Protection

1. Updated Emergency Plan (Communication 132001)

Moved by: Councillor Fritz

Seconded by: Councillor Randell

THAT Council hereby approves the updated Emergency Plan for 2020;
and

THAT this information be forwarded to the Office of the Fire Marshal and
Emergency Management Ontario.

CARRIED, CONSENT

2. Fire Report - October and November 2020 (Communication 132002)

Moved by: Councillor Atkinson

Seconded by: Councillor Tennant

THAT the Director of Protective Services' Report on the activities of the Ocean Wave Fire Company (OWFC) and By-law Enforcement services for the months of October and November 2020 be accepted as information.

CARRIED, CONSENT

3. Sign By-law Amendments (Communication 132003)

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT the awning and projecting sign provisions of Sign By-Law 65-2008 be amended as outlined in the Chief Building Official's report dated December 8, 2020.

CARRIED, BY LAW PREPARED

4. Development Permit By-law Housekeeping Amendment (Communication 132004)

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT Council pass a comprehensive housekeeping by-law amending the text and Schedule A of the Development Permit By-law 15-2015.

CARRIED, BY LAW PREPARED

Corporate Services

5. 2021 Insurance and Risk Management Services (Communication 132005)

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT Council awards the Request for Proposal for insurance coverage and risk management services to Frank Cowan Company with McDougall Insurance & Financial as broker for the period January 1, 2021 to January 1, 2022 in the amount of \$334,039.76 including non-refundable PST; and

THAT the Treasurer be authorized to enter into agreements as required for the placement of insurance services; and

THAT Council authorizes an addition to the draft 2021 budget of \$28,839 to be funded from the Insurance and Water/Sewer reserves.

CARRIED, CONSENT AND BY LAW PREPARED

6. 2021 Draft Childcare Budget (Communication 132006)

Moved by: Councillor Tennant

Seconded by: Councillor Atkinson

THAT Council approve the Childcare 2021 Budget-Option #1 as presented by the Treasurer; and

THAT further changes to Health Unit restrictions and/or Ministry guidelines be reviewed by staff immediately and a report prepared for Council's consideration outlining the impact to the Childcare budget.

CARRIED, CONSENT

7. Carleton Place Childcare Services Parent Fee Proposal (Communication 132007)

Moved by: Councillor Tennant

Seconded by: Councillor Fritz

THAT the proposed Childcare fees as presented be approved based on a 2% increase effective February 1, 2021; and

THAT the necessary by-law to enact the fees be forwarded to Council for approval.

CARRIED, BY LAW PREPARED

Community Issues

8. Additional Community Enrichment Grant Request (Communication 132008)

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT Council approve the allocation of a Community Enrichment Grant to the Carleton Place Christmas Basket Program in the amount of \$1,500.00.

CARRIED, MOTION PREPARED

9. Sidewalk Art (Communication 132009)

Moved by: Councillor Tennant

Seconded by: Councillor Fritz

THAT Council authorizes the CAO to enter into a Memorandum of Understanding with Interval House regarding winter maintenance of the sidewalk area in front of the As Good As New location due to the installation of the sidewalk art.

CARRIED, CONSENT

Physical Environment

10. Waste Collection - Additional Bag of Waste (Communication 132010)

Moved by: Councillor Atkinson

Seconded by: Councillor Tennant

THAT Council direct staff to proceed with Option 1 as outlined in the report prepared by the Director of Public Works dated December 08, 2020, in regard to the collection of curbside waste.

CARRIED, CONSENT

7. NEW/OTHER BUSINESS

1. Alternate Overnight Parking

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT staff be directed to prepare a report regarding alternate overnight parking during the winter parking restrictions.

CARRIED

Moved by: Councillor Randell

Seconded by: Councillor Tennant

THAT Council direct staff to amend Traffic and Parking By-Law 46-2003 to accommodate overnight winter parking in five (5) Town parking lots as outlined in the report prepared by the Director of Public Works dated December 08, 2020 including the Centennial Parking Lot.

CARRIED, BY LAW PREPARED

2. COVID-19 Childcare Impacts and Funding

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

WHEREAS the COVID-19 pandemic has negatively impacted childcare options for nearly every family in our community and has profoundly

increased the cost to operate safe childcare forcing childcare spaces or centres to close; and

WHEREAS Ontario has among the highest average childcare fees of any Canadian province and while costs vary regionally for licensed childcare, families are paying between \$9,000 and \$20,000+ per year for each child and these costs continue to rise steadily which makes passing the associated COVID-19 costs to families not possible; and

WHEREAS a 2012 study identified that in Ontario, public investment in the early years and childcare has a ripple effect in positive economic benefits resulting in an economic output of \$2.27 for every dollar invested in childcare; and

WHEREAS the economic recovery of Carleton Place, Lanark County and Ontario is dependent on families having access to safe, reliable, and affordable childcare that incorporates early learning principles; and

WHEREAS we are committed to working with the provincial government and childcare service managers to deliver positive and affordable options for our families;

NOW THEREFORE BE IT RESOLVED THAT

1. the Town of Carleton Place request the Government of Ontario:
 - a. prioritize children and childcare as part of its overall post-pandemic recovery plan;
 - b. develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed childcare and early learning education; and
 - c. provide increased funding to childcare providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and
2. this resolution be circulated to all municipalities in Ontario, Randy Hillier MPP, Scott Reid, MP, the Federal Minister of Families, Children and Social Development and the provincial Minister of Education.

CARRIED, MOTION PREPARED

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Parks and Recreation Committee Minutes

Moved by: Councillor Randell
Seconded by: Deputy Mayor Redmond

THAT the Parks and Recreation Committee minutes dated November 30, 2020 be received.

CARRIED

2. Arena Advertising (Communication 131147)

Councillor Randell declared a conflict on this item. (Councillor Randell has a business relationship with the Carleton Place Canadians Hockey Organization. He did not participate or vote on this matter.)

Moved by: Councillor Fritz
Seconded by: Mayor Black

THAT the Carleton Place Canadians be exempt from paying for non-renewals of advertising spaces for the period of September 1, 2020 until August 31, 2021.

CARRIED, MOTION PREPARED

9. INFORMATION LISTING

Moved by: Deputy Mayor Redmond
Seconded by: Councillor Atkinson

THAT the Information Listing dated December 8th, 2020, be received as information

CARRIED

10. NOTICE OF MOTIONS

None.

11. ADJOURNMENT

Moved by: Deputy Mayor Redmond
Seconded by: Councillor Randell

THAT the meeting be adjourned at 9:47 p.m.

CARRIED

Councillor Linda Seccaspina

Stacey Blair, Clerk